

REGULAR COUNCIL MEETING ----- JANUARY 17, 2017

The Regular Council Meeting was called to order at 5:30 p.m. by Mayor Erickson. The following Council members were present: Sorensen, Karst, Heitman, Ozark, and Schoenfelder. Council member Carr was absent. Those also present were City Clerk-Treasurer Amundson, DPW Kompel, Street Foreman Krause, and City Attorney Helland. Jeremy Perlinski from Morrison-Maierle, Inc and Troy Kelsey from Interstate Engineering were also in attendance. There was no media representation.

Council member Ozark led the Pledge of Allegiance.

Public Comment on any agenda item: NONE

Council member Schoenfelder made a motion approving the consent agenda including, the payment of claims for January 17, 2017 in the amount of \$51,758.84, the claims for the Valley Court Apartments in the amount of \$1,293.74, and the minutes of the January 3, 2017, Regular Council Meeting. The motion was seconded by Council member Heitman and carried unanimously.

City Clerk Amundson updated the council on the RFP meeting for the Montana Main Street Grant. There were three (3) RFP's received and after the meeting on Friday there was going to be a recommendation for hire, but after receiving another set of scores earlier today interviews will have to be conducted since there was a tie. A recommendation will be brought back to the February 6, 2017 meeting.

Jeremy from Morrison Maierle was present to update the council on the status of the water upgrade project and discuss their contract to proceed forward. He reviewed the process over the past 2 years starting with the Preliminary Engineering Report that was completed in May 2014, a pilot study needed to be done to make sure the proposed upgrades will be in compliance with DEQ standards, then to obtain Rural Development funding the Dry Prairie Analysis Study needed to be done. All of this has been completed, so the next step is to approve the Engineering Contract in the amount of \$1.496 million, which will include: preliminary and final design, meetings with DEQ, the bidding and award process, construction and final closeout.

Council member Schoenfelder made a motion approving the contract with Morrison-Maierle after adding a signature line for the City Attorney and approval from MMIA. The motion was seconded by Council member Sorensen, and carried unanimously.

Council member Karst made a motion approving Mayor Erickson to electronically sign the TSEP contract. The motion was seconded by Council member Schoenfelder, and carried unanimously.

Council member Sorensen made a motion reappointing Tami Dunn to the Northern Heights Housing Board for another two (2) year term effective January 18, 2017. The motion was seconded by Council member Karst and carried unanimously.

Council member Schoenfelder made a motion approving the write off of claim checks in the amount of \$428.39. The motion was seconded by Council member Heitman. City Clerk Amundson explained these checks were reissued in January of 2015 and never cashed. The money will go back into the account they were written out of. Motion carried unanimously.

Council member Karst made a motion approving the Collective Bargaining Agreement between the City of Glasgow and the Glasgow Police Department for one (1) year. The motion was seconded by Council member Schoenfelder and carried unanimously.

Council member Sorensen made a motion approving the Collective Bargaining Agreement between the City of Glasgow and the Teamsters Local Union No. 2 for a one (1) year period. The motion was seconded by Council member Ozark, and carried unanimously.

Council member Karst made a motion approving the \$.35 raise for the non-bargaining employees and \$1.00 raise for the Utility Billing Clerk and City Clerk-Treasurer for the additional duties they have taken on in the past year. This was discussed at a workshop, but was never approved at a regular council meeting. The motion was seconded by Council member Sorensen, and carried unanimously.

Mayor Erickson introduced and offered for adoption **Resolution No. 2035** – A Resolution Determining the Salaries and Compensation of Elected and Appointed City Officers and All City Employees for the Fiscal Year 2016-2017; Revoking in Conflict Herewith; and Establishing an Effective Date for Salaries and Compensation. Council member Schoenfelder moved for the adoption of **Resolution No. 2035**. The motion was seconded by Council member Heitman; whereby **Resolution No. 2035** was unanimously adopted.

Mayor Erickson stated the council meetings in February will be Monday the 6<sup>th</sup> and Tuesday the 21<sup>st</sup> due to the President's Day Holiday.

Old Business:

-Levee Safety Committee Report – None

- Update on GNDC noncompetitive grant – City Clerk Amundson mentioned there will be a conference call on Wednesday January 18 with GNDC and Jeanette from CDBG to discuss the next steps. She will report back at the next council meeting.

-Discussion on Street Maintenance charged to residents/business owners on 1<sup>st</sup> Street North – None

Committee Reports: There were no reports for Cemetery or Water. City Clerk Amundson stated a personnel meeting will have to be set to review some of the changes MMIA would like to see in our policy manual for the EPC endorsement. Mayor Erickson stated that on the agenda she would like to have the job evaluations of the department heads on there for the committee to review. City Clerk Amundson said that the FWP grant has been submitted to Beth and there are a couple of things she needs; her and Jory will work on getting that information to Beth. Mayor Erickson said she is helping the Library write a grant to the Soroptimist to purchase a black bench for the front of their building. Council member Karst said he will pass on the Fireworks Ordinances from other cities and towns from around the state to the police department.

Department Head Reports:

Mayor Erickson said the meeting with the commissioners went well; they discussed the Risk Analysis and some levee issues. Tami Burke had talked with the Mayor about the Building Active Communities Initiative institute that will be held in Butte on May 16-18 and wanted to know if any council members would want to participate. Council member Schoenfelder would be interested in attending and the council thought it would be a positive addition for Tami to attend on behalf of the city. Mayor Erickson said there are a total of 14 participants current in the Adult Treatment Court Program.

Street Foreman Krause mentioned his department is moving snow on 5<sup>th</sup> Ave and 7<sup>th</sup> St North and hope to move it from 3<sup>rd</sup> Avenue South and 6<sup>th</sup> Street South this week.

City Clerk Amundson told the council that the RFP for auditing services is complete and she had given it to Doris at CHMS to review to make sure the basic audit needs are covered. She also mentioned the issues she is having with Valley Court reporting and having no response from RD with her questions.

DPW Kompel told the council he gave a short presentation at the Kiwanis meeting about the levee and he has recently completed a written safety program.

Public Comment: NONE

Council member Schoenfelder made a motion to adjourn the meeting. The motion was seconded by Council member Ozark, the meeting adjourned at 6:10 p.m.

ATTEST:

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Stacey Amundson  
City Clerk-Treasurer

Rebecca Erickson  
Mayor