

REGULAR COUNCIL MEETING ----- AUGUST 5, 2024

The Regular Council Meeting was called to order at 5:00 p.m. by Mayor Karst. The following Council members were present: Heitman, Austin, Koski, and Carr. Council member Nistler attended via conference call. Council member Ozark was absent. DPW Skubinna, and Chief Weber were also in attendance. Candy Lagerquist, Maggan Walstad, Ann Kulczyk, Tess Fahlgren, Drew Henry, and Tim Potter were also in attendance. City Clerk Amundson, City Attorney Pekovitch, and City Grant Writer Byers attended via Google Meets. There was no media representation.

Mayor Karst led the Pledge of Allegiance.

Public Comment on any Agenda Item: Maggan Walstad asked the council to approve putting the swim pool bathhouse out to bid. She said after they receive the bids, they will have a final number to be able to apply for additional funding to complete the project.

Council member Koski made a motion approving the consent agenda including the payment of claims for August 5, 2024 in the amount of \$521,930.94, the Valley Court Apartment claims in the amount of \$340.99, and the minutes of the July 15, 2024 Regular Council Meeting. The motion was seconded by Council member Austin, and carried unanimously.

Tim Potter was in attendance to talk to the council about developing and managing the city's current shooting range and implement a long-term lease between Fish, Wildlife, and Parks and the City of Glasgow. He wanted to see if the council was interested in this option before seeking public input on it. If the public is in favor of this then it would go into the design phase with construction to follow. The updates to the range would include a place for trap shooting, pistol shooting, and archery. Drew Henry stated after the public input meeting is completed, then the lease agreement would be worked on and approved by both parties. He also mentioned that FWP wanted the council's approval before moving forward with this project. Council member Carr approved moving forward with the public input on updating the city's shooting range. The motion was seconded by Council member Nistler, and carried unanimously.

Council member Koski made a motion to reappoint Sam Waters and Pam Heikens to the police commission for another three (3) year term effective August 6, 2024. The motion was seconded by Council member Carr, and carried unanimously.

Council member Austin made a motion approving the extension #29 to the letter agreement between Montana Aviation Company (MARCO) and the City of Glasgow. The motion was seconded by Council member Carr, and carried unanimously.

Council member Heitman made a motion approving the T&R Trucking payment for fiscal year 2024-2025 in the total annual amount of \$380,288.02. The motion was seconded by Council member Nistler, and carried unanimously.

Mayor Karst introduced and offered for adoption at first reading **Ordinance No. 985** – An Ordinance Amending Chapter 4 of the Official Code of the City of Glasgow (OCCG) to remove the License Requirement for Dancing in a Bar. Council member Austin made a motion approving **Ordinance No. 985** for first reading. The motion was seconded by Council member Koski; whereby **Ordinance No. 985** was unanimously adopted for first reading. The 2<sup>nd</sup> Reading of **Ordinance No. 985** will be held at the August 19, 2024 Regular Council meeting.

Mayor Karst explained the change order #3 was tabled at the last council meeting so City Clerk Amundson could research on where the payment could be made from, since the swim pool committee felt, they shouldn't have to pay for it because of the change in back fill material for the water service trench line. City Clerk Amundson recommended to the council the change order to be paid out of the general fund in fiscal year 2024-2025. Council member Carr made a motion approving Change Order #3 for Corland Construction in the amount of \$15,537.14 based on City Clerk Amundson's recommendation. The motion was seconded by Council member Koski, and carried unanimously.

Mayor Karst told the council that the Buy American Build American (BABA) requirements did not apply to the initial FWP grant the city received for the construction of the swim pool. The additional funding that the city will receive will require the BABA requirements at this time. A waiver for this has been submitted, but we are still waiting to hear. The swim pool committee would like to get the bathhouse out to bid with the BABA requirements included. If the waiver is approved, they can do a change order to the contract. Council member Koski made a motion to approve bidding out the bathhouse project. The motion was seconded by Council member Carr, and carried unanimously.

