

REGULAR COUNCIL MEETING ----- NOVEMBER 17, 2025

The Regular Council Meeting was called to order at 5:00 p.m. by Mayor Karst. The following Council members were present: Heitman, Ozark, Nistler, and Koski. Council members Austin and Carr were absent. DPW Skubinna, Water/Wastewater Supervisor Morehouse, and Chief Weber were in attendance. Candy Lagerquist, Kristie Brabeck, and Darcia Schindler were also in attendance. City Clerk Amundson and City Attorney O'Brien attended via Google Meets. There was no media representation.

Mayor Karst led the Pledge of Allegiance.

Public Comment on any Agenda Item: NONE

Council member Koski made a motion approving the consent agenda including the payment of claims for November 17, 2025 in the amount of \$115,543.67, the Valley Court Apartment claims in the amount of \$17.70 and the minutes of the November 3, 2025 Regular Council Meeting. The motion was seconded by Council member Nistler, and carried unanimously.

Mayor Karst introduced and offered for adoption at second reading **Ordinance No. 993** – An Ordinance Amending Section 6-4 of Ordinance No. 910 to Expand the Definition of “Livestock” and “Fowl”, and Thereby Amending the Code of Ordinances of the City of Glasgow, Montana. Council member Koski moved for the adoption of **Ordinance No. 993** for second reading. The motion was seconded by Council member Heitman; whereby **Ordinance No. 993** was unanimously adopted. Ordinance No. 993 will become effective on December 17, 2025.

Mayor Karst introduced and offered for adoption at second reading **Ordinance No. 994** – An Ordinance Amending Section 34-128 of the Code of Ordinances of the City of Glasgow Pertaining to Sidewalk Specifications. Council member Koski moved for the adoption of **Ordinance No. 994** for second reading. The motion was seconded by Council member Nistler; whereby **Ordinance No. 994** was unanimously adopted. DPW Skubinna explained that this ordinance changed a type from 400 psi to 4000 psi and to provide a process to request a variance to install a different type of material for a sidewalk. Ordinance No. 994 will become effective on December 17, 2025.

Council member Koski made a motion approving the September 2025 financials. The motion was seconded by Council member Heitman, and carried unanimously.

Council member Koski reported that the Glasgow TBID has paid to have the electrical service put in at Smith Bike Park into the grain bin that is located on that property. Northwestern Energy has waived the fees for the electrical installation and TBID is asking the city to pay for the electric bill since it is a public park. Mayor Karst asked City Clerk Amundson if she had any questions or concerns. She stated that a couple council meetings ago, we were supposed to find out where the electrical service was going to come from; if it was going to be from the Northside Firehall or if it would have its own meter. The council discussed which way would be easier for the electrical installation. If it comes from the Northside Firehall, a wire will have to be ran and would have to be a minimum of 16' above the street and if it were to have its own meter a monthly base rate would have to be paid even if electricity wasn't being used. Council member Koski will ask Northwestern Energy these questions and bring it back to the next council meeting.

Unfinished Business – Levee Safety Committee Report – DPW Skubinna stated that DNRC has contacted him and would like to postpone the meeting that was supposed to be held this week to give them time to meet with FEMA since the Federal Government has reconvened.

Committee Reports: There were no reports for Personnel or Ordinance. Mayor Karst said that a water committee meeting will be held following this meeting. Also, the cemetery committee just met prior to the council meeting. Council member Koski thanked City Clerk Amundson for completing the final report for the Montana Main Street Grant so the city could apply for funding to update the growth policy.

Department Head Reports:

DPW Skubinna told the council that he has reviewed the proposal for the major lagoon maintenance project and the engineers fee is higher than what he figured for the entire project, so he is going to talk with the engineers to see if the scope of the project can be modified.

Chief Weber mentioned that Officer Williams final day of work was last week and they now have an opening in the police department. He is looking at holding a hiring process on the 25th of November. They are wanting to hire a second victim witness advocate since they have received the additional money under the VOCA grant. The police department may fill Officer Williams position with a part time officer and a reserve officer, both applicants have over 20 years' experience in law enforcement. Grant Writer Ryan has applied for a firearm training simulator grant through the Montana Board of Crime Control and will find out in December if the city's been awarded this grant.

Water/Wastewater Supervisor Morehouse said that they have been keeping up on locates and have gotten a few meters changed.

City Clerk Amundson reported on the final SLIPA request for funds has been submitted and approved for the portion of the paving project on Hall Terrace/Hurley Drive. We received the close out letter for the Montana Main Street grant, so the city will be receiving those funds soon and the RDG Grant for the SWIF update request for funds has been approved, but there are still funds the city will be receiving after the levee investigation portion is completed. She also told Kristie and Darcia that they will be receiving council welcome packets this week.

There was no mayor's report.

Public Comment: Council member Nistler asked the status of the street closures by his house that he has requested and what he needs to do to keep this process moving forward. Mayor Karst explained how the West Court Street closure was completed. DPW Skubinna stated that the process is laid out in Montana Code. Council member Nistler voiced his frustration since the process doesn't seem to be moving forward.

Council member Koski made a motion to adjourn the meeting. The motion was seconded by Council member Nistler the meeting adjourned at 5:21 p.m.

ATTEST:

Stacey A. Amundson

Stacey Amundson
City Clerk-Treasurer

Rod Karst
Mayor