

**CITY OF GLASGOW COUNCIL AGENDA
JUNE 1, 2026
REGULAR COUNCIL MEETING
CIVIC CENTER – COUNCIL CHAMBERS**

- 1) 5:00 P.M. – CALL MEETING TO ORDER MAYOR KARST PRESIDING
- 2) PLEDGE OF ALLEGIANCE
- 3) PUBLIC COMMENT ON ANY AGENDA ITEM
- 4) *CONSENT AGENDA – (Note: All matters listed within the Consent Agenda have been distributed to each member of the City of Glasgow City Council)
 - A) REGULAR COUNCIL AGENDA
 - B) PAYMENT OF CLAIMS FOR JUNE 1, 2026 IN THE AMOUNT OF \$130,818.02
 - C) PAYMENT OF VALLEY COURT APARTMENT CLAIMS FOR JUNE 1, 2026 IN THE AMOUNT OF \$4,791.75
 - D) MINUTES OF THE MAY 18, 2026 REGULAR COUNCIL MEETING
- 5) *BID OPENING FOR THE CITY OF GLASGOW’S GAS AND DIESEL FOR FISCAL YEAR 2026-2027
- 6) *BID OPENING FOR GARBAGE CONTRACT FOR JULY 1, 2026 THROUGH JUNE 30, 2029
- 7) *DISCUSSION/DECISION ON SCOPE OF SERVICES FROM MORRISON-MAIERLE FOR THE RAW WATER TRANSMISSION MAIN REPLACEMENT PROJECT – CROSSING #1 AND PHASE 2 REPLACEMENT SECTION
- 8) *APPROVAL TO HIRE TJ SYNAN FOR THE OPEN STREET DEPARTMENT POSITION
- 9) *RECOMMENDATIONS FROM THE WATER COMMITTEE MEETING THAT WAS HELD PRIOR TO THIS MEETING
- 10) UNFINISHED BUSINESS:
-LEVEE SAFETY COMMITTEE REPORT
- 11) COMMITTEE REPORTS – PERSONNEL, WATER, CEMETERY, GRANT, AND ORDINANCE
- 12) DEPARTMENT HEAD REPORTS
- 13) MAYOR’S REPORT
- 14) PUBLIC COMMENT
- 15) ADJOURN

PART IX. Addressing the Council

Section 1.

The public is invited to speak on any item under discussion by the Council after recognition by the presiding officer. Time for such comments shall be limited to 3 minutes and shall be an opportunity to comment and not to debate with the council members or member of the public.

The speaker should step to the front of the room and, for the record, give his/her name and address, and if applicable, the person, firm, or organization he/she represents.

Prepared statements are welcomed and should be given to the City Clerk-Treasurer. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become a part of the hearing record.

Section 2.

While the Council is in session, the members must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.

Any person making personal, impertinent, or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue is granted by a majority vote of the Council.

