

REGULAR COUNCIL MEETING ----- JUNE 1, 2020

The Regular Council Meeting was called to order at 5:30 p.m. by Mayor Erickson. The following Council members were present: Carr, Heitman, Karst, Nistler, Ozark and Young. Those also present were DPW Kompel, Utility Billing Clerk Frueh, and Chief Gault. Rocky Thompson from T&R Trucking, Madelyn House, and Dean Bos were also in attendance.

Mayor Erickson led the Pledge of Allegiance.

Public Comment on any agenda item: Madelyn House was in attendance to inquire about having the chickens on the ballot. Mayor Erickson stated that she's going to suggest in her Mayor's report that a work session be held next week to discuss the November ballot issues, then we will have a better time frame. Also, budget discussions and a presentation and discussion on our Wage Compensation program. This meeting is set for next Monday June 8<sup>th</sup> at 5:00 p.m.

Council member Young made a motion approving the consent agenda including the payment of claims for June 1, 2020 in the amount of \$99,193.23, the Valley Court Apartment claims in the amount of \$13,303.82, and the minutes of the May 18, 2020 Regular Council Meeting. The motion was seconded by Council member Carr and carried unanimously.

Council member Karst opened the bid for the Garbage Contract for July 1, 2020 through June 30, 2023 from T&R Trucking. Mayor Erickson stated there were two amendments to the contract; one that states that the property owners will need to be contacted before trimming trees and the other is an invoice for fuel reimbursement can be submitted after the price of gas reaches \$3.00 per gallon. The total amount of the bid received was \$261,261.92. Council member Karst made a motion to take the bid under advisement. The motion was seconded by council member Young, and carried unanimously.

Mayor Erickson stated the bid for the gas and diesel for fiscal year 2020-2021 will now take place. There was one bid received from Ezzie's Wholesale. No 1. Diesel red rack price \$1.1899, add on \$.20, total per gallon \$1.3899, Diesel No. 2 .9879 \$.20 add on, total of 1.1879, and unleaded \$1.0175, add on \$.52 for a total of \$1.5375. Council member Karst made a motion approving and taking the bid under advisement. The motion was seconded by Council member Nistler, and carried unanimously.

There were two bids received for the 1942 Dodge Fire Truck, there was no minimum bid price set for the truck. The first bid opened was from Steve Fossum in the amount of \$625.00. The second bid was also from Steve Fossum in the amount of \$675.00. Council member Nistler made a motion to take the bids under advisement. The motion was seconded by Council member Young, and carried unanimously.

Mayor Erickson stated the bid opening for all Police Department Vehicles will now take place. Council member Karst opened the one (1) bid received for the 2009 Chevrolet Impala from Brett Stenglein in the amount of \$916.69. He then opened the one (1) bid received for the 2007 Chevrolet Trailblazer. The bid was in the amount of \$1,200.00 from Jacky Dylarnd. The next bid to be opened was the 1997 Chevrolet Monte Carlo. There was one bid received from Tyler Edwards in the amount of \$502.00. There were four (4) bids received for the 2010 Ford Explorer. Racheal Boes bid \$1,351.00, JS Renville bid \$2,150.00, Brent Barstad bid \$803.63, and Danelle Murch bid \$603.63. There were no bids received for the 2004 Dodge Intrepid. Council member Carr made a motion to take all Police Department vehicle bids under advisement. The motion was seconded by Council member Ozark, and carried unanimously.

There were no bids received for any equipment under the Glasgow Public Works Department including both the Street and Water department. Council member Karst made a motion to lower the minimum bid amounts and re-advertise. The motion was seconded by Council member Heitman, and carried unanimously. There was discussion about if we need to re-advertise since no bids were received for any of this equipment. It was suggested to talk with City Attorney Sullivan to see if we could advertise on auction websites, or if we have to re-advertise again. This will be on the next agenda.

Mayor Erickson introduced and offered for adoption first reading of **Ordinance No. 966** – An Ordinance of the City Council of the City of Glasgow, Montana, Adopting A New Requirement Requiring A Survey Prior to Issuing A Building Permit and Thereby Amending the Code of Ordinances of the City of Glasgow, Montana. Council member Nistler moved for the adoption of **Ordinance No. 966** for the first reading. Council member Karst stated with this ordinance, property lines will need to be designated by a licensed surveyor before a building permit can be issued. Council member Heitman has talked to Mike Kaiser and it would be less than \$500.00 for the survey. The motion was seconded by Council member Carr; whereby **Ordinance No. 966**, was unanimously adopted for first reading. Second reading will be at the June 15, 2020 Council meeting.

