

REGULAR COUNCIL MEETING ----- JANUARY 5, 2026

The Regular Council Meeting was called to order at 5:00 p.m. by Mayor Karst. The following Council members were present: Austin, Heitman, Brabeck, Schindler, and Koski. Council member Ozark was absent. DPW Skubinna and Chief Weber were in attendance. Candy Lagerquist was also in attendance. City Clerk Amundson and City Attorney Pekovitch attended via Google Meets. There was no media representation.

Mayor Karst led the Pledge of Allegiance.

Public Comment on any Agenda Item: NONE

Council member Koski made a motion approving the consent agenda including the payment of claims for January 5, 2026 in the amount of \$148,084.06, the Valley Court Apartment claims in the amount of \$1,764.54, the minutes of the December 15, 2025 Regular Council Meeting, and Resolution No. 3223 – A Resolution Establishing Budgetary Authority in the Grant from Montana Board of Crime Control Fund for the Receipt and Expenditure of Monies Received from the Montana Board of Crime Control. The motion was seconded by Council member Austin, and carried unanimously.

Mayor Karst mentioned after the last fire that happened and the snow, Council member Austin had pointed out that the Northside Fire Hall didn't have the snow cleared from in front of it and should be included in the snow removal plan. DPW Skubinna said that he should also update the year on the plan. The updated change included Lasar Drive from Highway 2 to Ayr Street and Kolstad from Lasar to the north boundary of the Northside Fire Hall. Council member Austin said that if just the area by the fire hall doors is cleared, the fire trucks would be able to get out and get around town. DPW Skubinna asked the council if they would like him to just change the wording to in front of the Northside Fire Hall. Council member Heitman asked DPW Skubinna if they would be able to back drag the snow away from the other side of the building when the street department had time before spring. Mayor Karst asked City Attorney Pekovitch and City Clerk Amundson if they were ok with the changes being approved at tonight's meeting, or if the changes should be made then brought back to council for a final vote. Council member Austin said that if they approve it with the amendments, it should be fine. DPW Skubinna thinks the proposal is the revision to section 4.1, first set of bullets number 4 to say in front of the Northside Fire Hall to make sure the driveway and doors are cleared for the amendments. Council member Austin made a motion to approve the snow removal plan with that amendment included. The motion was seconded by Council member Brabeck, and carried unanimously.

DPW Skubinna explained the professional services agreement. There is a significant amount of deferred maintenance that needs to be completed at the lagoon. The agreement is between us and the original engineering that designed the lagoon. They will come on site and review the issues that we are having and will put together the construction component that will come at a later date. Mayor Karst asked where the funding for this agreement will come from. DPW Skubinna said that it will be funded out of the sewer treatment fund and it has been included in this fiscal year's budget. Council member Koski made a motion to approve the professional services agreement between the City of Glasgow and Morrison-Maierle, Inc in the amount of \$28,500.00 for the Wastewater Treatment Facility evaluation. The motion was seconded by Council member Heitman, and carried unanimously.

Mayor Karst told the council that one of the changes that was made was to remove city council under the supervisor and just have it listed as the mayor. City Clerk Amundson said the other changes were just spelling and capitalization and to include and/or under education and experience. Council member Brabeck wanted to know why it was just mayor that would be the supervisor to the Chief of Police. Mayor Karst explained that ultimately everything goes through the council, but instead of having seven (7) direct bosses, it would all be passed through the mayor onto the chief. Chief Weber said that the chief would be accountable to the council through the mayor. Council member Austin made a motion accepting the personnel committee's recommendation of the minor changes to the Chief of Police's job description. The motion was seconded by Council member Koski, and carried unanimously.

Council member Austin made a motion approving the personnel committee recommendation to advertise the Chief of Police opening for a three (3) week period. The motion was seconded by Council member Schindler, and carried unanimously.

Council member Koski made a motion appointing Council member Heitman to the Police Commission to replace Council member Carr. The motion was seconded by Council member Brabeck and carried unanimously.

