

REGULAR COUNCIL MEETING ----- JUNE 20, 2022

The Regular Council Meeting was called to order at 4:30 p.m. by Council President Ozark. The following Council members were present: Austin, Heitman, and Nistler. Council member Koski arrived at 4:35 p.m. Also present were Chief Weber, Street Foreman Runningen, Water/Wastewater Supervisor Dodd, Officer Nolan, Grant Writer Ryan, and City Attorney Sullivan. Sandra Guenot from New York Life was in attendance. Jeff Ashley and Amber Pickering from Morrison-Maierle and Kaden Bedwell from Interstate Engineering were also in attendance. City Clerk Amundson attended via Google Meets. There was no media representation.

Council President Ozark led the Pledge of Allegiance.

Public Comment on any Agenda Item: NONE

Council member Nistler made a motion approving the consent agenda including the payment of claims for June 20, 2022 in the amount of \$185,072.32, the Valley Court Apartment claims in the amount of \$2,123.05, and the minutes of the June 6, 2022 Regular Council Meeting. The motion was seconded by Council member Austin, and carried unanimously.

Jeff Ashley was in attendance from Morrison-Maierle to update the council on the sewer separation project and the transmission main project. He said that he has reviewed the draft of the letter of conditions from Rural Development as they are ready to give the city a funding package for the transmission main replacement project. He mentioned he can have updated construction costs ready for the water committee meeting next week for both the entire project and doing the project in phases.

Sandra Guenot was in attendance to talk to the council about life insurance policies available through New York Life. She explained the full life policy is affordable and the employee has the option to add spouse and children if they choose. This policy earns cash value and dividends, but will need 10% of employees to participate. This is an out-of-pocket cost to the employee and no cost to the city. The council agreed to have this as an option for employees and Sandra will connect with City Clerk Amundson to get the process going.

Russell and Brianna Leader were not in attendance to talk to the council about acquiring water and sewer services to their property adjacent to the city limits.

Madelyn House was not in attendance to talk to the council about the city watering the downtown flower pots.

Council member Austin made a motion to award the city's gas and diesel bid for fiscal year 2022-2023 to Ezzie's Wholesale. The motion was seconded by Council member Heitman, and carried unanimously.

Council member Koski made a motion approving the financials for April 2022. The motion was seconded by Council member Heitman, and carried unanimously.

Council member Nistler made a motion approving the amended Franchise Agreement between the City of Glasgow and Nemont Communications, Inc. The motion was seconded by Council member Austin, and carried unanimously.

Council President Ozark introduced and offered for adoption at First Reading **Ordinance No. 978** – An Ordinance of the City Council of the City of Glasgow, Montana Amending Glasgow's Building Codes and Related Technical Codes Thereby Amending the Code of Ordinances of the City of Glasgow, Montana. Council member Nistler moved for the adoption of **Ordinance No. 978** for first reading. The motion was seconded by Council member Koski; whereby **Ordinance No. 978**, was unanimously adopted at first reading. The second reading of **Ordinance No. 978** will be at the July 5, 2022, Regular Council meeting.

Council member Koski made a motion approving the advertisement for Request for Qualifications for City Attorney Services. The motion was seconded by Council member Austin, and carried unanimously.

Council member Heitman reported on behalf of the interview committee for the part-time administrative/grant writer position. After interviewing 4 candidates, 2 of which would do both positions, and 2 who wanted to just contract for the grant writing position, the committee is recommending splitting the position into a part-time administrative assistant and a contracted grant writer position due to one of the applicants having municipal grant writing experience and would like to work from home. Council member Austin made a motion to split the positions. The motion was seconded by Council member Koski and carried unanimously.

Council member Heitman made a motion to hire Ashleigh Beyers for the contracted grant writer position. The motion was seconded by Council member Koski and carried unanimously.

Council President Ozark stated that agenda item #16 interview committee recommendation to hire for the part-time administrative office position will be tabled until the position can be advertised and interviews completed.

Unfinished Business:

- Levee Safety Committee Report – No Report
- Update on GNDC noncompetitive grant – No Report

Council President Ozark mentioned the meetings in July will be on Tuesday the 5th and Monday the 18th due to the 4th of July holiday.

There was no Mayor's Report.

Committee Reports: There was no report for Personnel or Cemetery. A Water Committee meeting has been set for Tuesday June 28th at 4:30 p.m. to discuss the water and sewer projects. Grant Writer Ryan talked about the changes to the VOCA grant, the headsets have been ordered under the Homeland Security grant, and the Crisis Intervention Team Grant Application has been submitted. City Attorney Sullivan mentioned a community decay ordinance is being worked on.

Department Head Reports:

City Clerk Amundson said that she has been entering budget requests as they come in and is about 80% done with the Valley Court transfer paperwork.

City Attorney Sullivan mentioned she is working on the issues with the sweeper, the Pankratz complaint, cases, agreements, and the FEMA ordinance, that has to be sent to DNRC for their final approval.

Chief Weber told the council that they are working on the camper parking issue, training the new officer, and the All-Class reunion went well.

Water/Wastewater Supervisor Dodd said things are running smoothly and a technician for the sewer lift pump station will be coming to town to assist with the repairs and training on our southside sewer lift pump.

Street Foreman Runnigen said he will be going to get oil tomorrow to start filling larger pot holes and the levee is being worked on.

Public Comment: None

Council member Nistler made a motion to adjourn the meeting. The motion was seconded by Council member Austin the meeting adjourned at 4:56 p.m.

ATTEST:

Stacey A. Amundson

Stacey A. Amundson
City Clerk - Treasurer

Stan Ozark
Council President