

CITY OF GLASGOW COUNCIL AGENDA

OCTOBER 5, 2026

REGULAR COUNCIL MEETING

CIVIC CENTER – COUNCIL CHAMBERS

- 1) 5:00 P.M. – CALL MEETING TO ORDER MAYOR KARST PRESIDING**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC COMMENT ON ANY AGENDA ITEM**
- 4) *CONSENT AGENDA – (Note: All matters listed within the Consent Agenda have been distributed to each member of the City of Glasgow City Council)**
 - A) REGULAR COUNCIL AGENDA**
 - B) PAYMENT OF CLAIMS FOR OCTOBER 5, 2026 IN THE AMOUNT OF \$126,794.52**
 - C) PAYMENT OF VALLEY COURT APARTMENT CLAIMS FOR OCTOBER 5, 2026 IN THE AMOUNT OF \$1,083.43**
 - D) MINUTES OF THE SEPTEMBER 21, 2026 REGULAR COUNCIL MEETING**
- 5) *BID OPENING FOR MINI EXCAVATOR**
- 6) *AWARD STORM DAMAGE PAVING BID TO CENTURY COMPANIES IN THE AMOUNT OF \$981,246.00**
- 7) *APPOINT HANNA CASILLAS TO THE RECREATION BOARD FOR A THREE (3) YEAR TERM EFFECTIVE OCTOBER 6, 2026**
- 8) *DISCUSSION/DECISION ON SENDING A CONDITIONAL OFFER LETTER TO THE DIRECTOR OF PUBLIC WORKS CANDIDATE THAT WAS INTERVIEWED ON SEPTEMBER 23, 2026**
- 9) *APPROVAL OF UPDATED MECHANIC’S JOB DESCRIPTION**
- 10) *DISCUSSION/DECISION ON RECOMMENDATION FROM THE PERSONNEL COMMITTEE FOR A STARTING WAGE FOR THE MECHANIC’S POSITION**
- 11) *RESOLUTION NO. 3239 – A RESOLUTION LEVYING A SPECIAL ASSESSMENT FOR UNPAID NUISANCE WEED CUTTING AND/OR REMOVAL FOR THE YEAR 2026**
- 12) UNFINISHED BUSINESS:
-LEVEE SAFETY COMMITTEE REPORT**
- 13) COMMITTEE REPORTS – PERSONNEL, WATER, CEMETERY, GRANT, AND ORDINANCE**
- 14) DEPARTMENT HEAD REPORTS**
- 15) MAYOR’S REPORT**
- 16) PUBLIC COMMENT**
- 17) ADJOURN**

PART IX. Addressing the Council

Section 1.

The public is invited to speak on any item under discussion by the Council after recognition by the presiding officer. Time for such comments shall be limited to 3 minutes and shall be an opportunity to comment and not to debate with the council members or member of the public.

The speaker should step to the front of the room and, for the record, give his/her name and address, and if applicable, the person, firm, or organization he/she represents.

Prepared statements are welcomed and should be given to the City Clerk-Treasurer. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become a part of the hearing record.

Section 2.

While the Council is in session, the members must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.

Any person making personal, impertinent, or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue is granted by a majority vote of the Council.

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CITY OF GLASGOW
Claim Approval List
For the Accounting Period: 9/26

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For doc #s from 77208 to 77253, OPPORTUNITY BANK
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
77208		5499 CURTIS	3,933.03					
	1111644	09/18/26 G-XTREME 3.0 JACKET	2,252.63			1000 420400	208	101000
	1111644	09/18/26 GPS-REGULAR GLOBE PANTS	1,661.29			1000 420400	208	101000
	1111644	09/18/26 FREIGHT	19.11			1000 420400	310	101000
77209		1863 INGRAM LIBRARY SERVICES	3,161.10					
	98356644	08/04/26 BOOKS	795.53			2220 460100	261	101000
	98587946	08/14/26 BOOKS	581.12			2220 460100	261	101000
	98857022	08/26/26 BOOKS	754.23			2220 460100	261	101000
	98882970	08/27/26 BOOKS	247.16			2220 460100	261	101000
	98882970	08/27/26 MEDIA	70.21			2220 460100	258	101000
	99220287	09/10/26 BOOKS	712.85			2220 460100	261	101000
77210		E 000069 NEMONT	959.78					
	09/16/26	PD LANDLINE	322.05		11756	1000 420100	345	101000
	09/16/26	PD CELL	507.95		11757	1000 420100	345	101000
	09/16/26	VOCA-CELL	86.52		11757	2812 420145	220	101000
	09/16/26	FIRE DEPT-CELL	43.26		11757	1000 420400	345	101000
77211		E 740 NEMONT	1,260.79					
	09/16/26	228-2464 FIRE PHONE	0.00			1000 420400	345	101000
	09/16/26	228-0037 FIRE PHONE	2.44			1000 420400	345	101000
	09/16/26	1/5 OF 228-2477 CTY BLDG.	93.21			1000 411200	345	101000
	09/16/26	1/5 OF 228-2477 WTR. PHN.	93.21			5210 430510	345	101000
	09/16/26	1/5OF 228-2477 SEWER PHONE	93.22			5310 430610	345	101000
	09/16/26	1/5 OF 228-2477 CITY BLDG	93.22			1000 411400	345	101000
	09/16/26	1/5 OF 228-2477 CITY BLDG	93.22			2394 411405	345	101000
	09/16/26	228-2952 WATER PHONE	148.36			5210 430530	345	101000
	09/16/26	228-8341 REC DEPT	57.61			1000 460440	345	101000
	09/16/26	263-7614/7615 WATER CELL	56.30			5210 430550	345	101000
	09/16/26	263-8075 STREET CELL	42.42			2525 430252	345	101000
	09/16/26	263-8076 PUB WORKS CELL	30.55			1000 411400	345	101000
	09/16/26	263-8076 PUB WORKS CELL	30.54			2394 411405	345	101000
	09/16/26	263-3886 CODE COMPL CELL	34.42			1000 411400	345	101000
	09/16/26	942-0744 CITY COURT CELL	34.42			1000 410360	345	101000
	09/16/26	263-8077 CEMETERY CELL	34.42			1000 430900	345	101000
	09/16/26	228-2731 LIBRARY	85.79			2220 460100	345	101000
	09/16/26	228-4681 POOL	145.44			1000 460445	345	101000
	09/16/26	722-228-0940 CEMETERY INTERNET	92.00			1000 430900	345	101000

