

REGULAR COUNCIL MEETING ----- NOVEMBER 19, 2018

The Regular Council Meeting was called to order at 5:30 p.m. by Mayor Erickson. The following Council members were present: Nistler, Heitman, Schoenfelder, Karst, and Carr. Council Member Ozark was absent. Those also present were City Clerk Amundson, Police Chief Gault, Sergeant Edwards, and City Attorney Helland. The media was represented by AJ Etherington of the Glasgow Courier.

Mayor Erickson led the Pledge of Allegiance.

Public Comment on any agenda item: NONE

Council member Karst made a motion approving the consent agenda including, the payment of claims for November 19, 2018 in the amount of \$86,132.22, the Valley Court Apartment Claims in the amount of \$2,670.03, and the minutes of the November 5, 2018 Regular Council Meeting. The motion was seconded by Council member Schoenfelder, and carried unanimously.

Mayor Erickson introduced and offered for adoption **Resolution No. 2086** – A Resolution Re-Appointing Sharon Adolphson to the Board of Trustees of the Glasgow Tourism Business Improvement District No. 001 for Another Four (4) Year Term. Council member Karst moved for the adoption of **Resolution No. 2086**. The motion was seconded by Council member Schoenfelder; whereby **Resolution No. 2086** was unanimously adopted.

Council member Schoenfelder made a motion approving the suggested changes to the City of Glasgow's Personnel Policy Manual regarding paid holidays and additional paid day off. The motion was seconded by Council member Carr. The changes are effective January 1, 2019 and include removing Columbus Day in October and adding the Friday after Thanksgiving to be the other observed Holiday, to allow each year a regular full-time and permanent part-time employee will receive a paid day off for their birthday that is on file in the City-Clerk's office. If a birthday falls on a Saturday, the Friday preceding is observed as a birthday day off. If it falls on a Sunday, the following Monday can be observed. If it falls on a Holiday, another day within that same week can be taken, and a regular full-time and permanent part-time employee who is retired or active military will receive one (1) additional paid day off within the calendar year. Motion Carried.

Mayor Erickson introduced and offered for adoption **Resolution No. 2087** – A Resolution Modifying the City of Glasgow's Personnel Policy Regarding Paid Holidays and add Additional Paid Day Off and Directing that Said Modifications be Included in the City's Personnel Policy Manual. Council member Schoenfelder moved for the adoption of **Resolution No. 2087**. The motion was seconded by Council member Carr; whereby **Resolution No. 2087** was unanimously adopted.

Unfinished Business:

-Levee Safety Committee Report – Mayor Erickson mentioned there was a meeting with DNRC and the Corps and they are going to begin a mapping project. A meeting was scheduled for December 12th, but will be rescheduled due to another conflict. Also, when she and Robert met with the Commissioners they are willing to Deed two pieces of property to the city that are adjacent to the levee. The County Attorney will work on the deed and have the City Attorney review it.

- Update on GNDC noncompetitive grant – City Clerk Amundson stated that Brianna from GNDC submitted paperwork to the State to see if any additional information is needed so we can get our first project up and going.

Committee Reports: There were no reports for Personnel, Water, Grant, or Cemetery. City Attorney Helland would like to meet with Council member Karst for the suggested Ordinance changes sometime next week. An insurance committee meeting has been set for Monday November 26th at 12:00 p.m. in the Council Chambers.

Department Head Reports:

Mayor Erickson said that there was a conference call for the Nemont Manor Home Grant and we will need to talk with GNDC to see if they would be able to administer the grant for the City. City Clerk Amundson was supposed to talk with Kirk Bruce of Affiliated Developers, but he hasn't called her yet. The food program at Nemont will be ending at the end of this month, and there are still some residents that are in the relocation process.

Chief Gault told the council that his department has been busy. So far he's received 7 applications for the open officer position. Sergeant Edwards also discussed the revised way the department is reviewing cases.

City Clerk Amundson stated that the preliminary budget hearing will be published this week and next and preliminary adoption at the December 3rd meeting. She has budgeted for a \$.25 wage increase along with overhead. This can still be changed since the budget is still preliminary. She is working on the City's AFR that is due the end of December. She also mentioned that she attending the round table discussion at the Cottonwood this afternoon.

Mayor Erickson would like to appoint Chief Gault, Council members Karst and Heitman, and herself to review the contract with the county for attorney services for the 19-20 fiscal year.

Public Comment: NONE

Council member Carr made a motion to adjourn the meeting. The motion was seconded by Council member Nistler, the meeting adjourned at 5:51 p.m.

ATTEST:

Stacey A. Amundson
City Clerk-Treasurer

Rebecca Erickson
Mayor