CITY OF GLASGOW COUNCIL AGENDA
SEPTEMBER 21, 2026
REGULAR COUNCIL MEETING
CIVIC CENTER – COUNCIL CHAMBERS

1) **5:00 P.M. – CALL MEETING TO ORDER MAYOR KARST PRESIDING**

2) **PLEDGE OF ALLEGIANCE**

3) **PUBLIC COMMENT ON ANY AGENDA ITEM**

4) ***CONSENT AGENDA – (Note: All matters listed within the Consent Agenda have been distributed to each member of the City of Glasgow City Council)**

   A) REGULAR COUNCIL AGENDA
   B) PAYMENT OF CLAIMS FOR SEPTEMBER 21, 2026 IN THE AMOUNT OF $83,123.49
   C) PAYMENT OF VALLEY COURT APARTMENT CLAIMS FOR SEPTEMBER 21, 2026 IN THE AMOUNT OF $118.75
   D) MINUTES OF THE SEPTEMBER 8, 2026 REGULAR COUNCIL MEETING

5) ***BID OPENING FOR STORM DAMAGE STREET IMPROVEMENTS PROJECT**

6) ***DISCUSSION/DECISION ON THE STARTING WAGE FOR CHIEF OF POLICE**

7) ***APPROVAL TO HIRE JERRY LYTLE FOR THE CHIEF OF POLICE POSITION**

8) **MAYOR KARST TO PERFORM OATH OF OFFICE FOR JERRY LYTLE**

9) ***DISCUSSION/DECISION ON CAPTAIN EDWARDS REQUEST TO MAINTAIN INTERIM PAY**

10) ***APPROVAL OF JUNE AND JULY 2026 FINANCIALS**

11) ***APPROVAL OF GREAT WEST TASK ORDER #3 FOR THE 2026 SWIF UPDATES AND TO ENTER INTO A CONTRACT NOT TO EXCEED $10,000.00**

12) **UNFINISHED BUSINESS:**
    -LEVEE SAFETY COMMITTEE REPORT

13) **COMMITTEE REPORTS – PERSONNEL, WATER, CEMETERY, GRANT, AND ORDINANCE**

14) **DEPARTMENT HEAD REPORTS**

15) **MAYOR’S REPORT**

16) **PUBLIC COMMENT**

17) **ADJOURN**

PART IX. Addressing the Council

Section 1.

The public is invited to speak on any item under discussion by the Council after recognition by the presiding officer. Time for such comments shall be limited to 3 minutes and shall be an opportunity to comment and not to debate with the council members or member of the public.

The speaker should step to the front of the room and, for the record, give his/her name and address, and if applicable, the person, firm, or organization he/she represents.

Prepared statements are welcomed and should be given to the City Clerk-Treasurer. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become a part of the hearing record.

Section 2.

While the Council is in session, the members must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.

Any person making personal, impertinent, or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue is granted by a majority vote of the Council.

For the Accounting Period: 8/26

For doc #s from 77189 to 77198, OPPORTUNITY BANK

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object Proj	Cash Account
77189		4453 BS CENTRAL INC	374.00						
		24839 08/31/26 DEPUTY CLERK #5 AD	168.00			1000	411200	331	101000
		24845 08/31/26 SOCCER SIGHUPS #2 AD	94.00		29263	1000	460440	337	101000
		24845 08/31/26 FLAG FOOTBALL #3 AD	112.00		29263	1000	460440	337	101000
77190		2647 EZZIE'S WHOLESALE, INC.	4,614.19						
		08/31/26 GAS - WATER	536.97			5210	430550	231	101000
		08/31/26 GAS - SEWER	536.98			5310	430630	231	101000
		08/31/26 GAS - STREET	693.90			2525	430252	231	101000
		08/31/26 GAS - LEVEE	113.17			1000	431200	220	101000
		08/31/26 GAS - CEMETERY	442.86			1000	430900	231	101000
		08/31/26 GAS-RECREATION	496.07			1000	460440	231	101000
		08/31/26 GAS-FIRE	4.99			1000	420400	231	101000
		08/31/26 GAS-PARKS	137.31			1000	460430	231	101000
		08/31/26 GAS-BUILDING CODE	101.49			2394	411405	231	101000
		08/31/26 GAS-PD	1,342.45		11751	1000	420100	231	101000
		08/31/26 FIRE EXTINGUISHER RECHARGE	208.00		11751	1000	420100	208	101000
77191		6635 HD SUPPLY FORMERLY HOME DEPOT	275.67						
		9253239850 08/25/26 3000 METERED AEROSOL	63.69		29267	1000	460440	224	101000
		9253239849 08/25/26 HANDS FREE DISPENSER 8"	40.02		29267	1000	460440	224	101000
		9253239849 08/25/26 2XL WALL MOUNT DISPENSER	171.96		29267	1000	460440	224	101000
77192		896 LSC, INC.	1,440.00						
		20260833 08/28/26 WORK AT SOUTH SIDE	1,440.00			5310	430630	350	101000
77193		000081 THE BOEING COMPANY	15,030.62						
		09/09/26 AUGUST 26 WATER BILL - COP CON	8,313.56			5210	430530	360	102241
		09/09/26 AUGUST 26 WATER BILL	6,717.06			5210	430530	360	101000
77194	E	740 NEMONT	297.15						
		08/16/26 263-8077 CEMETERY CELL	297.15			1000	430900	345	101000
77195		000010 GLASGOW COURIER	100.00						
		2026-2383 08/26/26 DISPLAY AD-SCHOOL LUNCH	100.00		11748	1000	420100	350	101000
77196		4409 SCOTTIE EXPRESS WASH INC	92.49						
		08/31/26 PD FLEET ACCT	92.49		11749	1000	420100	350	101000

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object Proj	Cash Account
77197		000036 W O W	205.34					
		10451950 08/26/26 COPIER SERVICE AGREEMENT	112.54			1000 411200	210	101000
		10451957 08/26/26 COPIER SERVICE AGREEMENT	92.80			2220 460100	398	101000
77198	E	000018 NORTHWESTERN ENERGY	975.29					
		08/27/26 0340882-0 DEPT OF HIGHWAYS	975.29			2400 430263	341	101000

# of Claims 10 Total: 23,404.75

Total Electronic Claims 1,272.44 **Total Non-Electronic Claims 22,132.31**

Fund/Account	Amount
1000 GENERAL	
101000 Cash - Operating	3,996.70
2220 CITY COUNTY LIBRARY	
101000 Cash - Operating	92.80
2394 BUILDING CODE ENFORCEMENT	
101000 Cash - Operating	101.49
2400 SID LIGHT MAINTENANCE	
101000 Cash - Operating	975.29
2525 STREET MAINTENANCE	
101000 Cash - Operating	693.90
5210 WATER UTILITY	
101000 Cash - Operating	7,254.03
102241 87 Waterline Improvements, Updates, and	8,313.56
5310 SEWER UTILITY	
101000 Cash - Operating	1,976.98
Total:	**23,404.75**