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77212		4567 NORTHERN MONTANA TEXTILE	113.04					
	75809	09/15/26 MATS & TOWELS	22.19			2525 430252	350	101000
	75809	09/15/26 MAT CITY OFFICE	13.18			1000 411200	220	101000
	75156	09/22/26 MAT 4X8 SLATE	34.62		11758	1000 420100	350	101000
	76489	09/29/26 MATS & TOWELS	29.60			2525 430252	350	101000
	76489	09/29/26 MAT CITY OFFICE	13.45			1000 411200	220	101000
77213		2943 PRIORITY COMMUNICATIONS INC	249.50					
	19020	08/14/26 ANTENNA CABLE ASSEMBLY	39.50		11754	1000 420100	350	101000
	19020	08/14/26 UNITY GAIN ANTENNA	25.00		11754	1000 420100	350	101000
	19020	08/14/26 PLUG	5.00		11754	1000 420100	350	101000
	19020	08/14/26 LABOR	180.00		11754	1000 420100	350	101000
77214	E	5366 SYSTEMS TECHNOLOGY CONSULTANTS	1,083.00					
	7367	09/18/26 PD AGREEMENT-COMPUTERS	1,083.00		11755	1000 420100	213	101000
77215		000025 REYNOLDS	39.16					
	95-115289	08/03/26 ICE	5.18			5310 430630	220	101000
	95-127589	08/12/26 WIDE AWAKE COFFEE	33.98			5310 430630	220	101000
77216	E	593 MASTERCARD	1,250.21					
		MASTERCARD ENDING IN 0825						
		08/09/26 ALBERTSONS	7.99			2220 460100	220	101000
		08/12/26 AMAZON	94.93			2220 460100	267	101000
		08/20/26 ALBERTSONS	118.69			2220 460100	210	101000
		08/21/26 AMAZON	16.38			2220 460100	210	101000
		08/23/26 AMAZON	33.18			2220 460100	210	101000
		08/25/26 WIX.COM	22.90			2220 460100	213	101000
		08/27/26 AMAZON	40.99			2220 460100	220	101000
		09/02/26 CANVA	250.00			2220 460100	213	101000
		09/03/26 MICROSOFT	129.99			2220 460100	213	101000
		09/03/26 NORTHWESTERN ENERGY	525.26			2220 460100	341	101000
		09/06/26 INTEREST CHARGE	9.90			2220 460100	210	101000
77217	E	593 MASTERCARD	1,166.51					
		VISA ENDING 2375						
		09/06/26 OPERATING SUPPLIES	39.85			2220 460100	220	101000
		09/06/26 POSTAGE	700.00			2220 460100	310	101000
		09/06/26 MEDIA	167.98			2220 460100	258	101000
		09/06/26 BOOKS	131.48			2220 460100	261	101000
		09/06/26 OFFICE SUPPLIES	50.23			2220 460100	210	101000
		09/06/26 PROGRAM SUPPLIES	27.97			2220 460100	267	101000
		09/06/26 NEWSPAPER/MAGAZINES	49.00			2220 460100	333	101000

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77218		000224 TRIPLE A GLASS, INC.	492.05					
	I040597	09/21/26 WINDSHIELD REPAIR IN WATER	246.02			5210 430550	232	101000
	I040597	09/21/26 WINDSHIELD REPAIR IN WATER	246.03			5310 430630	232	101000
77219		3299 UNITED STATES POST OFFICE	328.00					
	09/21/26	4 ROLLS OF STAMPS CITY COURT	328.00		26578	1000 410360	310	101000
77220		4451 QUADIENT FINANCE USA, INC.	554.17					
	09/09/26	POSTAGE	277.08			5210 430570	310	101000
	09/09/26	POSTAGE	277.09			5310 430670	310	101000
77221		6314 APSCO, LLC	4,052.43					
	56078898	09/23/26 6" FLANGE GASKET	24.43			5310 430640	255	101000
	56078898	09/23/26 5" FLANGE GASKET	20.73			5310 430640	255	101000
	56078898	09/23/26 FREIGHT	75.67			5310 430640	310	101000
	56067994	09/17/26 SEWER LIFT PUMP CONTRACT	1,965.80			5310 430630	928	101000
	56068025	09/17/26 SEWER LIFT PUMP CONTRACT	1,965.80			5310 430630	928	101000
77222		1532 CHAMBER OF COMMERCE	29.95					
	09/09/26	TBID DOMAIN RENEWAL	29.95			7015 411805	350	101000
77223		3355 COLJ CONFERENCE REGISTRATION	400.00					
	09/23/26	FALL CONFERENCE REG TASHA MIX	400.00		26580	1000 410360	375	101000
77224		000091 ENERGY LABORATORIES, INC.	1,241.00					
	813613	09/18/26 FREIGHT	55.00			5210 430540	310	101000
	815390	09/23/26 RAW	179.00			5210 430540	329	101000
	815390	09/23/26 FINISHED	163.00			5210 430540	329	101000
	815390	09/23/26 FREIGHT	61.00			5210 430540	310	101000
	815399	09/23/26 LAGOON INFLUENT	99.00			5310 430640	329	101000
	815399	09/23/26 LAGOON EFFLUENT	230.00			5310 430640	329	101000
	815399	09/23/26 FREIGHT	61.00			5310 430640	310	101000
	815714	09/24/26 LAGOON EFFLUENT	70.00			5310 430640	329	101000
	815714	09/24/26 FREIGHT	3.00			5310 430640	310	101000
	816447	09/28/26 LAGOON EFFLUENT	262.00			5310 430640	329	101000
	816447	09/28/26 FREIGHT	58.00			5310 430640	310	101000
77225		6904 ASHTON POTTER	14.90					
	09/24/26	WATER DEPOSIT REFUND	14.90			5210 214100		101000