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Claim Approval List
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For doc #s from 76737 to 76781, OPPORTUNITY BANK
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
76737		6433 ALLIANT INSURANCE SERVICISS, INC	92.00					
	3534443	05/14/26 26-30 NOTARY BOND - RENEE JON	52.00		11657	1000 420100	220	101000
	3534286	05/14/26 26-30 NOTARY BOND - RENEE JON	40.00		11657	1000 420100	220	101000
76738		4393 BIG VALLEY WATER	36.00					
	190437	05/14/26 4 -5 GALS WATER	28.00		11634	1000 420100	390	101000
	190818	05/19/26 2 - 5 GALS WATER	8.00			1000 430900	220	101000
76739		000035 D & G SPORTS	174.85					
	201980	05/18/26 CLOTHING ALLOWANCE-KYLE	174.85			5210 430540	226	101000
76740		000091 ENERGY LABORATORIES, INC.	1,584.00					
	785036	05/18/26 LAGOON INFLUENT	99.00			5310 430640	329	101000
	785036	05/18/26 LAGOON EFFLUENT	194.00			5310 430640	329	101000
	785036	05/18/26 FREIGHT	61.00			5310 430640	310	101000
	786286	05/22/26 WATER TESTING - NORVAL	380.00			5210 430540	329	101000
	786286	05/22/26 FREIGHT	58.00			5210 430540	310	101000
	786317	05/22/26 RAW	179.00			5210 430540	329	101000
	786317	05/22/26 FINISHED	163.00			5210 430540	329	101000
	786317	05/22/26 FREIGHT	61.00			5210 430540	310	101000
	786339	05/22/26 WATER TESTING - EP FOR TP	234.00			5210 430540	329	101000
	786339	05/22/26 FREIGHT	3.00			5210 430540	310	101000
	786366	05/22/26 WATER TESTING - FWP, CWI, FMDH	140.00			5210 430540	329	101000
	786366	05/22/26 FREIGHT	12.00			5210 430540	310	101000
76741		5446 FMDH	896.48					
	05/18/26	ER GENERAL	622.48		11659	1000 420100	350	101000
	05/18/26	PROF SERVICES	274.00		11659	1000 420100	350	101000
76742	E	6763 AT&T MOBILITY	272.56					
	X05112026	05/03/26 WIRELESS SERVICE 5/3/2026	272.56		11655	1000 420100	345	101000
	287355452138X05112026							
76743		612 HAWKINS, INC.	2,661.71					
	7423780	05/15/26 CHLORINE CYLINDER (4)	40.00			5210 430540	222	101000
	7430254	05/18/26 AZONE 15-EPA REG	1,183.28			5210 430540	222	101000
	7430254	05/18/26 FREIGHT	26.50			5210 430540	310	101000
	7430254	05/18/26 FREIGHT	45.00			5210 430540	310	101000
	7430254	05/18/26 pH DOWN LO	1,237.43			5210 430540	222	101000
	7430254	05/18/26 ENVIRONMENTAL CHARGE	18.00			5210 430540	222	101000
	7431990	05/19/26 BLEACH & ALKALINE CONDITIONER	85.00			5210 430540	222	101000
	7431990	05/19/26 FREIGHT	26.50			5210 430540	310	101000

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76744		1464 KLTZ 1240 AM	160.00					
	26040343	04/30/26 ADMIN PROFESSIONAL AD-PD	160.00		11649	1000 420100	350	101000
76745		456 MONTANA LEGISLATIVE SERVICES	350.00					
	41203	03/18/26 2025 MCA CODE FULL SET JUDGE	350.00		26575	1000 410360	350	101000
76746		2045 NATIONAL JUDGES ASSOCIATION, ANNUAL DUES JUDGE MIX	150.00					
	05/05/26	ANNUAL DUES/TASHA MIX	150.00		26574	1000 410360	339	101000
76747		E 000018 NORTHWESTERN ENERGY	18,725.09					
	05/11/26	3773476-1 219 3RD ST S FIRE	270.55*			1000 420400	341	101000
	05/11/26	3784128-5 237 3RD ST S	470.76			2525 430252	341	101000
	05/11/26	0714815-8 10 LASAR DR	896.63			5210 430550	341	101000
	05/11/26	0714817-4 1017 LASAR DR NS FIR	117.16*			1000 420400	341	101000
	05/11/26	0100531-3 SEWER LAGOON	8,918.93			5310 430640	341	101000
	05/11/26	0714854-7 WATER WELL #5	76.44			5210 430530	341	101000
	05/11/26	0714857-0 HOT MIX PLANT	32.00			2525 430252	341	101000
	05/11/26	0100530-5 BACKWASH STATION	397.37			5210 430550	341	101000
	05/11/26	0100532-1 SS LIFT STATION	726.92			5310 430630	341	101000
	05/11/26	0100533-9 TREATMENT PLANT 40%	1,569.72			1000 411200	341	101000
	05/11/26	0100533-9 TREATMENT PLANT 60%	2,354.57			5210 430540	341	101000
	05/11/26	3887195-0 80 AIRPORT RD	568.84*			1000 420120	341	101000
	05/11/26	3958320-8 83 AIRPORT RD FIRING	337.40*			1000 420120	341	101000
	05/11/26	0994338-2 CIVIC CENTER	1,987.80			1000 411200	341	101000
76748		E 740 NEMONT	1,347.95					
	05/16/26	228-2464 FIRE PHONE	181.57			1000 420400	345	101000
	05/16/26	228-0037 FIRE PHONE	44.76			1000 420400	345	101000
	05/16/26	1/5 OF 228-2477 CTY BLDG.	89.87			1000 411200	345	101000
	05/16/26	1/5 OF 228-2477 WTR. PHN.	89.87			5210 430510	345	101000
	05/16/26	1/5OF 228-2477 SEWER PHONE	89.86			5310 430610	345	101000
	05/16/26	1/5 OF 228-2477 CITY BLDG	89.76			1000 411400	345	101000
	05/16/26	1/5 OF 228-2477 CITY BLDG	89.86*			2394 411405	345	101000
	05/16/26	228-2952 WATER PHONE	148.14			5210 430530	345	101000
	05/16/26	228-8341 REC DEPT	57.39			1000 460440	345	101000
	05/16/26	263-7614/7615 WATER CELL	56.20			5210 430550	345	101000
	05/16/26	263-8075 STREET CELL	42.32			2525 430252	345	101000
	05/16/26	263-8076 PUB WORKS CELL	30.49			1000 411400	345	101000
	05/16/26	263-8076 PUB WORKS CELL	30.50*			2394 411405	345	101000
	05/16/26	263-3886 CODE COMPL CELL	34.32			1000 411400	345	101000
	05/16/26	942-0744 CITY COURT CELL	34.32			1000 410360	345	101000
	05/16/26	263-5361 CEMETERY DAN CELL	34.32			1000 430900	345	101000
	05/16/26	228-2731 LIBRARY	204.40			2220 460100	345	101000