For doc #s from 77168 to 77188, OPPORTUNITY BANK
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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
77168		1532 CHAMBER OF COMMERCE	1,650.00								
		18462 09/25/26 MONTHLY BOOKKKEEPING & ADMIN	1,500.00			7015		411805	350		101000
		18470 09/08/26 CHAMBER DUES	150.00			2220		460100	330		101000
77169		6624 DIS TECHNOLOGIES	1,425.00								
		19510 09/05/26 IT SERVICES	203.60			1000		411200	213		101000
		19510 09/05/26 IT SERVICES	305.34			1000		411400	213		101000
		19510 09/05/26 IT SERVICES	203.56			1000		460440	213		101000
		19510 09/05/26 IT SERVICES	203.56			2525		430210	213		101000
		19510 09/05/26 IT SERVICES	305.34			5210		430540	213		101000
		19510 09/05/26 IT SERVICES	203.60			5310		430670	213		101000
77170		000089 MORRISON MAIERLE, INC.	358.75								
Sewer Lagoon Permit renewal											
		000264032 09/08/26 PROFESSIONAL SERVICES	358.75			5310		430640	350		101000
77171	E	000080 NORVAL ELECTRIC CO-OP	139.82								
		09/03/26 402 MILK RIVER DRIVE	40.70			7015		411805	350		101000
		09/03/26 5 WHATLEY LN	99.12			5210		430530	349		101000
77172		000044 MARKLE'S INC	383.68								
		797718 09/04/26 TIRE REPAIR PLUGS BRN 5PK	4.99			1000		430900	232		101000
		797718 09/04/26 BATTERY CHARGER 10A	79.99			1000		430900	212		101000
		797718 09/04/26 SHOPTOWEL 10X12 BX200	35.98			1000		430900	220		101000
		798001 09/09/26 SHOPTOWELS	77.35			5310		430630	220		101000
		798001 09/09/26 AUTO NATURAL SHINE 16OZ	9.99			5310		430630	220		101000
		797994 09/09/26 MARKER MAGNUM BLK	4.99			5310		430610	210		101000
		798161 09/10/26 BUILDERS/HARDWARE	1.62			1000		411400	240		101000
		798161 09/10/26 SHELF BRACKET 8X10" WHT	13.77			1000		411400	240		101000
		798161 09/10/26 SCREWS BULK	0.75			1000		411400	240		101000
		798186 09/10/26 PURELL ADV ALOE 8OZ PUMP	19.96			2220		460100	220		101000
		798186 09/10/26 ZPR STRG BG PLST 42PK	8.99			2220		460100	220		101000
		798186 09/10/26 LYSOL WIPES LEM&LIME 80CT	25.77			2220		460100	220		101000
		798186 09/10/26 LEANING TREE CARD	9.18			2220		460100	220		101000
		798186 09/10/26 LEANING TREE CARD PREMIUM	7.90			2220		460100	220		101000
		798186 09/10/26 LEANING TREE CARD	4.59			2220		460100	220		101000
		798010 09/09/26 FLEX COUPLING S40 2X1.5H	8.99		29268	1000		460440	240		101000
		798193 09/10/26 MOSQTO REPLNT 5OZ	9.99		29268	1000		460440	220		101000
		798193 09/10/26 RAID WASP & HORNET	9.59		29268	1000		460440	220		101000
		798427 09/14/26 CABLE TIE 8" BLK 100PK	19.98		29268	1000		460440	220		101000
		798427 09/14/26 CABLE TIE 11" BLK 100PK	14.99		29268	1000		460440	220		101000
		798427 09/14/26 BUILDERS/HARDWARE	14.32		29268	1000		460440	240		101000

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77173	E	000026 MDU	3,323.56						
		09/03/26 10 LASAR DR 654 6821000-3	120.61			5210	430550	344	101000
		09/03/26 NS FIRE STATION 7446821000-5	36.32			1000	420400	344	101000
		09/03/26 CEMETERY SHOP 3186821000-1	36.32			1000	430900	344	101000
		09/03/26 CITY PUMP HOUSE 4067821000-2	79.55			5310	430630	344	101000
		09/03/26 FIRE DEPT 4336731000-0	82.94			1000	420400	344	101000
		09/03/26 SCREEN BUILDING 8588831000-1	124.21			5310	430640	344	101000
		09/03/26 UV BUILDING 9588831000-0	39.38			5310	430640	344	101000
		09/03/26 GENERATOR WTP 9777821000-1	203.08			5210	430540	344	101000
		09/03/26 CIVIC CENTER 2367918888-0 50%	96.27			2525	430252	344	101000
		09/03/26 CIVIC CENTER 2367918888-0 50%	96.27			1000	411200	344	101000
		09/03/26 FACILITIESMAINTPD 3456407873-0	84.29			1000	420120	344	101000
		09/03/26 MAINT MRF 6492747231-2	80.90			1000	420120	344	101000
		09/03/26 MECHANICAL BLDG 4300866209-0	2,094.92			1000	460445	344	101000
		09/03/26 SWIM POOL 9497993407-5	50.42			1000	460445	344	101000
		09/03/26 LIBRARY 3377821000-6	41.23			2220	460100	344	101000
		09/03/26 PD GENERATOR 2722733542-2	56.85			1000	420120	344	101000
77174	E	593 MASTERCARD	2,912.95						
		08/12/26 KATROM RESTURANT SUPPLY	559.80			1000	430900	220	101000
		08/12/26 KATROM RESTURANT SUPPLY	559.80			1000	460430	220	101000
		08/12/26 KATROM RESTURANT SUPPLY	559.80			1000	460440	220	101000
		08/12/26 KATROM RESTURANT SUPPLY	559.80			2525	430252	220	101000
		08/12/26 KATROM RESTURANT SUPPLY	559.80			5310	430630	220	101000
		08/13/26 FOSTER CREDIT VOUCHER	-509.80			1000	430900	220	101000
		08/13/26 FOSTER CREDIT VOUCHER	-509.80			1000	460430	220	101000
		08/13/26 FOSTER CREDIT VOUCHER	-509.80			1000	460440	220	101000
		08/13/26 FOSTER CREDIT VOUCHER	-509.80			2525	430252	220	101000
		08/13/26 FOSTER CREDIT VOUCHER	-509.80			5310	430630	220	101000
		08/14/26 AMAZON - CLASP ENVELOPES	23.33			1000	410100	220	101000
		08/20/26 ADOBE	19.99			1000	411200	210	101000
		08/21/26 TORQUE FITNESS ROPE	999.00			1000	460440	225	101000
		08/21/26 TORQUE FITNESS BRACKET ROPE	99.00			1000	460440	225	101000
		08/21/26 ADJUSTABLE BENCH	174.00			1000	460440	225	101000
		08/21/26 FREIGHT	31.31			1000	460440	310	101000
		08/25/26 MT RURAL WATER SYSTEMS	61.80			5210	430540	375	101000
		08/25/26 AMAZON - COPY PAPER	113.94			5310	430670	211	101000
		08/27/26 ROQUE ADJUSTABLE BENCH (2)	348.00			1000	460440	225	101000
		08/27/26 FREIGHT	62.75			1000	460440	310	101000
		08/28/26 AMAZON - TABLET COVER	29.99			5210	430570	210	101000
		09/03/26 CIRCLE K - WILLISTON ND	59.51			5210	430550	231	101000
		09/03/26 SLEEP INN MILES CITY	417.46			5210	430540	375	101000
		09/04/26 EXXON MILLERS CORNER SIDNEY	32.88			5210	430550	231	101000
		09/04/26 DIRECT TV	189.99			1000	460440	330	101000