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77226		6905 DAMEON ERB	16.44					
	09/24/26	WATER DEPOSIT REFUND	16.44			5210 214100		101000
77227		6906 DYLAN HUGHES	3.18					
	09/24/26	WATER DEPOSIT REFUND	3.18			5210 214100		101000
77228		6907 JAMES TINDELL	3.76					
	09/24/26	WATER DEPOSIT REFUND	3.76			5210 214100		101000
77229		399 MEGHAN JOHNSON	20.62					
	09/24/26	WATER DEPOSIT REFUND	20.62			5210 214100		101000
77230		000035 D & G SPORTS	74.64					
	203413 09/15/26	6 - TIME WATCHES	59.70		29269	1000 460440	225	101000
	203413 09/15/26	6 - WHISTLES	14.94		29269	1000 460440	225	101000
77231		6569 HINSDALE HIGH SCHOOL YEARBOOK	60.00					
	09/21/26	26-27 YEARBOOK AD FOR HINSDALE	60.00		11760	1000 420100	330	101000
77232		5356 HI-TECH ELECTRIC INC.	6,776.95					
	3746 09/16/26	PUMPS AT SS LIFT STATION	2,041.45			5310 430640	350	101000
	3745 09/16/26	REPLACE SOFT START MIXER 3	4,735.50			5310 430640	350	101000
77233		000013 PETTY CASH	508.44					
	2880 09/24/26	WATER/SEWER POSTAGE	254.22			5210 430570	310	101000
	2880 09/24/26	WATER/SEWER POSTAGE	254.22			5310 430670	310	101000
77234		4812 VFIS	1,689.00					
	246438135 09/15/26	POLICY PREMIUM	1,689.00			1000 420400	513	101000
77235		4393 BIG VALLEY WATER	50.00					
	193081 09/23/26	4 - 5 GALS WATER	28.00		11759	1000 420100	350	101000
	193073 09/22/26	2 - 5 GALS WATER	14.00			2220 460100	398	101000
	192974 09/11/26	2 - 5 GALS WATER	8.00			1000 430900	220	101000
77236		814 USA BLUEBOOK	311.29					
	1172403 09/24/26	HACH PF BUFFER YELLOW	105.75			5210 430540	229	101000
	1172403 09/24/26	HACH PF BUFFER BLUE	105.75			5210 430540	229	101000
	1172403 09/24/26	ELECTRODE STORAGE SOLUTION	73.70			5210 430540	229	101000
	1172403 09/24/26	FREIGHT	26.09			5210 430540	310	101000

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77237		1947 CITY OF GLASGOW SEWER & WATER	576.50					
	09/24/26	10 LASAR DRIVE- CITY OF GGW	79.11			1000 420400	342	101000
	09/24/26	CITY COUNTY LIBRARY	80.98			2220 460100	342	101000
	09/24/26	80 AIRPORT RD -POLICE DEPT	416.41			1000 420120	342	101000
77238		000033 CARQUEST AUTO PARTS	204.96					
	655000 09/16/26	10W30 FULL SYN HM 5 QT	28.83			1000 430900	231	101000
	655000 09/16/26	10W30 HM 1 QT	8.35			1000 430900	231	101000
	655000 09/16/26	OIL FILTER LD	4.00			1000 430900	232	101000
	654865 09/14/26	WIPER BLADES (DEES)	29.80			2525 430252	232	101000
	654847 09/14/26	OIL FILTER LD	4.00			5310 430630	232	101000
	654847 09/14/26	HEADLIGHT XTRA VISION	34.56			5310 430630	232	101000
	654847 09/14/26	22 ICON WIPER BLADE	57.22			5310 430630	232	101000
	655142 09/18/26	TIRE SPRAY HOT SHINE	38.20			1000 420400	220	101000
77239		5025 O'REILLY AUTO PARTS	77.59					
	496200 09/16/26	THERMOSTAT	9.81			1000 430900	232	101000
	496200 09/16/26	OIL DRN PLUG	5.52			1000 430900	232	101000
	496319 09/17/26	1 GAL ANTIFREZ (2)	29.98			1000 430900	231	101000
	496759 09/22/06	OPTIMUM GRAY	15.29			1000 430900	232	101000
	496759 09/22/06	1 GAL ANIFREZ	16.99			1000 430900	231	101000
77240		000044 MARKLE'S INC	553.44					
	799190 09/22/26	BATTERY BACKUP 450 VA	59.99		26579	1000 410360	212	101000
	798612 09/15/26	FACIAL TISSUE WHT 60 CNT	9.99			2220 460100	210	101000
	798630 09/16/26	PAPR TWLS 108SHT WHT 4PK	9.99			1000 411400	210	101000
	798457 09/14/26	BUILDERS/HARDWARE	5.94		29270	1000 460445	240	101000
	798663 09/16/26	HOSE CLAMP SS SAE 28	32.99		29270	1000 460445	240	101000
	798663 09/16/26	COUPL 1.5INSX1.5INS POLYP	3.98		29270	1000 460445	240	101000
	798663 09/16/26	COUPL 2INSX2INS POLYPR	2.79		29270	1000 460445	240	101000
	798663 09/16/26	FLEX COUPLING S40 2HX2H	8.59		29270	1000 460445	240	101000
	798663 09/16/26	FLEX COUPLING S40 1.5"H	7.59		29270	1000 460445	240	101000
	798663 09/16/26	FLEX COUPLING S40 2HX2H	8.59		29270	1000 460445	240	101000
	798663 09/16/26	FLEX COUPLING S40 1.5"H	7.59		29270	1000 460445	240	101000
	798776 09/17/26	NOTEBOOK 8.5X11 ASST	15.99		29270	1000 460440	210	101000
	798776 09/17/26	IMPACT GLOVES LX MULTI	24.99		29270	1000 460440	208	101000
	798776 09/17/26	BUILDERS/ HARDWARE	0.51		29270	1000 460445	240	101000
	799369 09/24/26	TRNSFER PUMP 1/10 HP 120V	129.99		29270	1000 460445	212	101000
	799369 09/24/26	LEADER HOSE 5/8X15	18.99		29270	1000 460445	240	101000
	799369 09/24/26	RV ANTIFREEZE 2+	48.00		29270	1000 460440	231	101000
	799369 09/24/26	VINYL TUBING 1/4X3/8X250	74.99		29270	1000 460445	240	101000
	797884 09/08/26	LONG TP MSRE FBRGLS 300'	39.99		29270	1000 460440	240	101000
	798768 09/17/26	VELCRO 2"X4' INDUSTL BLK	13.99			5210 430550	240	101000
	798768 09/17/26	DRL BT STL 3-1/8"	17.98			5210 430550	212	101000