Council member Koski made a motion to approve the amendment #2 to the short form agreement to furnish professional services to the City of Glasgow between Interstate Engineering and the City of Glasgow for the new bathhouse in the amount of \$65,000.00. The motion was seconded by Council member Austin, and carried unanimously.

There was discussion on Chief Weber's updated wage request. Council member Carr stated that it will take time to hire a new chief when Weber decides to retire. He said he doesn't feel Chief Weber's request is a lot of money. If the police department only has a total of seven (7) officers instead of eight (8), then the wage request should be able to be funded. Council member Heitman made a motion approving the \$5.00 wage increase effective July 1, 2024. The motion was seconded by Council member Carr, and carried unanimously.

Council member Austin made a motion to hire Olness & Associates for a three (3) year audit contract starting fiscal year 2023-2024 in the amount of \$58,000.00 and increasing \$2,000.00 each following year in the contract. The motion was seconded by Council member Koski, and carried unanimously.

DPW Skubinna explained to the council the conversation he had with Rocky from Adam's Asphalt. He is interested in the old asphalt plant that the city no longer uses. He would disassemble and remove it at no cost to the city. There are components of the plant that he can use for his. Council member Koski made a motion allowing Adam's Asphalt to remove the old asphalt plant at no charge to the city. The motion was seconded by Council member Austin, and carried unanimously.

The council discussed the repairs that are needed to the street shop roof. Mayor Karst said that the roof can be replaced in the amount of \$30,000.00 with a 30-year warranty. This option is cheaper than researching and installing a pitched roof. Council member Austin made a motion to keep the flat roof on the street shop department and repairing it in the amount of \$30,000.00. The motion was seconded by Council member Carr, and carried unanimously.

Unfinished Business – Levee Safety Committee Report –There will be a meeting tomorrow morning at 8:00 am. DPW Skubinna mentioned he has received a draft of the updated SWIF plan and has been reviewing it.

Committee Reports: There were no reports for personnel, water, or cemetery. City Grant Writer Byers said there will be a FEMA grant available in January 2025. There is also a MeTap grant in the amount of \$75,000.00 that is geared towards tourism, but is available for emergency services. Council member Austin will check with Chief Brunelle to see if there is anything needed for the fire department and report back to Ashleigh. Ashleigh also mentioned she would like to apply for funding to get the growth policy updated and put in a place a downtown master plan. These would assist in receiving additional grant money for the city. Mayor Karst said there will be an ordinance committee meeting following this council meeting.

#### Department Head Reports:

DPW Skubinna mentioned the Hall Terrace/Hurley Drive project bids have been opened. There were two (2) bids received in the amounts of \$1.9 and 2.1 million. There will be a recommendation for the next council meeting to either award or reject the bids.

Council member Austin said that there was a fire on the southside a couple of weeks ago, but with the number of firefighters that responded it was extinguished quickly.

City Attorney Pekovitch told the council that the police department has been keeping her busy and City Attorney O'Brien has been working on ordinances.

City Clerk Amundson said that she's been busy with budgets and working on year end stuff. She also requested from DWP Skubinna the draft copy of the SWIF plan so she can submit for reimbursement on fees already paid out.

Mayor Karst said there will be a public meeting at 2:00 p.m. on the Jaycee Building later this week.

Public Comment: Tess Fahlgren inquired on the status of the final MOU for the skate park. City Attorney Pekovitch said the changes have been made after the discussion at the council work session and will get it emailed to the mayor for his signature. Candy Lagerquist wanted an update on the downtown parking project. DPW Skubinna said the contractor is supposed to start the 1<sup>st</sup> or 2<sup>nd</sup> week in August.

Council member Koski made a motion to adjourn the meeting. The motion was seconded by Council member Carr, the meeting adjourned at 5:47 p.m.

ATTEST:

*Stacey A. Amundson*

Stacey Amundson  
City Clerk-Treasurer

Rod Karst  
Mayor