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77175		000010 GLASGOW COURIER	576.00							
		2026-2411 09/02/26 LEGAL NOTICE -LIGHTING	72.00			2400	410510	331		101000
		2026-2408 09/02/26 LEGAL NOTICE -COLL OF	72.00			2500	430840	390		101000
		2026-2406 09/02/26 LEGAL NOTICE-STREET MAINT	72.00*			2525	430210	331		101000
		2026-2409 09/02/26 LEGAL NOTICE - MILL LEVY	72.00			1000	411200	331		101000
		2026-2405 09/02/26 LEGAL NOTICE -	72.00			1000	411200	331		101000
		2026-2410 09/02/26 LEGAL NOTICE - GARBAGE	96.00			2500	430840	390		101000
		2026-2407 09/02/26 ITB - PAVING 2 STREETS	120.00*			2525	430210	331		101000
77176		3566 MONTANA TECHNICAL SOLUTIONS	68.75							
		62313 09/08/26 .25 HRS JULY 2026	13.75			2220	460100	398		101000
		62313 09/08/26 1 HR AUGUST 2026	55.00			2220	460100	398		101000
77177		6901 SAM FELLER	154.00							
		MILES CITY, MT 9/22 TO 9/24/2026								
		09/01/26 PER DIEM - CERTIFICATION REVIE	154.00			5210	430540	375		101000
77178		4503 DIAGNOSTIC PEST SOLUTIONS	183.25							
		62113 09/06/26 PEST CONTROL	42.75			2394	411405	350		101000
		62113 09/06/26 PEST CONTROL	42.75			1000	460440	350		101000
		62113 09/06/26 PEST CONTROL	42.75			1000	411200	350		101000
		62114 09/06/26 PEST CONTROL	55.00			1000	420400	350		101000
77179		4393 BIG VALLEY WATER	56.00							
		192794 09/10/26 4 - 5 GALS WATER	28.00			1000	411200	220		101000
		192795 09/10/26 4 - 5 GALS WATER	28.00			1000	460440	210		101000
77180		6618 MILK RIVER HOME CENTER	243.82							
		78606 09/09/26 WITE OUT FLUID	2.39			5310	430610	210		101000
		79028 09/14/26 5" WHT 0.027 GUTTER	57.99			1000	430900	240		101000
		79028 09/14/26 WHT RIGHT END CAP	2.99			1000	430900	240		101000
		79041 09/14/26 CLR A/P SILICONE SEALANT	10.99			1000	430900	220		101000
		79041 09/14/26 M12 HTDGEAR POWER SOURCE	129.99			1000	430900	212		101000
		79083 09/15/26 12" 3TPI PRUNING BLADE	15.49			2525	430252	212		101000
		79122 09/15/26 0.7 OZ LIQ SUPER GLUE	7.99			5210	430550	220		101000
		79122 09/15/26 10OZ WHITE FLEX GLUE	15.99			5210	430550	220		101000
77181		000191 NORTHWEST PIPE FITTINGS, INC.	3,769.08							
		7689930 09/08/26 6" RED-RUBBER FULL GASKET	12.16			5210	430550	252		101000
		7689930 09/08/26 5" RED-RUBBER FULL GASKET	11.92			5210	430550	252		101000
		7689930 09/08/26 R900 ENHANCED WALL RR	3,745.00			5210	430550	252		101000

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77182	E	593 MASTERCARD	7,043.70						
		08/10/26 OTC BRANDS	413.78		11752	1000	420100	238	101000
		08/10/26 MOTOROLA SOLUTIONS	375.40		11752	1000	420100	202	101000
		08/11/26 AMAZON	29.99		11752	1000	420100	210	101000
		08/11/26 AMAZON	16.58		11752	1000	420100	220	101000
		08/14/26 AMAZON	49.99		11752	1000	420100	210	101000
		08/18/26 USPS	104.10		11752	1000	420100	310	101000
		08/19/26 SAMS CLUB BILLINGS	25.16		11752	1000	420100	220	101000
		08/19/26 EX TACTI UT	172.98		11752	1000	420100	226	101000
		08/20/26 AMAZON	95.89		11752	1000	420100	210	101000
		08/20/26 REYNOLDS MARKET	76.82		11752	1000	420100	220	101000
		08/20/26 REYNOLDS MARKET	48.02		11752	1000	420100	390	101000
		08/20/26 TACTICALGEAR.COM	103.37		11752	1000	420100	226	101000
		08/21/26 RECREATION.GOV	83.00		11752	1000	420100	375	101000
		08/23/26 ONLINE WEB SERVICES	1,200.67		11752	2812	420145	220	101000
		08/23/26 ONLINE WEB SERVICES	600.33		11752	1000	420100	330	101000
		08/23/26 PROMOTIONS NOW	325.94		11752	1000	420100	238	101000
		08/26/26 CONOCO WESTSIDE MALTA	44.17		11752	1000	420100	231	101000
		08/26/26 AMAZON	35.95		11752	1000	420100	220	101000
		08/27/26 CONOCO GREAT FALLS	40.50		11752	1000	420100	231	101000
		08/27/26 PRAETORIAN	290.00		11752	1000	420100	350	101000
		08/28/26 AMAZON	503.49		11752	1000	420100	220	101000
		08/28/26 AMAZON	479.99		11752	1000	420100	208	101000
		08/30/26 CENEX BLACK EAGLE MT	40.86		11752	1000	420100	231	101000
		08/30/26 AMAZON	84.99		11752	1000	420100	208	101000
		08/30/26 CONOCO EZZIES WESTEND GLASGOW	51.26		11752	1000	420100	231	101000
		08/30/26 BRANDED BILLS	741.95		11752	1000	420100	226	101000
		08/31/26 MCDONALDS	27.73		11752	2812	420100	248	101000
		08/31/26 CIRCLE K BILLINGS	55.50		11752	1000	420100	231	101000
		09/01/26 AMAZON	19.99		11752	1000	420100	226	101000
		09/01/26 AMAZON	55.98		11752	1000	420100	220	101000
		09/02/26 SIRIUS XM	25.99		11752	2812	420100	248	101000
		09/02/26 SP UNIT SOLUTIONS	385.30		11752	1000	420100	358	101000
		09/03/26 PALMETTO STATE ARMORY	438.03		11752	1000	420100	358	101000
77183		4567 NORTHERN MONTANA TEXTILE	34.62						
		75471 09/08/26 MAT 4X8 SLATE	34.62		11750	1000	420100	350	101000
77184		5025 O'REILLY AUTO PARTS	61.99						
		494766 09/02/26 HVAC ACTUATR	38.00			1000	430900	232	101000
		495455 09/09/26 CSETTE ADPTR	23.99			5310	430630	232	101000