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	798768	09/17/26 STEEL STIK 20Z	9.99			5210 430550	240	101000
77241		5104 ALISON FLATEN	699.00					
	0075	09/23/26 CLEANING CONTRACT	699.00			2220 460100	398	101000
77242		000010 GLASGOW COURIER	96.00					
	2026-2579	09/09/26 LEGAL NOTICE - ITB STORM	96.00*			2525 430210	331	101000
77243		6577 GREAT WEST ENGINEERING	7,554.50					
	40967	09/26/26 CDS FEMA APPLICATION	7,554.50			1000 431200	350	101000
77244		3663 GLENN'S AUTOMOTIVE REPAIR	40.00					
	26070	09/01/26 HVAC CONTROL	40.00			1000 430900	220	101000
77245		4738 LEE RIDDICK PLUMBING & HEATING	236.00					
	22438	09/15/26 ICE MACHINE HOOK UP & DRAIN	236.00		11761	1000 420100	220	101000
77246		6901 SAM FELLER	236.00					
	BOZEMAN, MT 10-12 TO 10-15-2026							
	09/28/26	PER DIEM - WATER SCHOOL	236.00			5210 430540	375	101000
77247		6260 WILD BUNCH ART SHOW	462.00					
	09/29/26	ADVERTISING FROM TBID	462.00			7015 411805	350	101000
77248	E 000018	NORTHWESTERN ENERGY	13,568.07					
	09/28/26	06821169 OLD LANDFILL BLDG.	22.05			1000 411200	341	101000
	09/28/26	07148166 CENTENNIAL PARK	140.29			1000 430260	341	101000
	09/28/26	07148216 CITY WATER TANK	23.87			5210 430530	341	101000
	09/28/26	07148224 CEMETERY	48.95			1000 430900	341	101000
	09/28/26	07148232 HIGHLAND WATER TANK	28.60			5210 430530	341	101000
	09/28/26	07148257-0714851-3 SID LIGHTS	12,705.60			2400 430263	341	101000
	09/28/26	07148521 HIGH SCHOOL RD	8.43			1000 430260	341	101000
	09/28/26	07148208 WATER WELL SULLIVAN	95.16			1000 460440	341	101000
	09/28/26	07207582 LASAR DR. & HWY #2	42.18			1000 430260	341	101000
	09/28/26	08241028 225 11TH ST. S.	12.17			1000 430260	341	101000
	09/28/26	09422775 11 6TH STREET SOUTH	32.43			5310 430640	341	101000
	09/28/26	10586568 STORAGE BLDG HOT MIX	124.70			2525 430252	341	101000
	09/28/26	10742112 CEMETERY NEW SHOP	78.86			1000 430900	341	101000
	09/28/26	12440053 BUNDY PARK RESTROOMS	27.21			1000 460430	341	101000
	09/28/26	16435836 1260 7TH ST N	25.72			5210 430550	341	101000
	09/28/26	17823303 SULLIVAN SCOREBOARDS	23.12			1000 460440	341	101000
	09/28/26	18416768 SID 29	70.76			1000 430260	341	101000
	09/28/26	34995845 14 SULLIVAN PARK	27.53			1000 460440	341	101000
	09/28/26	33238635 WELCOME ROCK	30.44			7015 411805	350	101000

