

REGULAR COUNCIL MEETING ----- JULY 20, 2020

The Regular Council Meeting was called to order at 5:30 p.m. by Mayor Erickson. The following Council members were present: Karst, Ozark, Heitman, and Young. Council members Carr attended by phone. Council member Nistler was absent. Those also present were DPW Kompel, Utility Billing Clerk Frueh, City Attorney Sullivan, Assistant Director of Public Works Cook, Street Foreman Runningen, Dan Miller, Chief Gault, and Lieutenant Gamas. The media was represented by AJ Etherington from the Glasgow Courier.

Mayor Erickson led the Pledge of Allegiance.

Public Comment on any agenda item: NONE

Council member Carr made a motion approving the consent agenda including the payment of claims for July 20, 2020 in the amount of \$222,287.88, the Valley Court Apartment claims in the amount of \$3,370.22, and the minutes of the July 6, 2020 Regular Council Meeting. The motion was seconded by Council member Young and carried unanimously.

Council member Karst made a motion approving the Amended Plat; Tract 1B, Jerome's Second Addition to Jerome-Schneider, Addition to Glasgow, Montana, NW 1/4SW1/4SW1/4, Section 1, T28N, R39E, P.M.M., Valley County Montana for Brian Austin. The motion was seconded by Council member Heitman, and carried unanimously.

Mayor Erickson introduced and offered for adoption for Second Reading – **Ordinance No. 968** – An Ordinance Amending No. 936 To Define Nuisance Weeds, Weeds Deemed A Public Nuisance, Duties of Public Works Director, Notice Procedure, To Provide a Penalty for Failure to Comply, and Cost of Removal Thereby Amending Sec. 10-20 Through 10-26 of the Code of Ordinances of the City of Glasgow, Montana. Council member Heitman moved for the adoption of **Ordinance No. 968** for second reading. The motion was seconded by Council member Ozark; whereby **Ordinance No. 968** was adopted for second reading. This ordinance will become effective August 20, 2020.

Mayor Erickson introduced and offered for adoption **Resolution No, 3039** – A Resolution By the City Council of the City of Glasgow, Montana, to Place a Referendum Before the City of Glasgow Electorate That Amends Ordinance Nos. 780, 910, and 917 to Allow the Keeping Of Up To Six (6) Female Chickens (Hens) on A Premise Subject to the Rules and Regulations Proposed. Council member Young moved for the adoption of **Resolution No. 3039**. The motion was seconded by Council member Ozark. Council members Karst and Carr voted against; whereby **Resolution No. 3039** was adopted.

Mayor Erickson introduced and offered for adoption **Ordinance No. 969** – An Emergency Ordinance that Refers the At-Large Elections of Members of the Glasgow City Council to the City Electors. Council member Ozark moved for the adoption of **Ordinance No. 969**. The motion was seconded by Council member Young. Council members Karst and Carr voted against; whereby **Ordinance No. 969** was adopted.

Council member Karst made a motion to approve the Memorandum of Agreement between the City of Glasgow and the Glasgow Trap Club for a ten (10) year period. The motion was seconded by Council member Young, and carried unanimously.

City Attorney Sullivan stated that she had issued a memo regarding the connection to the city sewer services and there is nothing prohibiting the council granting the Public Works Director the authority to issue a sewer connection permit. She recommends a letter to Mr. McIntyre requiring connection plans before moving forward. DPW Kompel mentioned that they will have to sign a waiver for annexation, so if at some point that area is to annex into the city limits, they would have to also. Mayor Erickson is recommending moving forward with constructing an ordinance to allow this in the future and it would be all encompassing, not just particular to the McIntyre property. The property owner would be responsible for the cost of the connection. Council member Karst made a motion to establish an ordinance and create a committee to address the connection to city sewer service for those properties outside of the city limits. The motion was seconded by Council member Heitman, and carried unanimously.

City Attorney Sullivan gave the Ordinance committee report. She stated they had reviewed the changes to the resolution for the chickens include cleaning the coops on a regular basis, they can't be located within 10 feet of a neighbors' property, and only hens would be allowed. The also discussed the current fence ordinance and changes they are recommending on the next agenda item. The also talked about the abandoned houses and how those can be taken care of. They asked the Public Works office to research how other communities handle properties like this.

Council member Ozark made a motion approving the recommendation from the Ordinance Committee to amend the current fence ordinance to include set-backs for fences, for uncontrolled, semi-controlled, and full controlled intersections. The motion was seconded by Council member Karst, and carried unanimously.

Council member Young reported on the Wage Compensation Committee meeting that was held last Thursday. He said over the past couple of meetings the department heads came in to discuss the employees within their departments.