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77185		6902 ASTRO-CHEM LAB, INC.	140.00							
		L21306 09/08/26 BUSINESSES WATER TESTING	140.00			5210	430540	329		101000
77186		000033 CARQUEST AUTO PARTS	345.96							
		654251 09/02/26 SHOP TOWEL	4.87			1000	420400	220		101000
		654251 09/02/26 80W90 GEAR OIL	8.90			1000	420400	231		101000
		654251 09/02/26 HUB CAP	108.26			1000	420400	232		101000
		654251 09/02/26 BRAKE CLEAN LOW VOC	3.90			1000	420400	231		101000
		654237 09/02/26 VAL EZ MAXLIFE 5W30	31.04		29266	1000	460440	231		101000
		654237 09/02/26 HI-MIL OIL STABLIZER	17.49		29266	1000	460440	231		101000
		654237 09/02/26 OIL FILTER LD	4.00		29266	1000	460440	232		101000
		654237 09/02/26 SPARK PLUG	31.44		29266	1000	460440	232		101000
		654237 09/02/26 IGNITION WIRE SET	111.07		29266	1000	460440	232		101000
		654737 09/11/26 OIL FILTER LD (SCOTT)	8.00			2525	430252	232		101000
		654737 09/11/26 OIL FILTER LD (SCOTT)	8.00			2525	430252	232		101000
		654737 09/11/26 FUEL FILTER (SCOTT)	8.99			2525	430252	232		101000
77187	E	000018 NORTHWESTERN ENERGY	21,122.37							
		09/11/26 3773476-1 219 3RD ST S FIRE	268.25			1000	420400	341		101000
		09/11/26 3784128-5 237 3RD ST S	317.31			2525	430252	341		101000
		09/11/26 0714815-8 10 LASAR DR	1,306.21			5210	430550	341		101000
		09/11/26 0714817-4 1017 LASAR DR NS FIR	86.93			1000	420400	341		101000
		09/11/26 0100531-3 SEWER LAGOON	9,353.57			5310	430640	341		101000
		09/11/26 0714854-7 WATER WELL #5	36.03			5210	430530	341		101000
		09/11/26 0714857-0 HOT MIX PLANT	32.00			2525	430252	341		101000
		09/11/26 0100530-5 BACKWASH STATION	255.42			5210	430550	341		101000
		09/11/26 0100532-1 SS LIFT STATION	590.52			5310	430630	341		101000
		09/11/26 0100533-9 TREATMENT PLANT 40%	1,843.74			1000	411200	341		101000
		09/11/26 0100533-9 TREATMENT PLANT 60%	2,765.60			5210	430540	341		101000
		09/11/26 3887195-0 80 AIRPORT RD	776.70			1000	420120	341		101000
		09/11/26 3958320-8 83 AIRPORT RD FIRING	361.14			1000	420120	341		101000
		09/11/26 0994338-2 CIVIC CENTER	3,128.95			1000	411200	341		101000
77188		000036 W O W	81.30							
		10452077 09/01/26 COPIER SERVICE AGREEMENT	81.30			1000	460440	320		101000

# of Claims 21 Total: 44,074.60

Total Electronic Claims 34,542.40 **Total Non-Electronic Claims 9,532.20**

Fund/Account	Amount
1000 GENERAL	
101000 Cash - Operating	18,916.43
2220 CITY COUNTY LIBRARY	
101000 Cash - Operating	336.37
2394 BUILDING CODE ENFORCEMENT	
101000 Cash - Operating	42.75
2400 SID LIGHT MAINTENANCE	
101000 Cash - Operating	72.00
2500 SOLID WASTE	
101000 Cash - Operating	168.00
2525 STREET MAINTENANCE	
101000 Cash - Operating	931.62
2812 Victim Assistant Program	
101000 Cash - Operating	1,254.39
5210 WATER UTILITY	
101000 Cash - Operating	9,780.11
5310 SEWER UTILITY	
101000 Cash - Operating	11,032.23
7015 TOURISM BUSINESS IMPROVEMENT DISTRICT	
101000 Cash - Operating	1,540.70
Total:	**44,074.60**

For the Accounting Period: 9/26

For doc #s from 77199 to 77207, OPPORTUNITY BANK
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object Proj	Cash Account
77199		4543 ADDCO OFFICE SYSTEMS, INC.	204.30						
		323282 09/10/26 INK CARTRIDGE FOR POSTAGE	187.45			1000	411200	210	101000
		323282 09/10/26 FREIGHT	16.85			1000	411200	310	101000
77200		6903 ANDERS AUNE	30.00						
		09/07/26 LAWN CARE - LIBRARY	30.00			2220	460100	366	101000
77201		3273 CENTER POINT LARGE PRINT	55.19						
		2268535 08/03/26 LARGE PRINT BOOKS	27.27			2220	460100	261	101000
		2271944 09/03/26 LARGE PRINT BOOKS	27.92			2220	460100	261	101000
77202		6868 GLASGOW TIRE AND AUTO CENTER	627.00						
		09/15/26 REAR BRAKE PADS	72.00			5310	430630	232	101000
		09/15/26 REAR CALIPER RIGHT	115.00			5310	430630	232	101000
		09/15/26 2 ROTORS	200.00			5310	430630	232	101000
		09/15/26 LABOR 2 HOURS	240.00			5310	430630	350	101000
77203		612 HAWKINS, INC.	30.00						
		7565733 09/15/26 CHLORINE CYLINDER (3)	30.00			5210	430540	222	101000
77204		3807 INTERSTATE ENGINEERING	13,755.30						
		62895 09/14/26 BUILDING PERMIT REVIEWS	1,773.00			1000	420531	350	101000
		62896 09/14/26 DES STREET PROJECT	10,749.30			2525	430252	350	101000
		62894 09/14/26 SULLIVAN PARK PARKING PAD	1,233.00			1000	460440	350	101000
77205		6579 MID-AMERICAN RESEARCH CHEMICAL	662.51						
		0887625 09/03/26 BLUE SPRAY PAINT	150.00			5210	430540	220	101000
		0887625 09/03/26 WHITE SPRAY PAINT	150.00			5210	430540	220	101000
		0887625 09/03/26 FLUOR LUM GREEN SPRAY PAINT	150.00			5210	430540	220	101000
		0887625 09/03/26 DE-ICER SPRAY	143.00			5210	430540	220	101000
		0887625 09/03/26 FREIGHT	69.51			5210	430540	310	101000
77206	E	6763 AT&T MOBILITY	249.84						
		x09112026 09/03/26 WIRELESS SERVICE	249.84		11753	1000	420100	345	101000
77207		6753 MOW	30.00						
		5 09/15/26 MOWING 827 3RD AVE S	30.00			1000	431100	350	101000