09/29/26
13:18:51

CITY OF GLASGOW
Claim Approval List
For the Accounting Period: 9/26

For doc #s from 77208 to 77253, OPPORTUNITY BANK
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
77249		000023 VALLEY COUNTY	13,166.64					
	09/29/26	DISPATCH FEES- SEPT 26	13,166.64			1000 420100	314	101000
77250		6618 MILK RIVER HOME CENTER	5.38					
	79226 09/16/26	5" HIDDEN HANGER W/SCREW	5.38			1000 430900	220	101000
77252		6908 SHANE SINCLAIR	236.00					
	BOZEMAN, MT 10-12 TO 10-15-2026							
	09/29/26	PER DIEM - WATER SCHOOL	236.00			5210 430540	375	101000
77253		2647 EZZIE'S WHOLESALE, INC.	1,156.41					
	09/25/26	GAS-PD	1,156.41		11762	1000 420100	231	101000
# of Claims 45 Total:			68,711.43					
Total Electronic Claims			19,288.36	Total Non-Electronic Claims		49,423.07		

09/29/26
13:18:51

CITY OF GLASGOW
Fund Summary for Claims
For the Accounting Period: 9/26

Page: 8 of 9
Report ID: AP110

Fund/Account	Amount
1000 GENERAL	
101000 Cash - Operating	33,315.03
2220 CITY COUNTY LIBRARY	
101000 Cash - Operating	6,467.58
2394 BUILDING CODE ENFORCEMENT	
101000 Cash - Operating	123.76
2400 SID LIGHT MAINTENANCE	
101000 Cash - Operating	12,705.60
2525 STREET MAINTENANCE	
101000 Cash - Operating	344.71
2812 Victim Assistant Program	
101000 Cash - Operating	86.52
5210 WATER UTILITY	
101000 Cash - Operating	2,495.53
5310 SEWER UTILITY	
101000 Cash - Operating	12,650.31
7015 TOURISM BUSINESS IMPROVEMENT DISTRICT	
101000 Cash - Operating	522.39
Total:	68,711.43

09/29/26
13:20:15

CITY OF GLASGOW
Claim Approval List
For the Accounting Period: 10/26

Page: 1 of 3
Report ID: AP100

For doc #s from 77254 to 77259, OPPORTUNITY BANK
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
77254		000060 T & R TRUCKING INC	41,643.33					
	10/01/26	GARBAGE PICKUP OCT 2026	41,413.33			2500 430800	395	101000
	10/01/26	AIRPORT COMMISSION GARBAGE	230.00			2500 430800	396	101000
77255		4744 VALLEY VISIONS PAINTS	625.00					
	10/01/26	ANIMAL SHELTER OCT 26	625.00			1000 420100	306	101000
77256		000023 VALLEY COUNTY	761.57					
	10/01/26	CITY COURT RENT OCT 26	761.57			1000 410360	531	101000
77257		6356 PIONEER COMMUNITY DEVELOPMENT,	3,750.00					
	10/01/26	CITY GRANT WRITING CONTRACT	3,000.00			1000 411000	399	101000
	10/01/26	CITY GRANT WRITING CONTRACT	750.00			5310 430610	350	101000
77258		6361 LEE PEKOVITCH	11,000.00					
	10/01/26	ATTORNEY MONTHLY SERVICE FEE	5,000.00			1000 420100	352	101000
	10/01/26	ATTORNEY MONTHLY SERVICE FEE	2,000.00			1000 410100	352	101000
	10/01/26	ATTORNEY MONTHLY SERVICE FEE	500.00			1000 411200	352	101000
	10/01/26	ATTORNEY MONTHLY SERVICE FEE	2,000.00			1000 411400	352	101000
	10/01/26	ATTORNEY MONTHLY SERVICE FEE	1,500.00			5310 430610	352	101000
77259		6364 CIVICPLUS	303.19					
	383966 10/01/26	ONLINE CODE HOSTING	101.06			1000 410900	377	101000
	383966 10/01/26	ONLINE CODE HOSTING	101.06			5210 430510	377	101000
	383966 10/01/26	ONLINE CODE HOSTING	101.07			5310 430610	377	101000
# of Claims 6 Total:			58,083.09					

09/29/26
13:20:15

CITY OF GLASGOW
Fund Summary for Claims
For the Accounting Period: 10/26

Page: 2 of 3
Report ID: AP110

Fund/Account	Amount
1000 GENERAL	
101000 Cash - Operating	13,987.63
2500 SOLID WASTE	
101000 Cash - Operating	41,643.33
5210 WATER UTILITY	
101000 Cash - Operating	101.06
5310 SEWER UTILITY	
101000 Cash - Operating	2,351.07
Total:	58,083.09

09/29/26
10:15:03

CITY OF GLASGOW
Claim Approval List
For the Accounting Period: 9/26

For doc #s from VC4362 to VC4363, OPPORTUNITY BANK - O&M - Valley Court
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
VC4362		1947 CITY OF GLASGOW SEWER & WATER	287.40					
	09/24/26	1120 2ND AVE SOUTH	145.60			5810 470001	342	101060
	09/24/26	1140 2ND AVE SOUTH	141.80			5810 470001	342	101060
VC4363		E 000018 NORTHWESTERN ENERGY	796.03					
	09/28/26	3370055-0 1120 2ND AVE S PLGN	315.81			5810 470001	341	101060
	09/28/26	3370056-8 1140 2ND AVE S PLGN	349.31			5810 470001	341	101060
	09/28/26	3376580-1 1140 2ND AVE S APT 4	81.84			5810 470001	341	101060
	09/28/26	3376581-9 1140 2ND AVE S APT 3	9.74			5810 470001	341	101060
	09/28/26	3376584-3 1120 2ND AVE S APT 5	26.40			5810 470001	341	101060
	09/28/26	3376314-5 1120 2ND AVE S APT 4	12.93			5810 470001	341	101060
# of Claims 2 Total:			1,083.43					
Total Electronic Claims			796.03	Total Non-Electronic Claims			287.40	

