

REGULAR COUNCIL MEETING ----- SEPTEMBER 15, 2025

The Regular Council Meeting was called to order at 5:00 p.m. by Mayor Karst. The following Council members were present: Carr, Heitman, and Koski. Council members Nistler and Ozark attended via Mayor Karst's cell phone. Sergeant Dick and Police Grant Writer Ryan were also in attendance. Candy Lagerquist and Matthew Stevenson were also in attendance. City Clerk Amundson attended via Google Meets. There was no media representation.

Mayor Karst led the Pledge of Allegiance.

Public Comment on any Agenda Item: NONE

Council member Koski made a motion approving the consent agenda including the payment of claims for September 15, 2025 in the amount of \$261,645.88, the Valley Court Apartment claims in the amount of \$863.38, and the minutes of the September 2, 2025 Regular Council Meeting. The motion was seconded by Council member Heitman, and carried unanimously.

Mayor Karst closed the regular meeting at 5:00 p.m. to conduct the city's public hearing on the city's lights, streets, and garbage assessments along with the City of Glasgow's mill levy, permissive medical levy, and the fiscal year 2025-2026 budget. There was no one in attendance for or against the above-mentioned items. Mayor Karst then closed the public hearing and reopened the regular council meeting at 5:01 p.m.

Mayor Karst introduced and offered for adoption **Resolution No. 3208** – A Resolution Levying Basic Assessment for Collection and Disposal of Garbage and Revoking Resolution No. 3173. Council member Koski moved for the adoption of **Resolution No. 3208**. The motion was seconded by Council member Carr; whereby **Resolution No. 3208** was unanimously adopted.

Mayor Karst introduced and offered for adoption **Resolution No. 3209** – A Resolution Levying Assessment of Costs of Maintenance and Electrical Power for Glasgow Lighting Districts No. 1 Through 29, to Defray the Costs for Fiscal Year 2025-2026. Council member Heitman moved for the adoption of **Resolution No. 3209**. The motion was seconded by Council member Koski; whereby **Resolution No. 3209** was unanimously adopted.

Mayor Karst introduced and offered for adoption **Resolution No. 3210** – A Resolution Levying Assessment of Costs of Annual Maintenance for the Glasgow's Street Maintenance District to Defray the Costs for Fiscal Year 2025-2026. Council member Carr moved for the adoption of **Resolution No. 3210**. The motion was seconded by Council member Koski; whereby **Resolution No. 3210** was unanimously adopted.

Mayor Karst introduced and offered for adoption **Resolution No. 3211** – A Resolution of the City of Glasgow City Council to Levy Additional Permissive Medical Levy Mills for Employer Group Health Insurance for Fiscal Year 2025-2026. Council member Koski moved for the adoption of **Resolution No. 3211**. The motion was seconded by Council member Heitman; whereby **Resolution No. 3211** was unanimously adopted.

Mayor Karst introduced and offered for adoption **Resolution No. 3212** – A Resolution Approving and Adopting the Budget for the City of Glasgow, Montana, for Fiscal Year 2025-2026. Council member Koski moved for the adoption of **Resolution No. 3212**. The motion was seconded by Council member Carr; whereby **Resolution No. 3212** was unanimously adopted.

Mayor Karst introduced and offered for adoption **Resolution No. 3213** – A Resolution Levying a Special Assessment for Unpaid Nuisance Weed Cutting and/or Removal for the Year 2025. Council member Heitman moved for the adoption of Resolution No. 3213. The motion was seconded by Council member Carr; whereby **Resolution No. 3213** was unanimously adopted.

Mayor Karst introduced and offered for adoption **Resolution No. 3214** – A Resolution of the City of Glasgow City Council Amending the Fee Schedule Adopted by Resolution No. 3161 to Remove the License Requirement Fee for Dancing in a Bar and to Increase the Cemetery Deed Filing Fee. Council member Koski moved for the adoption of **Resolution No. 3214**. The motion was seconded by Council member Heitman; whereby **Resolution No. 3214** was unanimously adopted.

Mayor Karst introduced and offered for adoption **Resolution No. 3215** – A Resolution Cancelling the November 4, 2025 General Election of Certain Municipal Officers. Council member Carr moved for the adoption of **Resolution No. 3215**. The motion was seconded by Council member Koski; whereby **Resolution No. 3215** was unanimously adopted.