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76749		5025 O'REILLY AUTO PARTS	178.55					
	4783482078	05/05/26 WIPER FLUID	8.52		11650	1000 420100	232	101000
	483829	05/23/26 TERMINAL	36.99*		11666	1000 420100	202	101000
	483829	05/23/26 BATTERY	111.04*		11666	1000 420100	202	101000
	483829	05/23/26 CORE CHARGE	22.00*		11666	1000 420100	202	101000
76750		000013 PETTY CASH	620.23					
	449819	05/18/26 CEMETARY DEEDS	140.00			1000 430900	310	101000
	2867	05/22/26 WATER/SEWER POSTAGE	240.11			5210 430570	310	101000
	2867	05/22/26 WATER/SEWER POSTAGE	240.12			5310 430670	310	101000
76751		000025 REYNOLDS	61.43					
	02-645791	04/01/26 ICE & ZIPLOC STORAGE GAL	16.46			5310 430630	220	101000
	95-325641	04/10/26 WIDE AWAKE COFFEE CREAMER	44.97			5310 430630	220	101000
76752		4409 SCOTTIE EXPRESS WASH INC	20.67					
	04/30/26	PD FLEET ACCOUNT	20.67		11648	1000 420100	350	101000
76753		6512 SIGN SOLUTIONS	298.11					
	423088	05/13/26 VARIOUS STREET SIGNS	261.50			2525 430252	242	101000
	423088	05/13/26 SHIPPING AND HANDLING	36.61			2525 430252	310	101000
76754		6618 MILK RIVER HOME CENTER	43.66					
	67356	05/20/26 BLEACH	7.39			5310 430630	220	101000
	67356	05/20/26 32 OZ SPRAY BOTTLE	5.29			5310 430630	220	101000
	67189	05/19/26 LIGHT AS AIR SPRAY SPF50	10.99			1000 460430	220	101000
	67189	05/19/26 FOLDABLE EARMUFFS	19.99			1000 460430	208	101000
76755		E 000069 NEMONT	400.35					
	05/16/26	SERVICE 228-8051	312.24		11661	1000 420100	345	101000
	05/16/26	DATA FOR SRT	88.11		11661	1000 420100	345	101000
76756		E 6847 T-MOBILE	611.43					
	05/10/26	WIRELESS SERVICE 5/10/2026	453.51		11658	1000 420100	345	101000
	05/10/26	WIRELESS SERVICE 5/10/2026	100.78		11658	2812 420145	220	101000
	05/10/26	WIRELESS SERVICE 5/10/2026	57.14		11658	1000 420400	345	101000
76757		000036 W O W	60.00					
	10449769	05/10/26 COPY PAPER	60.00*			1000 411200	210	101000