# of Claims 9 Total: 15,644.14

Total Electronic Claims 249.84 **Total Non-Electronic Claims 15,394.30**

For the Accounting Period: 9/26

Fund/Account	Amount
1000 GENERAL	
101000 Cash - Operating	3,490.14
2220 CITY COUNTY LIBRARY	
101000 Cash - Operating	85.19
2525 STREET MAINTENANCE	
101000 Cash - Operating	10,749.30
5210 WATER UTILITY	
101000 Cash - Operating	692.51
5310 SEWER UTILITY	
101000 Cash - Operating	627.00
Total:	**15,644.14**

For the Accounting Period: 9/26

For doc #s from VC4360 to VC4361, OPPORTUNITY BANK - O&M - Valley Court
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object Proj	Cash Account
VC4360		6753 MOW	76.00					
		5 09/15/26 MOWING AT VC APARTMENTS	76.00			5810	470001 350	101060
VC4361		4503 DIAGNOSTIC PEST SOLUTIONS	42.75					
		62113 09/06/26 PEST CONTROL	42.75			5810	470001 350	101060
		# of Claims 2 Total:	**118.75**					

Fund/Account	Amount
5810 Valley Court Apartments	
101060 FCB - Operations and Maintenance Valley	118.75
Total:	**118.75**

REGULAR COUNCIL MEETING -------- SEPTEMBER 8, 2026

The Regular Council Meeting was called to order at 5:00 p.m. by Mayor Karst. The following Council members were present: Schindler, Brabeck, Ozark, Heitman, Koski, and Austin. Captain Edwards, Street Foreman Runningen, and Cemetery Caretaker Rasmusan were in attendance. Candy Lagerquist, Cindy Bishop, Ed Malone, and Doug Welsh from Century Companies were also in attendance. City Clerk Amundson and City Attorney Pekovitch attended via Google Meets. The media was represented by Skylar Baker-Jordan from the Glasgow Courier.

Council member Koski led the Pledge of Allegiance.

Public Comment on any Agenda Item: NONE

Council member Koski made a motion approving the consent agenda including the payment of claims for September 8, 2026 in the amount of $229,129.89, the Valley Court Apartment claims in the amount of $1,063.56, and the minutes of the August 17, 2026 Regular Council Meeting. The motion was seconded by Council member Austin, and carried unanimously.

The city received one (1) bid from Century Companies for repaving 7th Avenue North from 10th Street North to 9th Street North and 8th Avenue North from Highway 2 to 10th Street North in the amount of $269,835.00. Council member Ozark made a motion to take the bid under advisement. The motion was seconded by Council member Brabeck, and carried unanimously.

Mayor Karst closed the regular meeting at 5:02 p.m. to conduct the public hearing on the proposed solid waste collection rate increase, the City of Glasgow's mill levy, permissive medical levy, budget, lights, streets, and garbage assessments for fiscal year 2026-2027. There were no comments made during the public hearing. Mayor Karst closed the public hearing at 5:03 p.m. and reopened the regular council meeting.

Council member Schindler made a motion approving the proposed solid waste collection rate increase for fiscal year 2026-2027. The motion was seconded by Council member Brabeck, and carried unanimously.

Council member Koski made a motion approving to levy 396.32 mills in the 2026-2027 fiscal year, with 12 of these mills being allocated to the fire relief fund, and 2 mills being allocated to the disaster fund. The motion was seconded by Council member Heitman, and carried unanimously.

Council member Koski made a motion approving to levy 9.64 mills for the permissive medical levy for fiscal year 2026-2027. The motion was seconded by Council member Schindler, and carried unanimously.

Council member Austin made a motion approving the increase of 15% for street maintenance assessments in fiscal year 2026-2027. The motion was seconded by Council member Heitman, and carried unanimously.

Mayor Karst introduced and offered for adoption **Resolution No. 3233** – A Resolution levying basic assessment for collection and disposal of garbage and revoking Resolution No. 3208. Council member Koski moved for the adoption of **Resolution No. 3233**. The motion was seconded by Council member Schindler; whereby **Resolution No. 3233** was unanimously adopted.

Mayor Karst introduced and offered for adoption **Resolution No. 3234** – A Resolution levying assessment of costs of maintenance and electrical power for Glasgow lighting districts nos. 1 through 29, to defray the costs for fiscal year 2026-2027. Council member Brabeck moved for the adoption of **Resolution No. 3234**. The motion was seconded by Council member Austin; whereby **Resolution No. 3234** was unanimously adopted.

Mayor Karst introduced and offered for adoption **Resolution No. 3235** – A Resolution levying assessment of costs of annual maintenance for the Glasgow Street maintenance district to defray the costs for fiscal year 2026-2027. Council member Koski moved for the adoption of **Resolution No**.

3235. The motion was seconded by Council member Ozark; whereby **Resolution No. 3235** was unanimously adopted.

Mayor Karst introduced and offered for adoption **Resolution No. 3236** – A Resolution of the city of Glasgow City Council to levy additional permissive medical levy mills for employer group health insurance for fiscal year 2026-2027. Council member Ozark moved for the adoption of **Resolution No. 3236**. The motion was seconded by Council member Koski; whereby **Resolution No. 3236** was unanimously adopted.

Mayor Karst introduced and offered for adoption **Resolution No. 3237** – A Resolution approving and adopting the budget for the City of Glasgow, Montana for the fiscal year 2026-2027. Council member Heitman moved for the adoption of **Resolution No. 3237**. The motion was seconded by Council member Austin; whereby **Resolution No. 3237** was unanimously adopted.