09/29/26
10:15:04

CITY OF GLASGOW
Fund Summary for Claims
For the Accounting Period: 9/26

Page: 2 of 3
Report ID: AP110

Fund/Account	Amount
5810 Valley Court Apartments	
101060 FCB - Operations and Maintenance Valley	1,083.43
Total:	1,083.43

REGULAR COUNCIL MEETING ----- SEPTEMBER 21, 2026

The Regular Council Meeting was called to order at 5:00 p.m. by Mayor Karst. The following Council members were present: Schindler, Ozark, Heitman, Koski, and Austin. Council member Brabeck was absent. Officers Moon and Sager and City Attorney Pekovitch were in attendance. Candy Lagerquist, Jerry Lytle, Pat and Nancy Braaten, Rachel Liff, Sam Waters, Renee Jones, and Doug Welsh from Century Companies were also in attendance. City Clerk Amundson attended via Google Meets. The media was represented by Skylar Baker-Jordan from the Glasgow Courier.

Mayor Karst led the Pledge of Allegiance.

Public Comment on any Agenda Item: NONE

Council member Koski made a motion approving the consent agenda including the payment of claims for September 21, 2026 in the amount of \$83,123.49, the Valley Court Apartment claims in the amount of \$118.75, and the minutes of the September 8, 2026 Regular Council Meeting. The motion was seconded by Council member Austin, and carried unanimously.

The city received two (2) bids for the storm damage street improvements project. The first bid was from Century Companies in the amount of \$981,246.00; \$177,500.00 for mobilization, bonds, taxes, and insurance, asphalt milling and overlay \$515,250.00, subgrade/gravel repair \$273,496.00, and miscellaneous work allowance of \$15,000.00. The second bid was from Bishop, Inc. in the amount of \$1,377,980.00; \$80,000.00 for mobilization, bonds, taxes, and insurance, asphalt milling and overlay \$1,122,100.00, subgrade/gravel repair \$160,880.00, and miscellaneous work allowance \$15,000.00. Council member Koski made a motion to take the bids under advisement. The motion was seconded by Council member Schindler, and carried unanimously.

Council member Schindler asked what Chief Weber was making when he left employment with the city. City Clerk Amundson said he was making \$42.49. Mayor Karst said when he talked with Mr. Lytle, he was requesting a similar wage. Council member Ozark mentioned Mr. Lytle has as much supervisory experience as Chief Weber had, with being the Sheriff in Phillips County. The council suggested incremental increases after a six (6) and twelve (12) month review. Council member Ozark made a motion to offer \$40.00 per hour to Jerry Lytle for the Chief of Police position with reviews at six (6) and twelve (12) months. The motion was seconded by Council member Koski, and carried unanimously.

Council member Koski make a motion to hire Jerry Lytle for the Chief of Police position. The motion was seconded by Council member Schindler, and carried unanimously.

Mayor Karst performed the Oath of Office for Jerry Lytle.

Captain Edwards requested the interim pay for Lieutenant Dick, Sergeant Sager, and himself to be extended until the middle of October instead of ending on October 5th. Mayor Karst asked Jerry if his start date will be October 5th. Jerry said he will be submitting his letter of resignation to Phillips County in the morning and is giving them a three (3) week notice, and he will start work as the Chief of Police in Glasgow on the 5th. Council member Austin made a motion that as of the 5th of October that they go back to what they were making since we will have a Chief of Police that will be working. The motion was seconded by Council member Schindler. Council member Ozark asked if the titles that were given in the interim will go down along with the pay. Jerry said he believes they will go back to their previous positions at this time. Mayor Karst asked Officer Sager if that was the understanding when they were appointed to the interim positions. He said yes. Lieutenant Dick will move back down into the Sergeant position and at this time there will not be anyone in the Lieutenant position. Jerry can appoint officers into the positions after he starts. Motion carried.

Council member Koski made a motion approving the June and July 2026 financials. The motion was seconded by Council member Austin, and carried unanimously.

Mayor Karst mentioned he had received a notice from Omaha that the 2026 SWIF updates haven't been received in their office. Great West is working on gathering the information so it can be submitted and they are working on the grants for the levee closure project. Council member Austin if

this task order will come out of the city’s budget or if it will be allocated under one of the grants. Mayor Karst said it will be paid out of the city’s budgeted amount for the levee. Council member Austin made a motion approving Great West’s task order #3 for the 2026 SWIF updates and to enter into a contract not to exceed \$10,000.00. The motion was seconded by Council member Heitman, and carried unanimously.

Unfinished Business – Levee Safety Committee Report – Mayor Karst stated that Great West is working on the updates and let the Omaha office know and the city should still be in compliance.

Committee Reports: There was no reports for personnel, water, cemetery, or grant. City Attorney Pekovitch said an ordinance committee meeting could be scheduled next month for the large vehicle ordinance and two (2) final notice letters were mailed for nuisance lots and the owners have 30-days to comply.

Department Head Reports:

City Attorney Pekovitch stated the police department has been busy and they located the individuals that were involved in damaging street signs around town. She will also be back in town on Thursday for court.

City Clerk Amundson said the council should have the personnel committee meeting minutes from the 17th and the recommendations will be on the October 5th agenda for approval. The cemetery committee meeting is tentatively scheduled for October 5th, she is waiting on the information from Devin that he would like to present. The grant from DNRC for the levee closure project is being routed to their main admin people, and then will be routed to the city for signatures.