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76758		4489 BROWN CONSTRUCTION	1,221.28					
	05/20/26	LIBRARY ROOF REPAIRS	1,221.28*			2220 460100	366	101000
76759		6112 WATER & ENVIROMENTAL UTILITY RATE STUDY	7,500.00					
	16930 05/09/26	PROF SERVICE 11/13/25-3/31/26	1,875.00			5210 430540	350	101000
	16930 05/09/26	PRO SERVICE 11/13/25-3/31/26	1,875.00			5210 430550	350	101000
	16930 05/09/26	PROF SERVICE 11/13/25-5/31/26	1,875.00			5310 430630	350	101000
	16930 05/09/26	PROF SERVICE 11/13/25-5/31/26	1,875.00			5310 430640	350	101000
76760		4437 HI-LINE YOUTH HOCKEY	2,500.00					
	05/20/26	STATE HOCKEY TOURNEY	2,500.00			7015 411805	350	101000
76761		4077 CHILDREN'S MUSEUM	3,491.99					
	05/21/26	FLOORING PROJECT	3,491.99			7015 411805	350	101000
76762		3807 INTERSTATE ENGINEERING	8,636.90					
	61645 05/18/26	BUILDING PERMIT REVIEWS	2,843.50			1000 420531	350	101000
	61650 05/19/26	PROF SER BATHHOUSE DESI	4,861.25			2701 460445	909	101000
	61649 05/19/26	PROF SER SPLASH DECK	932.15			2701 460445	909	101000
76763		3143 PATTY'S GREENHOUSE	205.00					
	024683 05/22/26	CEMETERY FLOWERS	205.00			1000 430900	220	101000
76764		000254 MIDLAND IMPLEMENT	960.75					
	342347002 05/22/26	HUNTER DC LATCHING SOLENOID	101.96			1000 460430	209	101000
	342347001 05/22/26	2 STATION BATTERY CONTROLLE	349.68			1000 460430	209	101000
	342347001 05/22/26	4 STATION BATTERY CONTROLLE	427.50			1000 460430	209	101000
	342347001 05/22/26	HUNTER DC LATCHING SOLENOID	50.98			1000 460430	209	101000
	342347001 05/22/26	FREIGHT	30.63			1000 460430	310	101000
76765		6866 MITCHELL OVERVOLD	19.20					
	05/22/26	REFUND WATER DEPOSIT	19.20			5210 214100		101000
76766		1351 UNCLE MILT'S BODY SHOP	9,491.38					
		MMIA CHECK RECEIVED \$8,491.38						
		\$1000.00 DEDUCTIBLE						
	RO28676 05/18/26	REPAIRS TO 2016 FORD EXPLORER	8,491.38*			1000 420100	361	101000
	RO28676 05/18/26	DEDUCTIBLE 2016 FORD EXPLORER	1,000.00*			1000 510200	800	101000

