

REGULAR COUNCIL MEETING ----- MAY 18, 2020

The Regular Council Meeting was called to order at 5:30 p.m. by Mayor Erickson. The following Council members were present: Carr, Heitman, Karst, Nistler, Ozark and Young. Those also present were DPW Kompel, City Attorney Sullivan, Assistant Chief Edwards, Chief Gault, and Street Foreman Runningen. City Clerk Amundson and Neil Levang from Morrison-Maierle were in attendance via conference call. Marc Kloker and Madelyn House were also in attendance.

Mayor Erickson led the Pledge of Allegiance.

Public Comment on any agenda item: NONE

Council member Nistler made a motion approving the consent agenda including the payment of claims for May 18, 2020 in the amount of \$478,670.11, the Valley Court Apartment claims in the amount of \$3,657.04, and the minutes of the May 4, 2020 Regular Council Meeting. The motion was seconded by Council member Carr and carried unanimously.

Council member Ozark made a motion awarding the Repurchase Agreement to First Community Bank from June 1, 2020 to May 31, 2021. The motion was seconded by Council member Young and carried unanimously.

Council member Karst made a motion to approve the March 2020 Financials. The motion was seconded by Council member Nistler and carried unanimously.

Neil Levang from Morrison-Maierle explained each line of change order #3 from Sletten Construction in the amount of \$74,426.56. The largest expense in the change order comes from having COVID-19 overtime charges in the amount of \$20,483.52. This allowed the contractors to stay on site and work six (6) days a week instead of the four (4) ten (10) hour days. This was the more financially feasible option then shutting down the job completely at a cost of \$6,000.00 per day. Council member Karst made a motion approving the Sletten Construction Change Order No. 3 in the amount of \$74,426.56. The motion was seconded by Council member Carr, and carried unanimously.

Mayor Erickson introduced and offered for adoption **Resolution No. 3032** – A Resolution Calling for Bids for the Sale of Glasgow Fire Department 1942 Dodge Fire Truck. Council member Heitman moved for the adoption of **Resolution No. 3032**. The motion was seconded by Council Member Young; whereby **Resolution No. 3032** was unanimously adopted.

Mayor Erickson introduced and offered for adoption **Resolution No. 3033** – A Resolution Calling for the Bids for the Sale of Multiple Vehicles for the Glasgow Police Department. Council member Nistler moved for the adoption of **Resolution No. 3033**. The motion was seconded by Council member Carr; whereby **Resolution No. 3033** was unanimously adopted.

Mayor Erickson introduced and offered for adoption **Resolution No. 3034** – A Resolution Calling for the Bids for the Sale of Multiple Pieces of Equipment for the Glasgow Public Works Department. Council member Young moved for the adoption of **Resolution No 3034**. The motion was seconded by Council member Heitman; whereby **Resolution No. 3034** was unanimously adopted.

Mayor Erickson introduced and offered for adoption **Resolution No. 3035** – A Resolution Appointing a Firefighter of the Glasgow Fire Department Following Completion of Probation – Jesse Cook. Council member Heitman moved for the adoption of **Resolution No. 3035**. The motion was seconded by Council member Young; whereby **Resolution No. 3035** was unanimously adopted.

Mayor Erickson introduced and offered for adoption **Resolution No. 3036** – A Resolution relating to \$7,145,000 Water System Revenue Bonds, consisting of \$6,645,000 Series 2020A Bond and \$500,000 Series 2020B Bond, Confirming the Issuance Thereof and the Security Therefor and Making Certain Designations and Covenants in Respect of the Bonds. Council Member Nistler moved for the adoption of **Resolution No. 3036**. The motion was seconded by Council member Carr; whereby **Resolution No. 3036** was unanimously adopted.

Marc Kloker was in attendance to propose to the council installing a 15mph and children at play signs around Candy Cane Park. There are more children utilizing this park since it's been upgraded. He's uncertain if it would slow vehicles down, but it's worth a try. Mayor Erickson asked DPW Kompel how the city can get these signs installed. He stated that the council can direct him to do this and a Resolution will have to be completed. These signs need to be recognized by the Montana Department of Transportation. The council would like DPW Kompel to research this and install them sooner rather than later.

Council member Nistler made a motion approving the amendment to the agreement for legal services dated May 6, 2019 between the City of Glasgow and Helland Law Firm, PLLC, that expired on November 30, 2019. City Attorney Sullivan mentioned this case is still pending and is a conflict of interest for her. The motion was seconded by Council member Ozark, and carried unanimously.

DPW Kompel talked to the council about the request from Mark Brabeck to widen the driveway at the new MDU building. Our current ordinance allows a maximum of 35' access for commercial businesses and Mark is requesting

42'. Mayor Erickson inquired if there is any downside to this request. DPW stated there was no downside to it. Council member Carr made a motion approving the request to expand the driveway entrance to 42'. The motion was seconded by Council member Young, and carried unanimously.

City Clerk Amundson requested that the Approval of the Black Mountain Cloud Hosting Quote in the amount of \$3,345.00 for fiscal year 2020-2021 be tabled at this time to make sure the software will work the way it needs to before committing annually. The full council agreed.