Skyler Baker-Jordan asked if the information that Devin wants to present to the cemetery committee includes the new policy. Mayor Karst said he may present the start of the policy, but he wants to discuss other things he has been working on. Council member Koski asked if the meeting will be set before or after the council meeting. City Clerk Amundson said she is thinking before the council meeting at 4:00 p.m., since Devin is off work at that time, and he wouldn’t have to come back after the council meeting.

Mayor Karst said Devin was out on Friday and today, so the street department covered the funeral earlier today. He said that Water/Wastewater Supervisor Morehouse told him that the UV Bank at the lagoon has been cleaned up and bulbs changed and the SCADA system alarms have been taken care of and cleared off the system. A representative from DEQ will be in town tomorrow to do training with the water department and there is another training in October in Lewistown. He reported on the new meter reading system that was used today and there are 202 meters with dead batteries that will have to be replaced; the cost for one battery is \$187.25 and last approximately 20 years. He updated the council on the lift station pumps, Pace is in town working on videoing our sewer lines and cleaning, there are roofing issues with the green shed, and the swim pool is being winterized.

Public Comment: NONE

Council member Koski made a motion to adjourn the meeting. The motion was seconded by Council member Austin, the meeting adjourned at 5:31 p.m.

ATTEST:

Stacey Amundson City Clerk-Treasurer	Rod Karst Mayor
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Storm Damage Street Improvements
Glasgow, Montana
Bid Opening: Friday, September 18, 2026 at 5:00 pm
MT2603073

BASE BID

				Century Companies		Bishop, Inc	
Item No.	Item	Unit	No. of Units	Unit Price	Extended Price	Unit Price	Extended Price
100	Mobilization, Bonds, Taxes, Insurance	LS	1	\$ 177,500.00	\$ 177,500.00	\$ 80,000.00	\$ 80,000.00
101	Asphalt Milling & Overlay (3" thickness)	SY	11450	\$ 45.00	\$ 515,250.00	\$ 98.00	\$ 1,122,100.00
102	Subgrade / Gravel Repair	SY	8044	\$ 34.00	\$ 273,496.00	\$ 20.00	\$ 160,880.00
105	Miscellaneous Work Allowance	UNIT	15000	\$ 1.00	\$ 15,000.00	\$ 1.00	\$ 15,000.00
BASE BID Total					\$ 981,246.00		\$ 1,377,980.00

I hereby Certify that the Tabulation of Bids represents the actual bids received for the Storm Damage Street Improvements project, received and opened by the City of Glasgow on date and time shown above.


Engineer's Signature

9/18/2026
Date

Incumbent

**Revised
September 2026**

**POSITION DESCRIPTION
CITY OF GLASGOW**

POSITION IDENTIFICATION

Functional Title:	Mechanic
Department:	Public Works
Supervisor:	Public Works Director
Subordinates:	None
Status:	Non-Exempt

SUMMARY

Performs semi-skilled, skilled, and administrative work in maintaining the vehicles and mechanical equipment as owned or leased by the City of Glasgow in addition to other various tasks as outline in this description.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Includes the following, but not limited to:

1. Works under the general supervision of the Public Works Director for the City of Glasgow.
2. Plans, carries out and evaluates preventive maintenance schedules for all motorized vehicles and equipment.
3. Operates a variety of diagnostic instruments and a variety of hand, electric, and air driven tools.
4. Tests, services and repair vehicles and mechanical equipment.
5. Inspects, adjusts and replaces necessary units and related parts in the performance of repair and maintenance.
6. Repairs brakes, engine, electrical, fuel, hydraulic, transmission, ignition, air exhaust, axle assemblies, and related systems.
7. Cuts and welds metal and performs vehicle body repair, touch-up, and related work.

8. Changes, rotates, or repairs tires and tubes within the capabilities of the City of Glasgow Street Department. Any tire work that requires special tools not in the possession of the City of Glasgow, or poses a potential dangerous environment is expected to be performed by a local tire shop.
9. Evaluates status of mechanical equipment and vehicles, and performs or schedules needed repairs.
10. Conducts various analysis and inspections of vehicles and mechanical systems to determine the most cost-effective means of maintenance, repair, or replacement.
11. Purchases parts and supplies used for vehicle and mechanical system maintenance.
12. Provide field assistance to disabled equipment as needed or appropriate.
13. Maintains records, prepares reports and other specialized maintenance records of city equipment.
14. Operates all vehicles and equipment for the city as needed or directed by the Public Works Director.
15. Occasionally the mechanic will be required to perform other duties in concert with any department within the city as needed or directed by the Public Works Director or Mayor.
16. Occasionally will help with special events in the City of Glasgow as directed by the Public Works Director.
17. Performs other duties as assigned by the Public Works Director.

COMPETENCIES

To perform the job successfully the individual should demonstrate the following competencies:

Ethics: Treat people with respect; keep commitments; inspires the trust of others; works with integrity and ethically; upholds organizational values.

Organizational Support: Follows policies and procedures; completes administrative tasks correctly and on time; supports organization's goals and values; supports affirmative action and respects diversity.

Professionalism: Approaches others in tactful manner; reacts well under pressure; treats others with respect and consideration regardless of their status or position; accepts responsibility for own actions; follows through on commitments.

Safety and Security: Observes safety and security procedures; determines appropriate action beyond guidelines; reports potentially unsafe conditions; uses equipment and materials properly.

Attendance/Punctuality : Is consistently at work and on time; ensures work responsibilities are covered when absent, arrives at meetings and appointments on time.

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND/OR EXPERIENCE

High school diploma or general education degree (GED); or one to three years' related experience and/or training; or equivalent combination of education and experience.

LANGUAGE SKILLS

Ability to read a limited number of words and recognize similarities and differences between words and numbers. Ability to speak and print simple sentences. Ability to read schematic diagrams (electrical or mechanical).

