

REGULAR COUNCIL MEETING ----- JULY 5, 2016

The Regular Council Meeting was called to order at 5:30 p.m. by Mayor Erickson. The following Council members were present: Karst, Sorensen, Schoenfelder, and Heitman. Council member Ozark arrived at 5:43 p.m. Council member Carr was absent. Those also present were City Clerk-Treasurer Amundson, Street Foreman Krause, Police Chief Barstad, Officer Edwards, and DPW Kompel. Ben Williams and Deborah Gregory were also in attendance. There was no media representation.

Mayor Erickson led the Pledge of Allegiance.

Public Comment on any agenda item: NONE

Council member Schoenfelder made a motion approving the consent agenda including, the payment of claims for July 5, 2016 in the total amount of \$90,790.08, and the minutes of the June 20, 2016, Regular Council Meeting. The motion was seconded by Council member Sorensen and carried unanimously.

There was discussion on the difference between how longevity needs to be calculated and an annual payment of a stipend. Longevity will have to be figured by taking the total hours worked with in either a fiscal year or calendar year divided by the longevity payment divide that by number by two to figure the overtime rate. Then overtime hours will need to be figured and multiplied by the overtime rate and added to the longevity payment. A stipend can be an annual payment decided by the city council and can be discontinued at any time. A stipend will be reviewed on an annual basis and the dollar amount per employee may be changed. Council member Karst made a motion to pay a stipend to the employees in December according to the schedule that was approved at the June 20, 2016 council meeting. The motion was seconded by Council member Schoenfelder and carried unanimously.

Council member Sorensen made a motion to send a letter to both the Union and the Police Department regarding the council's decision on the stipend payment. The motion was seconded by Council member Schoenfelder, and carried unanimously.

Council member Schoenfelder made a motion approving the changes to the City of Glasgow Personnel Policy Manual and allowing City Clerk Amundson to forward it to the City Attorney for his review before final adoption by the City Council. The motion was seconded by Council member Heitman, and carried unanimously.

Council member Karst made a motion approving the project management plan and implementation schedule for the City of Glasgow's Water System Improvements Project. The motion was seconded by Council member Sorensen. DPW Kompel explained that this agreement spells out the responsibilities of each party involved; this is required for Rural Development funding. Motion passed.

Mayor Erickson introduced and offered for adoption **Resolution No. 2017** – A Resolution of Intention of the City of Glasgow, Montana to Modify the Basis on Which Water Charges are Imposed and to Increase Rates for the Users of the System. Council member Sorensen moved for the adoption of **Resolution No. 2017**. The motion was seconded by Council member Karst; whereby **Resolution No. 2017** was unanimously adopted.

Mayor Erickson introduced and offered for adoption **Resolution No. 2018** – A Resolution of Intention of the City of Glasgow, Montana to Modify the Basis on Which Sewer Charges are Imposed and to Increase Rates for the Users of the System. Council member Schoenfelder moved for the adoption of **Resolution No. 2018**. The motion was seconded by Council member Heitman; whereby **Resolution No. 2018** was unanimously adopted.

Mayor Erickson introduced and offered for adoption **Resolution No. 2020** – A Resolution Designating a Specific Monetary Amount of Matching Funds for the City of Glasgow's Water System Project. Council member Karst moved for the adoption of

Resolution No. 2020. The motion was seconded by Council member Sorensen; whereby **Resolution No. 2020** was unanimously adopted.

Mayor Erickson introduced and offered for adoption **Resolution No. 2021 – A** Resolution Reducing the Monthly Transfer Amount into the 1987 Waterline Restricted Cash Account. Council member Sorensen moved for the adoption of **Resolution No. 2021.** The motion was seconded by Council member Schoenfelder; whereby **Resolution No. 2021** was unanimously adopted.

Mayor Erickson introduced and offered for adoption for first (1st) reading **Ordinance No. 952 – An Ordinance Of the City Council of the City of Glasgow, Montana, Prohibiting and Providing A Municipal Infraction for Violation of the Limit of Three Dogs or Three Cats in a Household; Providing A Notice Procedure and Time Limit to Dispose of or Remove an Excess Number of Dogs or Cats; Providing a Grandfather Clause for Pre-Existing Households with More Than Three Dogs or Cats; Providing for Animal Rescue Shelter Permits; Providing A Civil Penalty for First Through Third Violation; Amending the Definition of Shelter Provided in Chapter 5, Article I, Section 5.1; Providing For Severability Clause; and Specifying Effective Date.** Ben Williams suggested a few changes that need to be made. 1) Under Section 3 (a) (2&3) The verification of current rabies, distemper and parvo vaccinations for each dog animal held in the facility and verification of current rabies, feline leukemia and feline AIDS testing must be provided to the City within 10 business days of the animal entering the shelter; suggest changes to include shots/testing to be completed for each animal if age appropriate and giving the shelter an extended time to turn in verification; 10 business days is not enough time. Also, include the word cats in #3. In Section 3 (c) (1) Reword the third sentence to state 9 square feet of space for dogs over 25 pounds will be provided. In Section 3 (e) The Glasgow Police Department MAY inspect any animal rescue shelter. In Section 7 – Severability there are some words missing in the second line of the sentence. It was decided to give the changes to City Attorney Helland and have the 1st reading on the July 18, 2016, regular council meeting.

