

REGULAR COUNCIL MEETING ----- JUNE 6, 2016

The Regular Council Meeting was called to order at 5:30 p.m. by Mayor Erickson. The following Council members were present: Karst, Sorensen, Schoenfelder, Carr, and Heitman. Council member Ozark was absent. Those also present were City Clerk-Treasurer Amundson, Street Foreman Krause, Police Chief Barstad, and City Attorney Helland. The media was represented by James Walling of the Glasgow Courier.

Council member Karst led the Pledge of Allegiance.

Public Comment on any agenda item: NONE

Mayor Erickson stated that the bid opening for the city's gas and diesel will now be conducted. The following two (2) bids were received:

<u>Ezzie's Wholesale, Inc</u>	<u>Agland Co-op</u>
No.1 Diesel \$1.922 gal	No. 1 Diesel \$1.83
No.2 Diesel \$1.692gal	No. 2 Diesel \$1.61
Unleaded gas \$2.0585 gal	Unleaded gas \$2.11

Council member Schoenfelder made a motion to take the bids under advisement and allowing DPW Kompel to award to the lowest responsible bidder. The motion was seconded by Council member Karst and carried unanimously.

Council member Carr made a motion approving the consent agenda including, the payment of claims for June 6, 2016 in the total amount of \$103,189.51, and the minutes of the May 16, 2016, Regular Council Meeting. The motion was seconded by Council member Sorensen and carried unanimously.

Jarett Brant from Big Sky Auto Accessories was not in attendance, this will be included on the June 20, 2016, Regular Council Meeting Agenda.

City Clerk Amundson stated that DPW Kompel and Tami Burke from TBID met at the park and discussed the location she is requesting for a bike camp. It will be near the back of the park, to have easier access to the shower facilities. The grain bin the Burke's will donate is 18' in diameter and could also be used in the winter months with the ice skating rink. Council member Karst stated he would like to see the park receive water and wants DPW Kompel to research it. This will give TBID access to water for the bike wash station they would like to install. Council member Karst made a motion establishing an 8,000 square foot road bicyclist camp in Smith Park; located near the Koski Motel. The motion was seconded by Council member Carr and carried unanimously.

Council member Sorensen made a motion approving the new health insurance rate of \$663.00 for the fiscal year 2016-2017; which is the employee only portion of the premium. The motion was seconded by Council member Schoenfelder and carried unanimously.

Council member Karst made a motion approving the animal shelter contract from July 1, 2016 to June 30, 2017 in the amount of \$625.00 per month. The motion was seconded by Council member Sorensen, and carried unanimously.

Council member Karst made a motion approving the commercial lease between Sandpoint Properties and the Glasgow Police Department from July 1, 2016 through June 30, 2020 for the monthly amount of \$1,675.00. The motion was seconded by Council member Schoenfelder, and carried unanimously.

Council member Schoenfelder made a motion approving the commercial lease between Sandpoint Property and the Glasgow City Court from July 1, 2016 through June 30, 2018 for the monthly amount of \$725.00. The motion was seconded by Council member Carr, and carried unanimously.

Council member Carr made a motion approving the commercial sublease between the City of Glasgow and Mental Health America of Montana from July 1, 2016 through June 30, 2018 for a monthly amount of \$350.00. The motion was seconded by Council member Schoenfelder, and carried unanimously.

The approval of the Mutual Consent Agreement between the City of Glasgow and Valley County for County Attorney services in the amount of \$32,000.00 for fiscal year 2016-2017 has been deferred to the June 20, 2016, regular council meeting. Mayor Erickson and Council members Ozark and Carr will meet with the County Commissioners to discuss the agreement and see if the price can be negotiated.

Mayor Erickson introduced and offered for adoption **Resolution No. 2008** – A Resolution Authorizing and Directing the Director of Public Works to Place Traffic Control Devices at the Intersection of 2nd Avenue South and 5th Street South and the Intersection of 2nd Avenue South and 6th Street South. Council member Schoenfelder moved for the adoption of **Resolution No. 2008**. The motion was seconded by Council member Carr. There was discussion on the placement of the bus stop on the corner next to Soma-Dis Deli. There was concern that the handicap parking spot was moved, so the bus stop could be located on the corner. Mayor Erickson explained that this is a trial to see if these locations will be sufficient for Valley County Transit. If they become an issue, the city can have them relocated. Council members Sorensen, Heitman, Schoenfelder, and Carr voted for **Resolution No. 2008**; Council member Karst voted against; **Resolution No. 2008** was adopted.

Mayor Erickson introduced and offered for adoption **Resolution No. 2015** – A Resolution Establishing Budgetary Authority in the Drug Court Fund for the Receipt and Expenditure of Monies Received from the City of Glasgow and Valley County. Council member Karst moved for the adoption of **Resolution No. 2015**. The motion was seconded by Council member Schoenfelder; whereby **Resolution No. 2015** was unanimously adopted.