Mayor Karst introduced and offered for adoption **Resolution No. 3238** – A Resolution declaring a disaster due to flash flooding. Council member Brabeck moved for the adoption of **Resolution No. 3238**. The motion was seconded by Council member Austin; whereby **Resolution No. 3238** was unanimously adopted.

Mayor Karst introduced and offered for adoption **Resolution No. 3232** – A Resolution revising the 2025-2026 fiscal year budget for the SID Light Maintenance Fund. Council member Brabeck moved for the adoption of **Resolution No. 3232**. The motion was seconded by Council member Koski; whereby **Resolution No. 3232** was unanimously adopted.

Council member Ozark made a motion reappointing Zak Peterson to the Housing Authority Board for another five (5) year term effective September 9, 2026. The motion was seconded by Council member Austin, and carried unanimously.

Council member Schindler made a motion approving the ratification of the approval for the engineering proposal and agreement from Interstate Engineering to put together a street paving bid package for the July 3, 2026 storm damage not to exceed $10,500.00. The motion was seconded by Council member Brabeck. Council member Austin stated he would like to see Schott Lane added to this list. The road is in terrible condition and after the last rain fall it was washed out again. Mayor Karst said until curb and gutter are installed this will continue to happen. Council member Austin mentioned this is the first time he's heard that curb and gutter need to be installed. He said that the street department does blade Schott Lane when maintenance is needed, since it's not a paved street. Street Foreman Runningen told the council over the past years he was told by previous Public Works Directors that his department was only supposed to main that street up to where the fire hydrant is. After further discussion, Mayor Karst called for a vote on the motion. Council members Heitman, Ozark, Koski, Schindler, and Brabeck voted for and Council member Austin voted against. Council member Ozark said even if Schott Lane isn't added to the list, if it is a city street, we should be maintaining it. Ed Malone mentioned even if it was on the list, the only thing the State would do, is repair it back to the condition it was in prior to the July 3rd storm. Ed said that he received information from the State today and they will cover 100% after the 2 mill levies are assessed and the disaster fund is set up.

Mayor Karst reported on the status of the Public Works Director search. The first candidate that was offered the position decided to decline the offer and the second candidate took another job elsewhere. We currently have one application that the council could interview if they would like. Mayor Karst asked City Clerk Amundson to set up the interview with the candidate. City Clerk Amundson asked the council if they would like her to reach out to LC Staffing to continue to search for other applicants in case the one, they are going to interview doesn't work out. The council would like her to ask LC Staffing to continue the search.

Mayor Karst said that at the work session they had discussed if they want to continue on the way we are going with the current pay scale or reorganize the position and have it separate from the street department and would work directly under the Public Works Director. The council decided to have the personnel committee meet and revise the job description; they would also like Council member Heitman to attend that meeting, along with Street Foreman Runningen.

City Attorney Pekovitch told the council after she had reviewed the quotes for the mini-excavator she said that it would have to fall under the competitive bidding process under MCA 7-5-4302, since it will end up being a purchase over the $80,000.00 threshold. Council member Schindler asked if the city has utilized Sourcewell for the bidding process. Council member Brabeck said most of the local business participate in Sourcewell. City Clerk Amundson said that she will look into using Sourcewell. She believes the previous Public Works Director had access to it, she has never used it, but will see what she can come up with. Mayor Karst mentioned bid specs have been written up and will be given to City Clerk Amundson to use.

Unfinished Business – Levee Safety Committee Report – Mayor Karst mentioned he received an email from the Corps out of the Omaha office that said they haven't received our updated SWIF report for the levee yet. He did email them back and told them it was sent about a month ago.

Committee Reports: There was no reports for personnel. Mayor Karst updated the council on the issues at the lift station and one of the electricians in town thinks it may be an electrical issue. He also talked about the generator at the water treatment plant. Mayor Karst said over Memorial weekend he was in Fairview and they had a pamphlet that included a map of their cemetery and he gave it to Devin to look at. Devin would like to set up a meeting with the cemetery committee to talk about having something similar at the front gates of our cemetery. Captain Edwards said that they are looking into replacing their radios and Stella is working on finding a grant to cover the costs. He talked about the new VR system and the training that is being done. City Attorney Pekovitch said she will send City Clerk Amundson drafts of the large vehicle ordinance so she can set up a meeting.

Department Head Reports:

Street Foreman Runningen told the council the speed bumps have been removed, street sweeping is being done, pot holes are being patched, and the parks department has been busy.

Captain Edwards said that Renee is assisting the department with homecoming stuff, the career fair is next week, and Sergeant Dick attending a training on technology and warrants.

Mayor Karst asked the fire department if they had issues getting the fire trucks out when the power went out the other night. Council member Austin said they had to manually open it. Mayor Karst mentioned that the city needs to starting looking for funding for a generator for the fire department so when the power does go out, they are able to get the equipment out of the fire halls easier.

City Attorney Pekovitch is going to look at updating the water application this week and will be in town on Thursday for court and will meet with the departments.

Mayor Karst talked about blocking off 2nd Avenue South from the Post Office to D&G starting at 1:00 p.m. this year instead of noon.

Public Comment: Skylar Baker-Jordan asked the council if the city was going to do anything to commemorate the 25th anniversary of 9-11. Council member Koski said that the ladder truck is usually placed at the Valley Event Center with the large flag on it.

Council member Ozark made a motion to adjourn the meeting. The motion was seconded by Council member Koski, the meeting adjourned at 5:51 p.m.

ATTEST:

Stacey Amundson City Clerk-Treasurer	Rod Karst Mayor

ATTACHMENT A - TASK ORDER No. 3
SCOPE OF SERVICES
CITY OF GLASGOW – 2026 SWIF UPDATES

DESCRIPTION
The City of Glasgow (City) sponsors the Glasgow-Milk River and Cherry Creek Levee System. The Levee System comprises 2.32 miles of levee, 2 closures, and 3 pumping locations; it was initially constructed in 1928 with city funds and redone in 1938 under the supervision of the US Army Corps of Engineers (USACE). Additional major improvements and/or modifications have been completed, including raising the levee in 1952 due to major flooding.

The City submitted a System Wide Improvement Framework (SWIF) letter of intent (LOI) on February 13, 2012, to the USACE requesting two years of temporary PL 84-99 eligibility while the SWIF was being developed. Since then, the City of Glasgow has maintained participation in the SWIF program. The current version of the SWIF is dated December 2024 and has been updated and submitted to USACE on the required biannual basis.

The tasks outlined in this scope of services include assisting the City in updating and submitting the 2026 SWIF update to the USACE.

WORK TASKS

TASK 1 – SWIF Updates and Extension
Great West will prepare an updated SWIF report for submittal to the USACE. This work requires reviewing previous studies, SWIF versions, USACE inspection reports, funding progress, and inter-agency correspondence. The SWIF document will be updated to reflect any changes/improvements since the last SWIF update (December 2024).