MATHEMATICAL SKILLS

Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

REASONING ABILITY

Ability to apply common sense understanding to carry out detail but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS

Must have a valid Montana Drivers License

Must have a valid Commercial Drivers License or be able to obtain one within six months of hire

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable

accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, use hand to finger, handle, or feel; reach with hands and arms and talk or hear. The employee is occasionally required to sit; climb or balance and stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move more than 50 pounds. Employees are expected to request assistance or utilize mechanical lift devices when an object cannot be moved or lifted safely. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to moving mechanical parts and outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions; fumes or airborne particles; toxic or caustic chemicals; extreme cold; extreme heat and vibration. The noise level in the work environment is usually moderate to loud.

SALARY AND BENEFITS

Position offers optional union membership and all requirements and fees that are associated.

Working hours are normally Monday through Friday from 7:00 am to 4:00 pm. Occasionally the employee will be required to work overtime or on weekends as directed by the Public Works Director or Mayor.

All employee benefits will be in accordance with Montana State Statute for public employees.

Retirement benefits will be through the Public Employment Retirement System.

Position Description Approval:

Manager/Supervisor

Date:

Incumbent

Date:

RESOLUTION NO. 3239

**A RESOLUTION LEVYING A SPECIAL ASSESSMENT FOR UNPAID NUISANCE
WEED CUTTING AND/OR REMOVAL FOR THE YEAR 2026**

WHEREAS, the City of Glasgow's Ordinance No. 968 provides for the control of nuisance weeds within the City, which includes the authority for the City to remove nuisance weeds from property where the owner has failed to remove same after notice thereof; and

WHEREAS, Montana Code Annotated, 7-22-4101, provides further that in the event the owner or owners of premises neglect to exterminate or remove the nuisance weeds therefrom, the City may levy the cost of such extermination or removal as a special tax against the property; and

WHEREAS, a list is on file in the office of the City Clerk-Treasurer which describes each lot or parcel of land, with the name of the owner(s), and the amount levied against each lot or parcel of land, for the costs of removing nuisance weeds therefrom;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Glasgow, Montana:

1. That there is hereby levied an assessment on each property contained in the Assessment List attached hereto, for the amounts shown thereon, a special tax against each property, for unpaid weed cutting and/or removal performed by the City in the year 2026.
2. After passage, the City Clerk-Treasurer is directed to certify a copy of this Resolution to the official collecting the City's taxes and assessments.

PASSED AND APPROVED this _____ day of October, 2026.

ROD KARST, MAYOR

ATTEST:

STACEY A. AMUNDSON
City Clerk-Treasurer

ASSESSMENT LIST – WEED CUTTING AND/OR REMOVAL – 2026

(a) Honea Lodema as Trustee

(b) Tax ID # 1092297000

(c) Glasgow Original Townsite – Block 011 – Lots 008-010

(d) \$250.00

City of Glasgow
Personnel Committee Meeting
September 17, 2026, 2026

The meeting was called to order at 1:00 p.m. Committee members Mayor Karst, Council member Heitman, and Street Foreman Runningen were in attendance. Council members Koski and Brabeck, City Clerk Amundson, and City Attorney Pekovitch attended via Google Meets.

The committee reviewed the current Mechanic's job description. Street Foreman Runningen stated one of the things that would have to be changed falls under #1 of the job description; works under the general supervision of the Street Foreman. That will have to be changed to the Public Works Director. Council member Heitman mentioned that under the salary and benefits area, it states the position would have to join the union. Street Foreman Runningen said he doesn't have to join the union, but will have to have union insurance. Any area within the job description that has the mechanic works under the direction of the Street Foreman will have to be changed to Public Works Director. It was mentioned starting the mechanic at a higher wage than where all the other employees are at is going to cause issues. Mayor Karst said the department would be changed to Public Works, the supervisor to Public Works Director, #1, #14, #15, and #16 will have to be changed from the Street Foreman to the Public Work Director. Street Foreman Runningen wanted to know who would do the evaluation on the mechanic. It would be the Public Works Director. Council member Heitman wanted to know if the city utilizes a timeclock. Mayor Karst said at this time we don't, but it should be something we look into. City Attorney Pekovitch suggested including #17, other duties as assigned by the Public Works Director. They talked about being on-call, and if the other employees say they can't, then it would fall onto the newest employee to do it. It was also stated that there will be other duties assigned and the position won't be strictly a mechanic position and that will need to be made clear to any candidates that interview. Mayor Karst said that a starting wage will have to be figured out for this position. Council member Koski suggested a range of \$30-\$35, but can be negotiable, depending on experience. They talked about the operation of the blade and if that is considered a specialized area. Mayor Karst said that both TJ and Scott will be trained on the blade after things slow down in the street department. They talked about the negotiation process with this position. Since it would be under the Public Works Director, their wage would have to be negotiated separately. The recommendation to the council will be the changes in the job description and advertising wages between \$30 and \$35, depending on experience, but negotiable.

Public Comment: NONE

Mayor Karst said on a side note, he did ask Jerry what he thought for a starting salary for the Chief of Police position. He said between \$41.00 and \$42.00. Council member Koski asked if we could offer \$40.00, then after 6 months, do an increase. City Attorney Pekovitch asked if Jerry would be receiving the sign-on bonus. City Clerk Amundson said we would almost have to, since it's a lateral transfer. City Attorney Pekovitch said in her opinion, we could offer \$40.00 along with the incentive bonus, which would make up for the difference in wage.

The meeting adjourned at 1:47 p.m.

Respectfully submitted:

Stacey A. Amundson