Mayor Erickson introduced and offered for adoption **Resolution No. 2016** – A Resolution Establishing Budgetary Authority in the Drug Court Fund for the Receipt and Expenditure of Monies Received from Participant Fees. Council member Sorensen moved for the adoption of **Resolution No. 2016**. The motion was seconded by Council member Karst; whereby **Resolution No. 2016** was unanimously adopted.

City Clerk Amundson explained to the council about paying off the 1997 SRF Sewer Fund loan. The payoff amount is \$100,625.00. There is enough money in the reserve fund and sinking fund to cover this amount on move \$32,215.00 into the replacement and depreciation account. The monthly amount of \$6,430.00 that is currently transferred into the sinking fund can be allocated to be transferred into the replacement and depreciation account. She also explained that she had contacted DNRC to make sure there would be no pre-payment penalties before bringing it in front of city council for their approval. Council member Sorensen made a motion approving the payoff of the 1997 SRF loan in the amount of \$100,625.00. The motion was seconded by Council member Schoenfelder, and carried unanimously.

City Clerk Amundson reviewed the Letter of Conditions with the council. She also mentioned if the council decided to move forward with the project now, construction costs will be lower than if proceeding a few years down the road. User rates can stay lower without a large increase. Council member Schoenfelder made a motion accepting the Letter of Conditions (LOC) received from USDA Rural Development for the City of Glasgow's Water System Improvement Project dated May 19, 2016 and authorized Mayor Erickson to sign all documents pertaining to the LOC. The motion was seconded by Council member Sorensen, and carried unanimously.

Council member Karst made a motion approving the hiring of Dorsey & Whitney as bond counsel for the water system improvements project between the approximate amount of \$18,000.00 and \$22,500.00. The motion was seconded by Council member Carr. It was acknowledged that the cost of bond counsel will be covered under funding from USDA Rural Development. Motion carried.

Council member Karst recapped the work session minutes that were included in the packet. There were a few items that were not discussed at that session, such as a second year wage increase for the union, and the requested graduated pay scale. The council decided to meet again on Monday June 13th at 6:00 p.m. following the water committee meeting. The recommendation on wages from the work session, the employee longevity schedule, and the approval to send a response letter to the union and an initial offer to the police department will be deferred until the June 20, 2016 council meeting.

Old Business:

-Levee Safety Committee Report – Mayor Erickson mentioned Larry Mires has drafted a letter for the committee to review to be sent to the legislators to ask for their help with the Levee.

- Update on GNDC noncompetitive grant – City Clerk Amundson stated there need to be a change to the Certifying Officer on the grant and a resolution will be presented at the next council meeting.

-Renovations on the T-33 Airplane – No Report

-Valley Court Apartments Acquisition Update – There is an issue that has arose on the \$20,000.00 that is supposed to be allocated to Northern Heights. Rural Development is requesting that amount be broke down even further instead of just in maintenance payroll and expenses. City Clerk Amundson has received the underwriting template for her and CHMS to review.

Committee Reports: A personnel committee meeting has been set for June 9, 2016 to review the updates for the city's personnel policy manual. A water committee meeting has been set for Monday June 13, 2016 at 5:30 p.m. There is no report for Cemetery. The Grant meeting minutes were included in the council packets and an Ordinance Committee meeting is scheduled for June 15th at 5:30.

Department Head Reports:

Council member Sorensen stated that DPW Kompel needs to meet with Library Director Haddix to address the water seepage into the building.

City Clerk Amundson stated that MMIA will be hosting a regional training on August 23rd for those who would like to attend. JSEC will be hosting a wage an hour seminar on June 23rd if anyone is interested. "Wish List" budget forms have been given to the department heads and asked to be returned by July 1. Budget meetings will start sometime after that.

City Attorney Helland mentioned there is an issue with the Interstate Engineering Contract and it has been reviewed by MMIA. Mayor Erickson will follow up with DPW Kompel to find out the status.

Street Foreman Krause stated that the painting of curbs and crosswalks is completed and will be freshened up in the fall. They worked with Century Construction to prep 5th Street North for the paving project.

Police Chief Barstad mentioned that his department will start on the weedy lots and JR is working on fixing a few of their cars.

Council member Karst said the Recreation Department is having their summer program sign ups today, there have been a few issues with the swimming pool to get it up and running and it will be opening on June 13th.

The council decided to tour the new cardio room after next council meeting.

Public Comment: NONE

Council member Schoenfelder made a motion to adjourn the meeting. The motion was seconded by Council member Heitman, the meeting adjourned at 6:34 p.m.

ATTEST:

Stacey Amundson
City Clerk-Treasurer

Rebecca Erickson
Mayor