There was discussion on the Mutual Consent Agreement between the city and the county for attorney services. The council would like to see accountability for the services Mr. Jensen provides for City Court. The Mayor will be meeting with the County Commissioners tomorrow and will discuss this with them. Council member Sorensen made a motion approving the mutual consent agreement between the City of Glasgow and Valley County for county attorney services in the amount of \$30,000.00 for the fiscal year 2016-2017 and to provide a monthly statement of services. The motion was seconded by Council member Schoenfelder; Council member Karst voted against, motion carried.

There was discussion on the Montana Main Street Program Planning Grant for Branding and Way finding. The application amount is \$15,000.00 and the contributors for the match will be Two Rivers \$3,000.00, Chamber \$1,000.00, and TBID at \$1,000.00. Some of the council members are in favor of the grant for the branding of downtown, but at this time, they do not want to provide a match until the budgets are looked at closer. Council member Sorensen made a motion to apply for the Montana Main Street Planning grant, but the \$1,000.00 match commitment will be deferred until budgets can be analyzed. The motion was seconded by Council member Ozark, and carried unanimously.

Jarret Brant from Big Sky Auto Accessories was not at the meeting. DPW Kompel stated that he has been in contact with Jarret and he is working on addressing his water and sewer issues and Jarrett is also going to contact the City Attorney about de-annexation.

Old Business:

-Levee Safety Committee Report – The next meeting will be July 15th at the National Weather Service Office at 2:00 p.m. Also, the SWIF plan has been approved by the National Office.

- Update on GNDC noncompetitive grant –Currently there is no report.

-Renovations on the T-33 Airplane – No Report

-Valley Court Apartments Acquisition Update – No Report

-TBID Bike Park Update – Police Chief Barstad mentioned that Kathy and Tami Burke met to discuss some of the details.

Committee Reports: There were no committee reports for Personnel, Water, or Cemetery. Police Chief Barstad talked about the Bullet Proof Vest Program. He would also like to look at the Fireworks Ordinance, when a meeting is set.

Department Head Reports:

City Clerk Amundson said that she's been working on inputting the budgets she's received; there are a few departments that still need to turn theirs in.

Street Foreman Krause stated that Adam has been blading the alleys. His department has been cleaning up the areas that were washed out by the last rain storm and cleaning up some of the city property.

Police Chief Barstad stated that the city should look into purchasing a decent travel car. He has received money from the Montana Board of Crime Control in the amount of \$5,000.00 that he would like to put towards a new vehicle. He has talked with some of the department heads and they would be willing to contribute also. He would mainly like the vehicle used for transport of victim witness clients. Council member Sorensen would like to know where MMIA stands on this issue and what the insurance would cover. Also, Officer Edwards has been promoted to Sergeant effective July 1, for a one year probationary period.

DPW Kompel said the CCR Drinking Water report is completed and is available on the city's website. The water department is working on the leak on 10th Street and the annual leak detection company will be here to do their assessment of our water lines. The Montana Department of Labor and Industry were here conducting an audit and we should receive their written response in a few weeks. He's been working with Northwestern Energy defining the Street Light Districts into his CAD system.

There was discussion on the Skylark Road city property. There was an area where the fence was cut and a fabricated jump had been constructed. There was a committee of DPW Kompel, Council members Karst & Sorensen, and the Police Department appointed to look into this issue and how it can be addressed.

Public Comment: Ben Williams stated in front of the property next to his, there is a street light that is continuously on. City Clerk Amundson stated she will get in the information faxed into Northwestern Energy. Also, there is a break in the highway that needs to be addressed and fixed. DPW Kompel stated that the Montana Department of Transportation will have to fix that. Also there is an 11' section of sidewalk in front of his property that needs to be fixed.

Council member Sorensen made a motion to adjourn the meeting. The motion was seconded by Council member Karst, the meeting adjourned at 6:40 p.m.

ATTEST:

Stacey Amundson
City Clerk-Treasurer

Rebecca Erickson
Mayor