Mayor Karst stated Council member Brabeck is willing to be the city's representative on the Library Board. Council member Austin made a motion appointing Council member Brabeck to the Library Board. The motion was seconded by Council member Heitman and carried unanimously.

Council member Koski made a motion to appoint Council member Schindler to the Growth Policy and Downtown Revitalization Committee to replace Shyanne Wallace. The motion was seconded by Council member Brabeck, and carried unanimously.

Mayor Karst said there is a police commission meeting scheduled for Friday at 3:30 p.m. Chief Weber mentioned the police commission will interview him and they receive all the information from the initial interview, his background packet, and they are allowed to ask him any question they would like. Council member Heitman made a motion approving the hiring of Dave Moon for the part-time police officer position pending the police commissions approval. The motion was seconded by Council member Schindler, and carried unanimously.

Council member Koski stated Northwestern Energy is still working on the quote to install poles for the new electrical service at Smith Bike Park.

Unfinished Business – Levee Safety Committee Report – DPW Skubinna reported on the meeting that was held on December 17, 2025. They had received an update from DNRC and FEMA is moving forward with the base flood elevation study. He also talked about the funding opportunities for the closure project on the levee and the city would be able to meet the funding match for it. The next meeting will be in March.

Committee Reports: There were no reports for Water or Cemetery. Council member Koski reported on the personnel committee meeting regarding the cemetery care taker position. Council member Koski told Chief Weber that she had forwarded some grant information to him. Mayor Karst said that there was a CDBG Grant application that was denied for funding. City Attorney Pekovitch said that she is going to meet with Chief Weber on the abandoned and junk vehicle ordinances and the issues that they have with enforcing those. Council member Koski asked City Attorney Pekovitch if she will be in town this week. She said she won’t be in town this week, but soon. Council member Koski asked her to come meet with her about TBID.

Department Head Reports:

DPW Skubinna mentioned Robert Rodriguez started today in the water department and spent most morning giving him a tour of the facilities and will be a good addition to the department. DPW Skubinna then handed out his resignation letter to the council. Council member Koski suggested a personnel meeting to review and update the job description as needed before his last day.

Chief Weber explained the issue they have with enforcing the abandoned vehicles, especially the trailers and campers, the towing companies won’t take them because they have to pay for the disposal fees. Council member Schindler stated the fees aren’t as much as the towing companies think they are. Chief Weber also suggested that those fees could be recouped. There will be a regional training on Wednesday with the state for hazard mitigation. Natalie started today and it went well. His department will also be working on upgrading their body cams.

City Attorney Pekovitch said the month of January will be busy with three (3) jury trials coming up.

City Clerk Amundson reported the auditors are here this week and have been keeping her busy with requests for documentation. Council member Koski asked where they were from. She said Olness & Associates are out of Billings. The city’s annual financial report was uploaded to the state a couple of weeks ago, so it should be available to the public within the next week or so. She also said that W2’s will be mailed out this week.

Council member Koski told the council that Jeff Alsberg had reached out to her and the training with Dan Clark is tentatively scheduled for January 22nd from 1-5 at the courthouse.

There was no mayor’s report.

Mayor Karst asked how many years the new auditors have been with us. This is their second year auditing the city. Council member Koski wanted to know what their fee is. City Clerk Amundson said they audited us in 2023-2024, this year 2024-2025, and then next year 2025-2026, then their three (3) year contract will be up and the city council can decide if they want to renew their contract for another three (3) year period or to advertise for an RFP again. She also explained that the last time she had advertised for it, she didn’t receive any proposals back and had to advertise it again, she had also reached out to individual auditors and Olness was the only one who responded. City Clerk Amundson then gave the amount of money the city pays each year for the audit. In FY 2023-2024 it was \$58,000.00 for this fiscal year 2024-2025, it’s \$60,000.00 and for fiscal year 2025-2026 it will be \$62,000.00.

Public Comment: NONE

Council member Koski made a motion to adjourn the meeting. The motion was seconded by Council member Austin the meeting adjourned at 5:34 p.m.

ATTEST:

Stacey A. Amundson
Stacey Amundson
City Clerk-Treasurer

Rod Karst
Mayor