There was discussion on rehiring Stacey Amundson as the full-time City Clerk-Treasurer. Mayor Erickson stated that she is willing to return to a full-time employee and continue to work remotely. Council member Nistler was concerned about city tax dollars being spent in another state, but is willing to allow this at this time, since there is no one to fill in the current vacancy. Mayor Erickson mentioned she is willing to be put on a probationary period to make sure this is going to work for all involved. Council member Karst made a motion to rehire Stacey Amundson as a full time City Clerk-Treasurer for a probationary period of six (6) months and voiding her current contract with the City effective March 25, 2020. The motion was seconded by Council member Heitman, and carried unanimously.

There was discussion on wage for Stacey. When she initially left employment with the City, she was making \$23.72 per hour with health insurance benefits. The contract amount was \$27.00 per hour, billed in ½ hour increments, with no health insurance. Stacey stated she is willing to start at the wage she was making when she left and be able to have health insurance. Council member Ozark mentioned maybe a stipend to assist with personal office expenses; this will be discussed at a personnel committee meeting next week. Council member Young made a motion to pay Stacey Amundson \$23.72 per hour with health insurance benefits. The motion was seconded by Council member Heitman, and carried unanimously.

Council member Ozark made a motion to remove Rikki Fuhrman from First Community Bank, Wells Fargo, and Bank of Glasgow bank accounts as an authorized signer and add Stacey Amundson to all accounts. The motion was seconded by Council member Nistler and carried unanimously.

Council member Ozark made a motion on the recommendation from the Wage Compensation Committee on the health insurance cap of \$787.00 for employees who are enrolled in insurance and for those who take in lieu of benefits will be capped at \$725.00. The motion was seconded by Council member Young, and carried unanimously. This will be effective July 1, 2020.

#### Unfinished Business:

- Levee Safety Committee Report – NONE

- Update on GNDC noncompetitive grant – City Clerk Amundson mentioned she had talked with Brianna Vine this morning about the current project. The contractor is working on installing the egress windows and there will be a change order coming through, but will have to be approved at the state level first.

- Update on Board of Crime Control Law Enforcement Grant Award for COVID-19 – Assistant Chief Edwards mentioned Kathy has applied for \$30,000.00 to cover overtime and personal protective equipment. The police and fire department are working together to construct a decontamination station for those who may come in contact with COVID-19 or other hazardous materials while out on a call.

Mayor Erickson reported that City Clerk Fuhrman gave her resignation and her last day was Friday May 15<sup>th</sup> and Deputy Clerk Cusker just gave her resignation last Wednesday. Utility Billing Clerk Frueh offered to do the claims for the city and City Clerk Amundson will do the payroll. Mayor Erickson will put together a listing of job duties and will meet with the Personnel Committee next week. The totes that were assembled for COVID-19 relief supplies were a hit.

Committee Reports: There were no reports for Grant, Wage Compensation, or Cemetery.

A Personnel Committee meeting is scheduled for Tuesday May 26, 2020 at 5:00 PM. Council member Heitman updated the council on the Water Committee meeting that was held last week. He mentioned the transmission main repair and budgeting money each year to start replacing portions of the line, potentially selling bulk water to TC Energy, updates to the Bulk Water Station, and the request from McIntyre's to connect to the city sewer line. The proposed ordinances from the committee will be on the June 1<sup>st</sup> agenda. Council member Heitman said there was one fire call last week.

#### Department Head Reports:

Chief Gault said that citizen complaints are up; they have seven (7) applications for the open Victim Witness Advocate position and four (4) for the police officer position. He received a draft lease agreement from Sandpoint Properties and to do a two (2) year lease the monthly cost will increase \$300.00 per month, if we stay with a four (4) year lease, it will only be an additional \$100.00 per month. Officer Tonneson will go to the academy in September. Tyler reviewed the Case Management calls for May 2<sup>nd</sup> through the 15<sup>th</sup>.

DPW Kompel mentioned the Cemetery Department is fully staffed and are preparing for Memorial Day. He is working on putting together a paving project that will include parts of 2<sup>nd</sup> Avenue South, the East Side School area, and Ayr Street.

Street Foreman Runningen told the council they have been working on filling potholes, mowing the Parks and Levee, and assessing the brooms on the street sweeper.

Council member Karst inquired on the status of the Swim Pool agreement between the City of Glasgow and Interstate Engineering. DPW Kompel will follow up with it. Karst also stated the city was awarded a \$250,000.00 grant from LWCF.

Public Comment: Madelyn House was in attendance to request that backyard chickens be placed on the ballot in November. Council member Ozark said that maybe we should put the removing of wards on this ballot also if it's something the council would like to do. Mayor Erickson requested this included on the next agenda.

Council member Nistler made a motion to adjourn the meeting. The motion was seconded by Council member Carr, the meeting adjourned at 6:44 p.m.

ATTEST:

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Stacey Amundson  
City Clerk – Treasurer

Rebecca Erickson  
Mayor