

REGULAR COUNCIL MEETING ----- APRIL 6, 2020

The Regular Council Meeting was called to order at 5:30 p.m. by Mayor Erickson via conference call. The following Council members were present: Carr, Heitman, Karst, Nistler, Ozark and Young. Those also present were DPW Kompel, City Clerk Fuhrman, City Attorney Sullivan, Chief Gault, Assistant Chief Edwards, Officer Nolan, and Neal Levang of Morrison-Maierle.

Mayor Erickson led the Pledge of Allegiance.

Public Comment on any agenda item: NONE

Council member Carr made a motion approving the consent agenda including, the payment of claims for April 6, 2020 in the amount of \$90,421.37, the Valley Court Apartment claims in the amount of \$3,652.45, the minutes of the March 16, 2020 Regular Council Meeting, and the minutes of the March 19, 2020 Special Council Meeting. Mayor Erickson tabled the bid openings for police department vehicles, public works equipment, and the fire truck. The motion was seconded by Council member Young and carried unanimously.

Council member Nistler motioned for approval of the transfer of Valley Court Apartments to Beki Brandborg of Echo Enterprises. Mayor Erickson noted that there was a conference call on March 27, 2020, with City Attorney Sullivan and Rural Development regarding the transfer. It was determined that the other interested purchasing party would not be eligible for acquiring the property as it would not remain in the Rural Development affordable housing program. The motion was seconded by Council member Heitman and carried unanimously.

Council member Karst motioned for approval of Sletten Construction Change Order No. 2 in the amount of \$46,221.53. Neal Levang of Morrison-Maierle provided descriptions and action/comments related to the proposed amount changes. These include widening the drainage swale for ease of mowing, grinding and patching the existing filter area floor, a credit for removal of ALP insulation, additional RFCAs in filter area pipe gallery, sealing covered grating over recarb basin, a credit for deletion of insertion valve at Highlands Pump Station, filling a void space at the existing catwalk, replacing a rotted sill plate and pump pedestals at BWW Pump Station, revising the framing for the overhead door, painting five existing exterior doors at the Water Treatment Plant, adding support stands for large remote-mount valve actuators, placing a grout ramp at the Electrical Room door threshold, revising single-stage thermostats to 2-stage, replacing an existing buried valve, adding a valve and tee on the existing FE pipeline, and relocating the existing gas line at the overhead door. Levang stated there will be another change order that will include additional engineering time. Levang and DPW Kompel noted there is about \$308,000 budgeted in the project for contingencies. To date, about \$76,000 has been spent in contingency money and not additional money the City is required to pay. DPW Kompel has reviewed the change order and the costs are warranted. The motion was seconded by Council member Heitman and carried unanimously.

DPW Kompel addressed the communication to Sletten Construction regarding staff travel to Cascade County amid the COVID-19 pandemic. He said they have been in frequent contact relaying the Valley County health orders as they relate to construction operations. Sletten staff has remained in Valley County for over 14 days, complying with the quarantine portion of the order. They have been accommodating to meet the health officer's isolation requirements. Water Plant staff has also been reduced to minimize exposure.

Council member Karst motioned for approval of fiscal year 2018-2019 \$.35/hour wage increase for police officers. The motion was seconded by Council member Carr and carried unanimously.

Council member Nistler motioned for approval of fiscal year 2019-2020 \$.57/hour wage increase and a \$.10 shift differential increase for police officers. The motion was seconded by Council member Carr and carried unanimously.

Council member Karst motioned for approval of the two year contract between the City of Glasgow and the Police Department Collective Bargaining Agreement. The motion was seconded by Council member Young and carried unanimously.

Council member Young motioned for approval of **Resolution No. 3030** – a resolution determining the salaries and compensation of the Glasgow police officers for the fiscal years 2018-2019 and 2019-2020; revoking resolutions in conflict herewith; and establishing an effective date for salaries and compensation. The motion was seconded by Council member Heitman and carried unanimously.

Council member Carr motioned for approval of Officer Nolan's promotion to Senior Patrolman. Assistant Chief Edwards provided justification including the benefit to the department by adding this position. Included in Edwards's memo to the Council was Nolan's involvement in community safety messages and recognition from the Attorney General for his work in domestic violence. The motion was seconded by Council member Heitman and carried unanimously.