Mayor Erickson introduced and offered for adoption first reading of **Ordinance No. 967** – An Ordinance of the City Council of the City of Glasgow, Montana, Adopting A One Hundred Dollar Fee for the Issuance of A Special Permit for the Purpose of Permitting Public Drinking and Thereby Amending Ordinance No. 916, Subsection 4 of the Code of Ordinances of the City of Glasgow, Chapter 4, Section 4-27 (a). There was some discussion on implementing additional charges through the policy and procedure committee on hauling picnic tables, barricades, and other miscellaneous items that may be needed for an event. Council member Heitman moved for the adoption of

**Ordinance No. 967** for first reading. The motion was seconded by Council member Carr;whereby **Ordinance No. 967** was unanimously adopted for first reading. Second reading will be at the June 15, 2020 Council meeting.

Council member Young gave an update from the personnel committee meeting on the job description changes for the Utility Billing Clerk position, there are seven (7) additional items added to the current description with Alicia being the only one in the office and her duties have increased. Mayor Erickson stated that she is willing to stay with the City of Glasgow and take on the additional duties and divvy up Deb's duties so the city doesn't have to outsource them. Council member Young made a motion approving the changes to the Utility Billing Clerk Job Description. The motion was seconded by Council member Nistler, and carried unanimously.

Council member Young made the motion recommending increasing Utility Billing Clerk Frueh's wage to \$18.00 per hour effective May 11, 2020. The motion was seconded by Council member Carr. Council member Young stated that since we are looking at restructuring the wages with both Deb and Rikki leaving employment and not paying City Clerk Amundson additional money for training, she was not out of line asking for the additional raise. Mayor Erickson mentioned that Deb would be willing to come in and assist if needed as long as we gave sufficient notice. Motion carried.

Council member Young made a motion to reimburse City Clerk Amundson for office equipment and her cell phone bill in the amount of \$354.96, the motion was seconded by Council member Heitman. Council member Young explained that she had purchased a used monitor and needed one more additional to be able to have all meeting items open at one time and not have to flip back and forth on one screen. He also mentioned the reimbursement for the phone would be included on one paycheck a month. He also stated that the committee had asked her to submit a reimbursement request for her internet as soon as she gets that set up. City Clerk Amundson did say that she would be willing to pay for half of the expenses. Motion carried.

Council member Karst talked about having a Yard of the Week again this summer. Each council member has a total of \$50.00 withheld from their paycheck and picks a total of two (2) yards through the season. We have \$50.00 in chamber bucks remaining from last year that the Valley County Garden Society donated. Council member Nistler suggested having the garden club or another organization choose. Council member Young made a motion to have a Yard of the Week again this year, the motion was seconded by Council member Carr, and carried unanimously. Council member Young will be the first one to choose and will begin on Monday June 8, 2020.

#### Unfinished Business:

- Levee Safety Committee Report – NONE
- Update on GNDC noncompetitive grant – NONE

Mayor Erickson stated she had given her report earlier, City Clerk Amundson will have preliminary budget information ready to go, she will have Taryn from the Clerk and Recorder's office to answer any questions we may have on the timeline for getting the issues on the ballots, and discussion on the wage compensation program and have Council member Ozark give that presentation. DPW Kompel and the Mayor meet with the County Commissioners at 10:00 am on Wednesday, if anyone would like to join them.

Committee Reports: There were no reports for Personnel, Water, Cemetery, or Insurance.

Chief Gault mentioned the Montana Board of Crime Control met today and hopefully we will have an answer on funding by the end of the week.

Council member Karst said the ordinance committee needs to meet again, since they haven't received the information requested from the last meeting.

#### Department Head Reports:

Chief Gault said the speed feed sign that was totaled last year will be replaced with a florescent green one, they have collected enough money from the person who ran into it to cover the cost of a new one, the company said we should have a new one within 5-10 days. With the Glasgow Recreation Department activities starting next week, he will have more enforcement in place. On June 10<sup>th</sup> the Police Commission will be interviewing 3 candidates for the Victim Witness Advocate position and 4 for the open patrol positions, they have qualified candidates for either position. For the two-week period between May 16 and May 29<sup>th</sup>, there were 107 calls for service compared to 63 when Assistant Chief Edwards reported last meeting.

DPW Kompel mentioned the Children at Play signs have been ordered to be placed up by Candy Cane Park, should be in late next week and will be installed shortly after. He's working with the City Attorney on the resolution to install the stop signs on that block. He talked about the failure of the diversion pipe on the Milk River, the reason he is updating the council is because any flows that are altered affect our discharge permits with DEQ. He is hoping to get the annual street paving kicked off within the next 3-4 weeks and is meeting with the contractor later this week and will have a better timeline at the next meeting.

Utility Billing Clerk Frueh said everything is going well in the office.

Council member Karst mentioned that the previous clerk had stated the city having a Hotmail account looks unprofessional. He will talk with Montana Technical Solutions who set up all of the school's emails to see what it would all entail, along with cost. It was suggested that each department head along with the council and Mayor have a city email account instead of using their personal email.

Public Comment: NONE

Council member Nistler made a motion to adjourn the meeting. The motion was seconded by Council member Young the meeting adjourned at 6:12 p.m.

ATTEST:

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Alicia Frueh  
Utility Billing Clerk

Mayor

Rebecca Erickson