

REGULAR COUNCIL MEETING ----- MARCH 1, 2021

The Regular Council Meeting was called to order at 4:30 p.m. by Mayor Erickson. The following Council members were present: Heitman, Karst, Ozark, and Young. Council members Carr and Nistler attended via conference call. Those also present were DPW Kompel and City Attorney Sullivan. City Clerk Amundson attended via Google Meets. Kaden Bedwell from Interstate Engineering was also in attendance. The media was represented by AJ Etherington of the Glasgow Courier who attended via Google meets.

Mayor Erickson led the Pledge of Allegiance.

Public Comment on any agenda item: NONE

Council member Young made a motion approving the consent agenda including the payment of claims for March 1, 2021 in the amount of \$82,669.49, the Valley Court Apartment claims in the amount of \$2,372.48, the minutes of the February 16, 2021 Regular Council Meeting, **Resolution No. 3060** – A Resolution Establishing Budgetary Authority in the City-County Library Fund for the Receipt and Expenditure of Monies Received from a Donation, and **Resolution No. 3061** – A Resolution Establishing Budgetary Authority in the City-County Library Fund for the Expenditure of Monies Received from the Valley County Community Foundation. The motion was seconded by Council member Heitman. Council member Carr inquired on the remote work policy in the February 16, 2021 minutes. He mentioned that he had stated that he wanted employees that work for the City of Glasgow to live in Valley County. Council member Karst mentioned that he had made a motion at a previous council meeting that City Clerk Amundson's position would be on a probationary period of six (6) months to get through budget season, then open the position up to hire a new clerk. Discussion ensued on the Remote Work Policy and a personnel committee meeting will be set after the Department Head job evaluations are completed. Council member Ozark stated that according to Robert's Rules of Order that the minutes of the previous meeting should be moved out of the consent agenda to be discussed. Mayor Erickson stated a motion has been made and seconded and called for a vote. Council member Karst abstained, and Council member Carr voted against, motion carried.

Council member Ozark made a motion approving the financials for January 2021. The motion was seconded by Council member Young, and carried unanimously.

City Clerk Amundson explained that after the payroll including December 31, 2020 was processed, letters went out to those employees who had excess vacation. They have until March 31st to use it and according to Montana Code Annotated, an employee can request an extension until June 30th and if it is not used by then, the employee will lose it. Council member Karst made a motion approving the vacation extension request for Captain Edwards total hours of 51.41 until June 30, 2021. The motion was seconded by Council member Nistler, and carried unanimously.

Council member Karst made a motion approving the vacation extension request for Judge Gilbert's hours of 32.53 until June 30, 2021. The motion was seconded by Council member Heitman, and carried unanimously.

Council member Ozark made a motion reappointing Tami Dunn to the Glasgow Housing Authority Board for another two (2) year term effective March 2, 2021. The motion was seconded by Council member Karst, and carried unanimously.

Mayor Erickson introduced and offered for adoption **Resolution No. 3059** – A Resolution Appointing A Firefighter of the Glasgow Fire Department for a Probationary Period of Six (6) Months – Ty Gerth. Council member Young moved for the adoption of **Resolution No. 3059**. The motion was seconded by Council member Heitman; whereby **Resolution No. 3059** was unanimously adopted.

Council member Young made a motion approving the Memorandum of Agreement between the City of Glasgow and the Glasgow Trap Club. The motion was seconded by Council member Carr, and carried unanimously.

Council member Young made a motion awarding the bid for the 1.285 acres in the Shulund Valley View 2nd Addition, Township 28 North, Range 39 East, Section 01 in the City of Glasgow to Rocky Thompson in the amount of \$5,321.98. The motion was seconded by Council member Karst, and carried unanimously. It was suggested to deposit the money into the capital projects fund to be used in the new fiscal year.

DPW Kompel told the council that there were five (5) inquiries on the city's RFP for the preparation of a preliminary engineering report for the raw water transmission main, but we only received one response from Morrison-Maierle. The water committee reviewed the response and are recommending awarding the RFP to Morrison-Maierle. Council member Young made a motion to award the RFP to Morrison-Maierle to prepare a preliminary engineering report for the raw water transmission main. The motion was seconded by Council member Heitman, and carried unanimously. Council member Ozark wanted to know what the proposed cost will be for this. DPW Kompel said that it should run around \$30,000.00, but Morrison-Maierle will apply for a planning grant for the city to assist with the cost.

Mayor Erickson went over the interest rate examples for funding the armory purchase and how much the city would be saving annually on rent. Council member Heitman made a motion allowing City Clerk Amundson to request interest rate quotes from the local banks for the purchase of the Armory building. The motion was seconded by Council member Carr. Council member Ozark wanted to know how much it was going to cost to renovate the

building. Mayor Erickson said that there will be a walk through tomorrow and a contractor will be contacted to give the city a quote. A comment was made on possibly using the COVID reimbursement money towards renovations within the building.

Council member Karst made a motion to approve selling the 2004 Dodge Intrepid Police car in the amount of \$500.00. The motion was seconded by Council member Young, and carried unanimously.

Unfinished Business:

-Levee Safety Committee Report – DPW Kompel said that a meeting will be held on March 9, 2021 at 3:30 p.m. in the council chambers.

-Update on GNDC noncompetitive grant – City Clerk Amundson stated that the current project should be completed by mid-March. The plumbing and concrete were the final part of the project to be completed. Brianna is looking at doing walk throughs for the next 8 projects within the next month to see what each project needs to have done.

Mayor Erickson said there will be a meeting with the commissioners on Wednesday at 9:00 am, she attended the Governor’s roundtable meeting last week,’ and had an interview with Showtime.

Committee Reports: There were no reports for Personnel, Water, Cemetery, Grant, or Ordinance.

Department Head Reports:

Council member Heitman said the Fire Department has been quiet and there are a few issues with the new firetruck, but Brandon is working with the company to get them fixed.

City Attorney Sullivan is almost done with the 501 C 3 status for the Friends of the Pool and would like the committee to review it. She is working on 25 cases and has 4 upcoming trials.

City Clerk Amundson stated the fiscal year 2019-2020 audit should be on the March 15, 2021 agenda for approval. She is also working on the wage budget for the upcoming fiscal year and will be setting up a meeting within the next month for the Wage Comp Committee to review before approval from the council. She also stated that she will be in town the end of March for a couple of weeks.

DPW Kompel mentioned bids for the outfall rehab project are due March 5, 2021 and the latest water break that happened was up around Hall Terrace and 3rd Avenue North. The council wanted to know when Hall Terrace was going to be paved. DPW Kompel said it’s on the list to be included in this years’ project.

Public Comment: NONE

Council member Ozark made a motion to adjourn the meeting. The motion was seconded by Council member Young the meeting adjourned at 5:09 p.m.

ATTEST:

Stacey A. Amundson

Stacey A. Amundson
City Clerk Treasurer

Rebecca Erickson
Mayor