A separate memorandum outlining modifications to the SWIF by page and paragraph will also be prepared. This document facilitates the review of the report by USACE. It allows the reviewers to review only a summary of the changes, not the whole SWIF document.

Deliverables:
- Updated 2026 SWIF Report.
- Changes since last SWIF memorandum.

Assumptions:
- The City will generate a list of all improvements completed on the levee since the last SWIF update.
- An annual report memorandum will not be completed. It is assumed the SWIF update will serve to summarize changes to the levee in the past year.

COMPENSATION
Great West will complete this task order on an hourly rate basis, not to exceed $10,000.

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is made and entered into this 22nd day of September, 2026, by and between the **CITY OF GLASGOW, MONTANA**, a municipal corporation organized and existing under the laws of the State of Montana, 319 3rd Street South, Glasgow, MT 59230, referred to herein as "City," and GREAT WEST ENGINEERING, 250 Helen P Clarke Street, Helena, MT 59601, hereinafter referred to as "Consultant."

RECITALS

WHEREAS, the City desires to utilize Consultant to prepare an updated SWIF report for submittal to the USACE; and

WHEREAS, Consultant has represented to the City that Consultant has the necessary expertise to furnish said services and has available to Consultant the necessary staff and resources to perform the independent services in a timely manner consistent with the nature of the project.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. **Purpose:** The City desires to have the Consultant perform professional services to prepare an updated SWIF report for submittal to the USACE.

2. **Effective Date and Term:** This Agreement is effective upon the date of its execution by both parties and will terminate on September 22, 2027, or upon 30 days' notice by the City to Consultant of its desire to terminate the Agreement by giving such notice to Consultant's designated liaison identified below. The Term of this Agreement may be extended by mutual agreement of the parties by executing an amendment to this Agreement in writing.

3. **Scope of Work:**

a. Consultant will perform the work and provide the services in accordance with the requirements of the Scope of Services attached hereto as Attachment A; and

b. If authorized in writing as provided in this subsection, Consultant shall also furnish additional services. To the extent additional services have been identified at the time of executing this Agreement, they are itemized in Exhibit A and will be paid for by City as indicated in Section 4. As further additional services are requested of Consultant, this Agreement may be modified and subject to mutual consent by execution of an addendum by authorized representatives of both parties, setting forth the additional scope of services, their performance time schedule, and the compensation for such services.

4. **Payment:**

a. City agrees to pay Consultant an hourly rate as specified in the Special Provisions or attachments hereto, plus an amount equal to CONSULTANT's actual reimbursable expenses related to the project times a factor of 1. The total compensation for services identified herein shall not exceed $10,000.00. In accordance with the terms and conditions laid out in Attachment A – Compensation, and Consultant shall be compensated for additional services authorized pursuant to Section 3.b. above, which have not been identified at the time of executing this Agreement as more particularly described in a fully approved and executed addendum to this Agreement. Payment for work beyond that described in Exhibit A or as contained in a fully approved and executed addendum to this Agreement is expressly denied without prior written authorization from City. Such authorization must include signature of the Mayor.

b. Consultant shall submit monthly statements for basic and additional services rendered. City shall pay Consultant within 30 days of receipt of an itemized invoice for the services rendered or shall notify Consultant of any dispute by City concerning the performance of any services and the basis therefore and shall pay Consultant within thirty days for the services not in dispute. If any items are disputed by City, Consultant and representatives of City shall meet and confer regarding the disputed items within ten business days after City notifies Consultant of the services in dispute. City shall pay for any disputed services for which the dispute has been resolved to the satisfaction of the City within thirty days after such resolution.

5. Independent Contractor Status: The parties agree that Consultant, is an independent contractor for purposes of this agreement and the parties agree that Consultant is and shall be an independent contractor when performing services pursuant to this agreement. Consultant is not subject to the terms and provisions of the City's personnel policies handbook and may not be considered a City employee for workers' compensation or any other purpose. Consultant is not authorized to represent the City or otherwise bind the City in any dealings between Consultant and any third parties.

Consultant shall comply with the applicable requirements of the Workers' Compensation Act, Title 39, Chapter 71, MCA, and the Occupational Disease Act of Montana, Title 39, Chapter 71, MCA. Consultant shall maintain workers' compensation coverage for all members and employees of Consultant's business, except for those members who are exempted by law.

Consultant shall furnish the City with copies showing one of the following: (1) a binder for workers' compensation coverage by an insurer licensed and authorized to provide workers' compensation insurance in the State of Montana; or (2) proof of exemption from workers' compensation granted by law for independent contractors.

6. Indemnity and Insurance: For other than professional services rendered, to the fullest extent permitted by law, Consultant agrees to defend, indemnify, and hold the City harmless against claims, demands, suits, damages, losses, and expenses connected therewith that may be asserted or claimed against, recovered from or suffered by the City by reason of any injury or loss, including but not limited to, personal injury, including bodily injury or death, property damage, occasioned by, growing out of, or in any way arising or resulting from any intentional or negligent act on the part of Consultant or Consultant's agents or employees.

For the professional services rendered, to the fullest extent permitted by law, Consultant agrees to indemnify and hold the City harmless against claims, demands, suits, damages, losses, and expenses, including reasonable defense attorney fees, to the extent caused by the negligence or willful misconduct of the Consultant or Consultant's agents or employees. The Consultant has a duty to defend for professional services to the extent of Consultant's negligence, with allocation consistent with fault; state that Consultant's indemnity is primary and non-contributory where permitted; with additional IP infringement indemnity for deliverables and instruments of service.

For this purpose, Consultant shall provide City with proof of Consultant's liability insurance issued by a reliable company or companies for personal injury and property damage in amounts not less than as follows:

- Workers' Compensation—statutory
- Commercial General Liability—$1,000,000 per occurrence; $2,000,000 annual aggregate
- Automobile Liability—$1,000,000 property damage/bodily injury; $2,000,000 annual aggregate
- Professional Errors and Omissions Liability—$1,000,000 per claim; $2,000,000 annual aggregate

City shall be included or named as an additional or named insured on the Commercial General and Automobile Liability policies. The insurance must be in a form suitable to City.

7. Professional Service: Consultant agrees that all services and work performed under this agreement will be accomplished in a professional manner, in accordance with the accepted standards of Consultant's profession. Consultant is being hired by the City due to Consultant's representation of having the necessary experience required to produce required design documents that meet all specifications and requirements referenced in the bid and contract documents (the "Required Specifications"). City staff may review and provide comment or informal approval of the documents produced by Contractor, but the City staff may not have the experience or capacity to guarantee that the plans produced meet the Required Specifications. By executing this Agreement Consultant is agreeing to be solely responsible for ensuring the professional design documents it produces meets the Required Specifications. Consultant warrants services will conform to the Required Specifications and all applicable laws, codes, permits, and industry standards for trenchless river crossings. City review/approval does not waive defects or relieve Consultant of responsibility.