Council member Austin arrived at 5:15 p.m. Council member Ozark and Nistler left at 5:15 p.m.

Sergeant Dick explained the idea behind having the police department's website revamped. He had attended a leadership training over the course of three (3) months and one of the classes were focused on recruitment and having a website that was user friendly. He had seen some other police department's websites that were user friendly and had easy recruitment tabs. There are a lot of services the Glasgow Police Department offers, that aren't

listed on the current website. He also told the council how he knows Matt and found out that he revamps websites for other companies. Matt then introduced himself to the council and told them about his background in marketing. He had met with Sergeant Dick and Chief Weber to discuss what they would like to see on the police department’s website. He then did a brief analysis of the current website and created a mock up website to share with the council. Council member Koski wanted to know if Matt charges and hourly rate or by project. He said that the start up costs can range anywhere from \$1,000.00 up to \$4,000.00 depending on the complexity of the website design. Then he charges a month-to-month fee for any updating of the websites. Council member Koski suggested if Matt is hired to do the police department’s website, he should do the cities also. Council member Koski also asked if there was anyone in the office that has the time to keep the website updated. City Clerk Amundson explained that she uploads the agendas, minutes, council meeting recordings, and anything else DPW Skubinna needs uploaded on the website. So, sometimes she’s on it once a week and sometimes every couple of weeks. Council member Koski then wanted know the platform that is used. City Clerk Amundson says the city uses WIX and all of the city’s emails are tied to that platform also. Mayor Karst asked Council member Koski and City Clerk Amundson to sit and meet with Matt to discuss the city’s website options. Matt will start with the police departments website and bring back updated costs to the council for their final approval.

Unfinished Business – Levee Safety Committee Report – NONE

Committee Reports: There was no report for Personnel. Mayor Karst had asked the council if they would want water or personnel committee to meet on the water supervisor position. Council member Carr said personnel and then discussion started on the process that has already been completed. Mayor Karst asked if they wanted to do the interim supervisor basis and Council member Austin stated that’s what we had decided at a previous meeting. Mayor Karst said that City Clerk Amundson did have some concerns on how that would work with the union. City Clerk Amundson said that she can reach out to their union representative and see if it’s possible to do an interim position and how that pay scale would work and if the interim supervisor position doesn’t work out, would the city be able to keep him on as an operator. After she gathers the information, she will pass it on and a special meeting can be held if needed. Mayor Karst mentioned Tyrel is done at the cemetery for a couple of weeks, but will be back to help get the cemetery ready for the winter months. Police Grant Writer Ryan reported that the quarterly reports for VOCA and STEP are due to close out both grants for grant period. The Homeland Security grant is still pending and they have received the tasers that were partially funded from the Mason Moore grant. She will be submitting a grant application to SKIP for firearms training. Mayor Karst said that City Attorney Pekovitch is working on a few ordinances.

Department Head Reports:

City Clerk Amundson told the council that since the budget has been approved, she will work on getting the budget booklet put together and uploaded to the state and the website, hopefully by the end of the week, but she is waiting on the affidavits of publication for the budget stuff to also include.

Sergeant Dick reported that the officers have been trained on the new tasers and have been certified to use them. Officer Sager went to the training to become the taser instructor, so he will be in charge of that. He then talked about the virtual reality training for high intensity situations. Mayor Karst asked about the initial investigation with Valley View, but the police department can’t discuss that information at this time. Also, the police department may be losing an officer who applied for another department out of state.

Mayor Karst said the display for 9-11 looked good. He also wanted to talk about this year’s homecoming parade. Council member Koski mentioned one of the biggest issues seems to be the downtown parking during the parade. Candy said the public won’t be able to use the corner down by Opportunity Bank this year because of the construction that is going on. Mayor Karst asked if they want to do something different with the parking just for the parade. There was discussion on possibly closing off 2nd Avenue South just during the parade and not having people park in that area for safety reasons.

Public Comment: Candy Lagerquist asked the council about the camper ordinance because she had a couple people come in and ask her about it. Mayor Karst said at this time, there is nothing new, but our current ordinance is still in effect, where campers need to be off the streets by December 1st.

Council member Austin made a motion to adjourn the meeting. The motion was seconded by Council member Koski the meeting adjourned at 5:43 p.m.

ATTEST:

Stacey A. Amundson

Stacey Amundson
City Clerk-Treasurer

Rod Karst
Mayor