

REGULAR COUNCIL MEETING ----- DECEMBER 16, 2019

The Regular Council Meeting was called to order at 5:30 p.m. by Mayor Erickson. The following Council members were present: Nistler, Schoenfelder, Heitman, Carr, Karst, and Ozark. Those also present were City Clerks Amundson and Fuhrman, Sergeant Edwards, Chief Gault, DPW Kompel, and City Attorney Sullivan. Todd Young, Nick DeGreek, Nalani DeGreek, Summer Garfield, and Abby Engstrom were also in attendance. The media was represented by AJ Etherington of the Glasgow Courier.

Mayor Erickson led the Pledge of Allegiance.

Public Comment on any agenda item: NONE

Mayor Erickson presented Council member Schoenfelder with a service gift and swore in Council members Karst and Heitman and newly elected Young.

Council member Carr made a motion approving the consent agenda including, the payment of claims for December 16, 2019 in the amount of \$497,870.68, the Valley Court Apartment Claims in the amount of \$1,488.64, and the minutes of the December 2, 2019, Regular Council Meeting. The motion was seconded by Council member Schoenfelder, and carried unanimously.

DPW Kompel provided a water system improvement project update in Morrison-Maierle's Jeff Ashley's absence. 72% of the budget and 69% of the project's timeline has been used to date. DPW Kompel reported that the project is 75 days behind. Morrison-Maierle and the City have notified Sletten outlining the liquidated damages that may apply if the end result is not met. DPW Kompel highlighted the Morrison-Maierle progress report including statuses of the highland booster station, highland reservoir, 7<sup>th</sup> street reservoir, bulk water station, river intake pump station and 4<sup>th</sup> street water main replacement. Also included were photos of current progress. DPW Kompel confirmed that training for water department employees is occurring during the project. DPW Kompel offered tours of water project.

Mayor Erickson introduced and offered for adoption the First Reading of **Ordinance No. 964**-An Ordinance Amending Section 18-41 Of Ordinance No. 900 To Recognize The Addition Of Official Traffic Control Devices And Clarify The Enforcement Thereof In The City Limits Of Glasgow, Montana, And Thereby Amending The Code Of Ordinances Of The City Of Glasgow, Montana. Council member Carr made a motion adopting **Ordinance No. 964** for first reading. The motion was seconded by Council member Nistler; whereby **Ordinance No. 964** was unanimously adopted for first reading. Second reading will be held at the January 6, 2020 council meeting.

Relating to the Ordinance No. 964, Mayor Erickson had sent a letter to BNSF Roadmaster Jake Walter, the Chamber of Commerce, Police Department, BN's Dan Bilbruck, and City Attorney Sullivan reminding BN of the 12-hour time limit for diagonal parking and two hour time limit for parallel parking on 1<sup>st</sup> Avenue South. Mayor Erickson asked that Dan Bilbruck share this reminder and parking enforcement with BN staff and further requested BN employees utilize BN's designated parking area to the west and northeast of the depot to keep business parking open for downtown customers.

There was discussion on printing council minutes in the Courier for \$80 per publication. Some of the concerns of the council members included that minutes are already two weeks behind, there are other ways of obtaining minutes, and the additional \$160 per month can be utilized in a better way. Council member Carr made a motion to print the council minutes in the Courier for \$80 per publication; motion died for lack of a second.

There was discussion on the storage container owned by the school located in Bundy Park. City Attorney Sullivan recommended a \$1 per year lease to acknowledge the city's ownership. City Attorney Sullivan will draft a lease. Council member Nistler made a motion allowing City Attorney Sullivan to draft a lease between the City of Glasgow and the Glasgow School District for \$1 per year. The motion was seconded by Council member Schoenfelder, and carried unanimously.

There was continued storage container discussion regarding the upcoming ordinance that outlines aesthetic and placement requirements for the residential use of shipping containers as storage units. Anything before November 10, 2019 would be grandfathered in to remain on residential property and any containers placed on residential property after November, 10, 2019 would be out of compliance.