8. Right to Use Intellectual Property: Consultant agrees to grant City a permanent, irrevocable, and assignable license to use any design plans or other intellectual property created pursuant to this Agreement. The plans, and any design elements associated with the plans, shall remain the property of Consultant, who shall be free to use them as they see fit. All instruments of service, including drawings, specifications, models, data, and electronic files, are works made for hire and are the sole and exclusive property of the City upon creation and payment for that phase. Consultant grants the City an irrevocable, perpetual, royalty-free license to use, reproduce, adapt, and disclose them for any City purpose, including future alterations and expansions.

9. Compliance with Laws: Consultant agrees to comply with all federal, state and local laws, ordinances, rules and regulations.

10. Nondiscrimination and Affirmative Action: Consultant agrees and shall comply with the following Non-Discrimination and Affirmative Action policies:

NON-DISCRIMINATION. All hiring shall be on the basis of merit and qualification and there shall be no discrimination in employment on the basis of race, ancestry, color, physical or mental disability, religion, national origin, sex, age, marital or familial status, creed, ex-offender status, physical condition, political belief, public assistance status, sexual orientation, or gender identity/expression, except where these criteria are reasonable bona fide occupational qualifications.

AFFIRMATIVE ACTION POLICY. Contractors, subcontractors, sub grantees, and other firms doing business with the City of Glasgow must be in compliance with the City of Glasgow's Affirmative Action Plan, and Title 49 Montana Codes Annotated, entitled "Human Rights" or forfeit the right to continue such business dealings.

The City's Affirmative Action Policy Statement is:

The Mayor of the City of Glasgow or the Mayor's designee may adopt an affirmative action plan to provide all persons equal opportunity for employment without regard to race, ancestry, color, handicap, religion, creed, national origin, sex, age, sexual orientation, gender identity or expression, or marital status. In keeping with this commitment, we are assigning to all department heads and their staff the responsibility to actively facilitate equal employment opportunity for all present employees, applicants, and trainees. This responsibility shall include assurance that employment decisions are based on furthering the principle of equal employment opportunity by imposing only valid requirements for employment and assuring that all human resource actions are administered on the basis of job necessity.

Specific responsibility for developing, implementing, monitoring and reporting are assigned to the City Personnel staff under the supervision and direction of the Chief Administrative Officer and the Mayor.

It is the policy of the City of Glasgow to eliminate any practice or procedure that discriminates illegally or has an adverse impact on an "affected" class. Equal opportunity shall be provided for all City employees during their terms of employment. All applicants for City employment shall be employed on the basis of their qualifications and abilities.

The City of Glasgow, where practical, shall utilize minority owned enterprises and shall ensure that subcontractors and vendors comply with this policy. Failure of subcontractors and vendors to comply with this policy statement shall jeopardize initial, continued, or renewed funds.

Our commitment is intended to promote equal opportunity in all employment practices and provide a positive program of affirmative action for the City of Glasgow, its employees, program participants, trainees and applicants.

11. Default and Termination: If either party fails to comply with any condition of this agreement at the time or in the manner provided for, the other party, at its option, may terminate this agreement and be released from all obligations if the default is not cured within ten (10) days after written notice is provided to the defaulting party. Said notice shall set forth the items to be cured. Additionally, the non-defaulting party may bring suit for damages, specific performance, and any other remedy provided by law. These remedies are cumulative and not exclusive. Use of one remedy does not preclude use of the others. Notices shall be provided in writing and hand-delivered or mailed to the parties at the addresses set forth in the first paragraph of this agreement. The City may terminate for convenience upon 30 days' written notice. Consultant shall be paid for satisfactorily performed services to the effective date, not to exceed the amount allocable to completed and accepted deliverables, less the City's costs to correct defective work.

12. Modification and Assignability: This document contains the entire agreement between the parties and no statements, promises or inducements made by either party or agents of either party, which are not contained in this written agreement, may be considered valid or binding. This agreement may not be enlarged, modified or altered except by written amendment signed by both parties hereto. The Consultant may not subcontract or assign Consultant's rights, including the right to compensation or duties arising under this agreement, without the prior written consent of City. Any subcontractor or assignee will be bound by all of the terms and conditions of this agreement.

13. Ownership and Publication of Materials: All reports, information, data, and other materials prepared by the Consultant pursuant to this agreement are the property of the City. The City has the exclusive and unrestricted authority to release, publish or otherwise use, in whole or part, information relating thereto. Any re-use without written verification or adaptation by the Consultant for the specific purpose intended will be at the City's sole risk and without liability or legal exposure to the Consultant. No material produced in whole or in part under this agreement may be copyrighted or patented in the United States or in any other country without the prior written approval of the City.

14. Liaison: designated liaison with Consultant is Justin Evertz, and Consultant's designated liaison with City is Rod Karst, Mayor.

15. **Confidentiality and public records handling:** Consultant shall keep City-designated Confidential Information confidential, subject to applicable public records laws. Consultant shall promptly assist City in responding to records requests, including providing segregable non-exempt records. Consultant shall retain project records for at least 10 years following final payment and make them available to the City upon request.

16. Dispute Resolution, Venue, Sovereign/Governmental Immunity: Venue lies exclusively in state courts of Valley, Montana. No arbitration unless expressly authorized by City in a written amendment. Nothing waives City's governmental/sovereign immunities or statutory damage caps.

17. Previous Agreements: This Agreement constitutes the entire understanding of the parties and is intended as a final expression of their agreement and a complete statement of the terms thereof. There are no promises, terms, conditions, or obligations, other than contained herein. This Agreement shall supersede all previous communications, representations, or agreements, either oral or written, between the parties.

18. Applicability: This agreement and any extensions of it shall be governed and construed in accordance with the laws of the State of Montana.

WITNESS, the parties have hereunto executed this instrument the day and year first above written.

CONSULTANT: Great West Engineering Company Name	**CITY:** City of Glasgow, Montana
________________________ Signature	______________________________ Rod Karst, Mayor
________________________ Print Name	
ATTEST BY CITY CLERK:	**APPROVED AS TO FORM:**
______________________________ **Stacey Amundson, City Clerk**	______________________________ Lee Pekovitch, City Attorney By law, the City Attorney may only advise or approve contract or legal document language on behalf of the City of Glasgow, and not on behalf of other parties. Review and approval of this document was conducted solely from the legal perspective, and for the benefit of the City of Glasgow. Other parties should not rely on this approval and should seek review and approval by their own respective counsel.