Council member Karst motioned for approval of the call for bids for the City's repurchase agreement for June 1, 2020 – May 31, 2021. The motion was seconded by Council member Carr and carried unanimously.

Council member Ozark motioned for the preapproval of hiring summer laborers. Council member Karst noted that there would be 15-18 people to hire. The motion was seconded by Council member Nistler and carried unanimously.

Unfinished Business:

- Levee Safety Committee Report – NONE
- Update on GNDC noncompetitive grant – City Clerk Fuhrman summarized a call with Brianna Vine of Great Northern. The Meidinger construction project is ready to move ahead at the end of April. Vine requested Council approval to proceed with the project during the pandemic situation; the Council agreed to move ahead. Additionally, Great Northern is developing a demolition program with a pool of funds they have available in-house. This would allow property owners to remove existing structures without a rebuild requirement. Vine has requested a meeting with the Housing Advisory Board in April to discuss both the demo and rehab projects.

Mayor Erickson expressed appreciation to the City's staff for their willingness to provide essential services during the virus crisis. The City has adhered to all recommendations from the Valley County Health Department. She also reported that City Attorney Sullivan's contract is set to expire and it will be addressed on the next Council agenda. The Mayor had requested assistance from TC Energy for cleaning, hygiene and toilet paper products for fixed income people; they agreed to a \$20,000 donation.

Committee Reports: There were no reports for Personnel, Water, Cemetery or Fire.

Assistant Chief Edwards reported that Kathy Granger has been working on FEMA grants to assist the City with COVID-19 related expenses.

City Clerk Fuhrman said there is an Ordinance Committee Meeting scheduled for April 13, 2020, at 5:00 p.m. by conference call.

Council member Young reported there was a Wage Compensation Committee meeting regarding Officer Nolan's promotion. All other wage schedule restructuring has been tabled.

Department Head Reports:

DPW Kompel reported that Century contractors are back in town for the State sidewalk project; they'll transition to City sidewalks once the State work completes. ADPW Cook is working with homeowners on sidewalk improvement commitments. The northside fire hall drainage issue will be addressed by Century as well.

City Clerk Fuhrman had emailed the Council coronavirus guidelines for essential employee pay. Also, she requested department heads continue to send unworked hours for employees that are staying home during the pandemic for potential funding reimbursement in the future. Regarding Valley Court, City Attorney Sullivan is working with Rural Development on retroactive payment to the City for the housing management plan. For the transfer of Valley Court to take place a Capital Needs Assessment (CNA) is required. Fuhrman will check with the State on the CDBG award to see if the grant would fund the CNA rather than a Preliminary Architectural Report (PAR), sparing the Valley Court reserve account. MMIA's insurance premium has been set with an 8% increase, from \$771/month to \$833/month. Currently, the City pays \$725 toward the healthcare premium.

Assistant Chief Edwards noted there was a department meeting discussing COVID strategy and keeping the staff informed. There are a few employees working from home to remain safe and healthy. He commended the City on being proactive on the Coronavirus response. The Police Department is working on getting their personal protective equipment ready and functional. Calls for service are down indicating people are staying home. Edwards noted that partner family member assaults are up over 30% on the national level; the department is prepared to deal with these calls. There is a new hire pending. Council member Heitman inquired if Edwards had checked with Rick Seiler on masks to which Edwards stated they had received 30 from Seiler. They have 250 additional masks in transit from Bozeman at no charge. Council member Carr stated there are masks being produced locally with 3D printers.

City Attorney Sullivan reported that she's been working with Judge Gilbert to manage the Court schedule as well as with the Police Department to manage case files. She has settled a number of criminal cases which the Supreme Court has encouraged. She is also working on the buy sell agreement for Valley Court.

Public Comment: NONE

Council member Carr made a motion to adjourn the meeting. The motion was seconded by Council member Heitman, the meeting adjourned at 6:17 p.m.

ATTEST:

Rikki Fuhrman
City Clerk – Treasurer

Rebecca Erickson
Mayor