

REGULAR COUNCIL MEETING ----- MARCH 7, 2022

The Regular Council Meeting was called to order at 4:30 p.m. by Mayor Karst. The following Council members were present: Nistler, Austin, and Ozark. Council member Koski attended via Google Meets. Council members Heitman and Carr were absent. Also present were, Chief Weber, Compliance Officer Dees, Street Foreman Runningen, City Judge Morehouse-Mix, and City Attorney Sullivan. City Clerk Amundson attended via Google Meets. Sarah Stranger from Anderson ZurMuehlen attended via Google Meets. Stella Ryan and Hayden Cody were also in attendance. There was no media representation.

Mayor Karst led the Pledge of Allegiance.

Public Comment on any Agenda Item: NONE

Council member Koski made a motion approving the consent agenda including the payment of claims for March 7, 2022 in the amount of \$100,084.45, the Valley Court Apartment claims in the amount of \$447.38, the minutes of the February 22, 2022 Regular Council Meeting, and Resolution No. 3090 – A Resolution Establishing Budgetary Authority in the General Fund for the Glasgow Police Department for the Receipt and Expenditures of Monies Received from the Sale of Surplus Equipment. The motion was seconded by Council member Nistler, and carried unanimously.

Council member Ozark opened the one quote received for Valley Court Maintenance. The quote was from Hopstad Construction in the amount of \$1,000.00 per month. Council member Ozark mentioned the quote will be taken under advisement to be reviewed before awarding.

Council member Ozark made a motion approving the January 2022 Financials. The motion was seconded by Council member Nistler, and carried unanimously.

Sarah Stranger from Anderson ZurMuehlen reviewed the fiscal year 2020-2021 audit report for the council and reviewed the findings. Council member Koski made a motion approving the fiscal year 2020-2021 audit. The motion was seconded by Council member Austin, and carried unanimously.

Council member Ozark made a motion to pay Great Northern Development Corporation dues for 2022 in the amount of \$3,380.00. The motion was seconded by Council member Koski, and carried unanimously.

Council member Nistler made a motion approving the contract between Interstate Engineering and the City of Glasgow for assistance with building permits at an estimated amount of \$17,900.00. The motion was seconded by Council member Ozark and carried unanimously.

Council member Ozark made a motion approving the contract between Interstate Engineering and the City of Glasgow for the Glasgow Levee Certification – Interior Drainage Analysis in the amount of \$42,000.00. City Clerk Amundson stated this amount can be paid out of professional services in the levee account. The motion was seconded by Council member Nistler, and carried unanimously.

Council member Austin made a motion approving the recommendation from the Street Committee to revert the bus parking at the intersections of 2nd Avenue South and 5th Street South and 2nd Avenue South and 6th Street South back to the original parking spaces. The motion was seconded by Council member Ozark and carried unanimously.

Council member Ozark made a motion approving the recommendation from the personnel committee on the changes to the City Clerk Treasurer, Utility Billing Clerk/Deputy Clerk Treasurer, Administrative Assistant and Grant Writer for the Glasgow Police Department, Director of Public Works, and the Administrative Assistant/Grant Writer for the City of Glasgow City Office and create this new position. Mayor Karst asked City Clerk Amundson where this new position would be funded from. She stated she is able to move 80% of her wages into the Solid Waste fund and then only 10% out of water and 10% out of sewer and the new position could be paid 30% out of the General Fund, 50% out of the light fund, and then 10% out of water and 10% out of sewer. The motion was seconded by Council member Austin, and carried unanimously.

There was discussion on a starting wage for the administrative assistant/grant writer position. City Clerk Amundson told the council that currently for the wage comp committee she had this position listed as a 6-1 which starts as \$16.60 and hour and what the police department grant writer will be starting, she also told Council member Ozark where Assistant Clerk Frueh was at on the matrix. Council member Ozark made a motion to start this position out at the \$16.60 and complete an evaluation after 6 months and could increase wage at that time. The motion was seconded by Council member Koski, and carried unanimously.

Council member Austin made a motion to hire Stella Ryan for the Glasgow Police Department Grant Writer Position. The motion was seconded by Council member Nistler, and carried unanimously.

Mayor Karst explained that the County Commissioners would like city council to decide at a public meeting that they would like to move forward on working together for funding of a new swimming pool. Council member Austin wanted to know how this would be funded on taxes? Would it be by taxable value or a fixed dollar amount? Mayor

Karst said that this is still not determined. This decision is only to form a partnership with the county for funding options. Once a monetary amount can be set, it would come back to the council for a final approval before moving forward. Council member Nistler made a motion to work with the County Commissioners for funding for the Glasgow swimming pool. The motion was seconded by Council member Austin, and carried unanimously.

Unfinished Business:

- Levee Safety Committee Report – Mayor Karst mentioned there is a scheduled meeting the first Tuesday of each month.
- Update on GNDC noncompetitive grant – There was no updated report.

Mayor Karst said there are two board openings that DPW Kompel was on. The first is the Great Northern Development Corporation Board and the Saint Mary's Working Group. If anyone knows someone who would be interested in the positions, let him know and they can be appointed at a council meeting. He's talked with Becky Erickson about the downtown beautification committee and last Friday he met with the Department Heads.

Committee Reports: There were no reports for Personnel, Cemetery or Grant. There is a water committee meeting scheduled for after the council meeting. An Ordinance committee meeting will have to be set to revisit the fence ordinance.

Department Head Reports:

City Attorney Sullivan mentioned she has emailed Straube's a contract to review for the T-33 Airplane renovation and is working on drafting complaints.

Chief Weber said they will go through the hiring process for an officer on March 17th and have four (4) applicants and they are working on having a Task Force Officer to work with the FBI.

Street Foreman Runnigen told the council they have been working on removing snow and will fill pot holes when it warms up.

City Judge Morehouse-Mix talked to the council about the number of cases over the past year.

Code Compliance Officer Dees stated he started the Leadership training that is through the month of March, he will attend the Lift Station Liability round table tomorrow via zoom, he is set to attend the Building Codes conference the end of this month in Helena, and the Fire Marshall will be in town on the 14th of March to walk through both Reynolds and the USDA building.

Public Comment: NONE

Council member Nistler made a motion to adjourn the meeting. The motion was seconded by Council member Austin the meeting adjourned at 5:34 p.m.

ATTEST:

Stacey A. Amundson

Stacey A. Amundson
City Clerk - Treasurer

Rod Karst
Mayor