Council member Young is recommending moving Kathy Granger from an 8-5 to an 8-8 on the wage matrix scale which would put her at \$24.41 per hour starting fiscal year 2021. It's a total of a \$2.84 wage increase over a two (2) year period and an increase of \$2,425.11 to the new fiscal years budget. Council member Heitman made a motion approving the recommendation of moving Kathy Granger from an 8-5 to an 8-8 on the wage matrix scale. The motion was seconded by Council member Ozark, and carried unanimously.

He then recommended moving Tasha Morehouse-Mix from an 8-2 to an 8-3 on the wage matrix scale. This would bring her up to \$21.11 at the start of fiscal year 2021. It's an increase of \$822.94 to the new fiscal year budget, and a total of a \$2.61 raise over the next two (2) years. Council member Ozark made a motion approving the recommendation of moving Tasha Morehouse Mix from an 8-2 to an 8-3 on the wage matrix scale. The motion was seconded by Council member Heitman, and carried unanimously.

Council member Young mentioned Dan Miller came and met with the committee and gave them a list of job duties and things that have been completed at the Cemetery and the committee would like to move him from a 9-3 to a 9-5. There was discussion on if the union agreement will allow this and what constitutes supervisor pay. Street Foreman Runningen hasn't seen anything in writing in the union agreement, but at one time he had spoken with Jim Stone on this. He believes that the union shouldn't dictate who is classified as a supervisor and who is not. Council member Young made a motion recommending changing Dan Miller's job description to a supervisory position and bump him from a 9-3 to a 9-5. The motion was seconded by Council member Heitman. Council member Ozark would like to have clarification from the union before moving forward and the council can vote to retro his pay at the next council meeting. Council members Young and Heitman vote for. Council members Ozark, Karst, and Carr voted against. Motion did not pass. Mayor Erickson said this will be on the next agenda after she contacts Jim Stone for clarification.

The council then reviewed the updated pay matrix for the Police Department. Council member Young said they had met with Officer Nolan and they would like to bump all new officers from a 9-2 to a 9-3 to be inline with what the union starting wage is. This bump in pay will be for all officers and exclude Lieutenant Gamas, Assistant Chief Edwards, and Chief Gault. Council member Youngs recommendation to the council to is adopt the updated pay matrix for the Glasgow Police Department. The motion was seconded by Council member Ozark, and carried unanimously.

Unfinished Business:

- Levee Safety Committee Report – NONE
- Update on GNDC noncompetitive grant – Mayor stated there was an email in the packet.

Mayors report – Mayor Erickson said she will have City Clerk Amundson put the adopted wages from tonight's meeting in the budget, so we can start budget meetings next week.

Committee Reports: There were no reports for Personnel, Water or Cemetery.

Chief Gault said the grant they are working with is all the COVID-19 stuff and the decontamination stuff is in at Markle's and it just needs to be picked up.

Department Head Reports:

Assistant DPW Cook said that he has sent out two (2) new weedy lot letters and has issued one work order.

Street Foreman Runningen told the council his department is continuing to work on potholes. Kois Brothers was here last week and the sweeper seems to be working better. JR has been busy with all the vehicles coming in for repairs.

Chief Gault stated that Officer Jonas is almost done with his FTO phase, last week the department had 99 calls for service, the officer they were looking at hiring didn't pass the background check, so they are back to square one with the hiring process, and the Victim Witness Advocates have been very busy in other counties.

City Attorney Sullivan reported that she has had a lot of response with the public nuisance complaints that were issued. She has obtained a judgement on Taylor Marquart in the amount of \$10,000.00 and will file the paperwork with the federal and state agencies to be able to garnish taxes and wages to recoup this money for damages at the Valley Court Apartments. She has been working with DPW Kompel to receive the legal descriptions of the parks to go on the ballots. She will have a resolution for the next council meeting. She also stated that Officer Jonas is doing a great job and his reports are excellent.

DPW Kompel gave an overview of the building permits to date. The projects that needed the corps review have been completed. Morrison-Maierle is working on the final punch list items on the Water Improvement Project at the plant, the interior of the elevated tower has been sandblasted and is ready to be painted; when that is complete, the contractor will begin on the exterior.

Council member Karst inquired on the permit to be able to install the vault toilet at Sullivan Park. DPW Kompel said he's in the process of wrapping up the permit with Cam Shipp. Council member Karst asked how the pay scale will work with the new job description for the water department position that was approved at the last council

meeting. There was discussion on this and the committee will review it before the next council meeting and report back.

Dan Miller reported on improvements that have been completed at the Cemetery. He also mentioned that Assistant DPW Cook met with him to look at the low hanging powerlines in the cemetery and there is now a work order in with Northwestern Energy to install a pole to raise those lines.

Public Comment: NONE

Council member Young made a motion to adjourn the meeting. The motion was seconded by Council member Ozark the meeting adjourned at 6:18 p.m.

ATTEST:

Alicia Frueh
Utility Billing Clerk

Rebecca Erickson
Mayor