Council member Schoenfelder made a motion for all city offices to close at noon on December 24, 2019. The motion was seconded by Council member Heitman, and carried unanimously.

Council member Schoenfelder made a motion approving the purchase of employee gifts for a Christmas bonus including Chamber Bucks and a ham. The motion was seconded by Council member Ozark, and carried unanimously.

Unfinished Business:

-Levee Safety Committee Report – On December 13, 2019 a conference call was held with DNRC, Rick Seiler from DES, the Mayor, and DPW Kompel. They updated the new grant administrator on mapping the flood plain and correcting the levee. DES has concerns about the mapping timeline from DNRC and FEMA in contrast to the Corps of Engineer’s SWIFT Plan’s two year timeframe. The city would have to request extensions to stay in compliance with the SWIFT plan. There was some discussion on grant funding available.

- Update on GNDC noncompetitive grant – NONE

-Discussion/Decision on selling a piece of city property, legal description: Shuland Valley View 2<sup>nd</sup> Addition and following the legal process. City Attorney Sullivan requested removing from the agenda until a quiet title action is complete, which may take several months.

Mayor Erickson reported the Police Department has remained firm on their offer regarding wages and they have requested a council representative to negotiate. Mayor Erickson recommended a meeting with the full council and mayor present on December 30, 2019 at 5:00 p.m. Also, the Mayor mentioned the upcoming meeting with Valley County Commissioners and anyone is welcome to attend. Additionally, the Mayor reported there are two applicants for the Public Works Assistant and there is a potential buyer for Valley Court, to be discussed in a Valley Court Committee meeting, December 20, 2019 at noon.

Committee Reports: There were no reports for Personnel, Water, Grant, or Insurance. Council member Nistler provided a summary of the Cemetery Committee meeting held December 11, 2019 regarding Caretaker Miller’s project status updates and concerns regarding updating equipment and reviewing his wage. Council member Nistler scheduled a Cemetery Committee meeting to immediately follow the January 6, 2020 council meeting. Council member Karst provided an Ordinance Committee update from the meeting held December 12, 2019 that included clarifying home based business conditional use exception, snow removal education through advertising, and jake brake usage within city limits. Mayor Erickson stated committee re-assignments will occur in January.

Department Head Reports:

Chief Gault outlined grant awarded funds for overtime patrol, for vehicles: adding three radios and updating cameras as well as body-cams. Also reported, he delivered the Mayor’s letter to BNSF regarding parking, a complaint on an officer, and 8 boat and camper citations. Sergeant Edwards gave an overview of the 90 calls for service received in the last two weeks, while the department was short staffed two officers.

City Attorney Sullivan told the council she had a productive meeting with Judge Gilbert and they are on the same page for enforcement. She will hold off on modifying the Valley Court lease agreement until the potential buyer has made a decision.

DPW Kompel reported a busy week for the water department with repairs on the main transmission line east of Whatley Road and a separate repair located on Aberdeen. The city had adequate reserves during both breaks that no water restrictions were needed. Additionally, a resident from 5<sup>th</sup> Avenue North reported a sewer backup on December 3, 2019 attributed to a grease cake in the city’s system. MMIA is honoring the claim. DPW Kompel advised that public education may be required regarding dumping grease down the drain. Street Foreman Runningen has completed a free ice-skating pond located at Smith Park; Norm Girard has agreed to help maintain.

Public Comment: Summer Garfield and Abby Engstrom introduced themselves and were in attendance for Council member Karst’s leadership class.

Council member Schoenfelder made a motion to adjourn the meeting. The motion was seconded by Council member Carr, the meeting adjourned at 6:26 p.m.

ATTEST:

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Rikki Fuhrman  
City Clerk – Treasurer

Rebecca Erickson  
Mayor