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76767		6867 BROOKE FARR	25.00					
	05/26/26	T-BALL REGISTRATION REFUND	25.00			1000 346053		101000
76768		1947 CITY OF GLASGOW SEWER & WATER	572.72					
	05/22/26	10 LASAR DRIVE- CITY OF GLASGO	80.18			1000 420400	342	101000
	05/22/26	CITY COUNTY LIBRARY	81.51			2220 460100	342	101000
	05/22/26	80 AIRPORT RD - POLICE DEPT	411.03			1000 420120	342	101000
76769		1261 TIRE-RAMA SERVICE CENTER	762.60					
	302-14661 05/21/26	TIRES 2016 FORD EXPLORER	762.60		11663	1000 420100	232	101000
76770		6868 GLASGOW TIRE AND AUTO CENTER	75.00					
	172 05/20/26	OIL LUBE & FILTER	75.00*		11662	1000 420100	361	101000
76771		000044 MARKLE'S INC	1,578.87					
	786361 05/15/26	POLY ROPE GRN 3/16X100'	11.99		11656	1000 420100	212	101000
	786361 05/15/26	BLCK W/EYE SWIVEL STL 2"	8.99		11656	1000 420100	212	101000
	786361 05/15/26	BOLT EYE LAG 5/16"X4"	4.78		11656	1000 420100	212	101000
	786361 05/15/26	LAG EYE BOLT 1/4"X3"	1.99		11656	1000 420100	212	101000
	786361 05/15/26	QUICK LNK STL 880# 1/4"	5.58		11656	1000 420100	212	101000
	787451 05/25/26	SPRK PLG CMR6H 0.028"	53.94			1000 431200	220	101000
	787450 05/25/26	BLACK SILICONE ADHSV 30Z	8.99			2525 430252	220	101000
	787449 05/25/26	NIPPLE GALV 2"X2.5"	6.99*			5210 430550	240	101000
	787448 05/25/26	BATTERIES ALKLINE 9V 4PK	39.98			1000 460430	220	101000
	787448 05/25/26	STIHL AUTOCUT 27-2	33.99			1000 460430	212	101000
	787448 05/25/26	SCOTT TOILET PAPER JUMBO	39.99			1000 460430	220	101000
	787448 05/25/26	DSNFCTNT OBOBANK LAV 1QT	11.98			1000 460430	220	101000
	787448 05/25/26	Y BRASS HOSE W/SHUTOFF	13.99			1000 460430	209	101000
	787448 05/25/26	PIPE SCH40 1"X10' P END	9.59			1000 460430	209	101000
	787448 05/25/26	PIPE SCH40 3/4"X10' P END	7.59			1000 460430	209	101000
	787448 05/25/26	PRIMER/CEMENT HANDY PACK	13.99			1000 460430	209	101000
	787448 05/25/26	ELBOW 90DEG 1" SXS SCH40	1.99			1000 460430	209	101000
	787448 05/25/26	COUPLE 1" SXS SCH40	1.59			1000 460430	209	101000
	787448 05/25/26	ELBOW 90DEG 1" SXS SCH40	1.99			1000 460430	209	101000
	787448 05/25/26	TEE 1" SXSXS SCH40	2.79			1000 460430	209	101000
	787448 05/25/26	COUPLE 1" SXS SCH40	3.18			1000 460430	209	101000
	787448 05/25/26	REPAIR COUPLING 3/4" WHT	7.99			1000 460430	209	101000
	787448 05/25/26	TEE 3/4" SXSXS SCH40	1.39			1000 460430	209	101000
	787448 05/25/26	ELBOW 90 3/4: SXS SCH40	2.78			1000 460430	209	101000
	787448 05/25/26	COUPLE 3/4" SXS SCH40	2.97			1000 460430	209	101000
	787447 05/25/26	GRASS SEES	27.00			1000 430900	221	101000
	787447 05/25/26	PAIL PAINT 10QT POLY ACE	4.99			1000 430900	220	101000
	787447 05/25/26	TEE 1" SXSXS SCH40	2.79*			1000 430900	240	101000
	787447 05/25/26	REPAIR COUPLING 1" WHT	8.99*			1000 430900	240	101000

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	787447	05/25/26 BUSHING40PVC 1 SPIG 3/4FPT	2.99*			1000 430900	240	101000
	787447	05/25/26 COUPLE 1" SXS SCH40	1.59*			1000 430900	240	101000
	787447	05/25/26 BUSHING SCH40 1.5X3/4 SXS	2.59*			1000 430900	240	101000
	787447	05/25/26 TEE 1.5" SXSXS SCH40	5.99*			1000 430900	240	101000
	787447	05/25/26 REPAIR COUPLING 1-1/2"	15.99*			1000 430900	240	101000
	787447	05/25/26 REPAIR COUPLING 1-1/4"	14.99*			1000 430900	240	101000
	787447	05/25/26 TEE 90PVC 1.25&1.25&3/4S	4.99*			1000 430900	240	101000
	787447	05/25/26 TOOL-MULIT CRMP-CUT-STRP	16.99			1000 430900	212	101000
	787447	05/25/26 HOSE FLEXOGEN 5/8"X50'	33.99			1000 430900	220	101000
	787447	05/25/26 HOSE NOZLE METAL 5PTN	9.99			1000 430900	220	101000
	787447	05/25/26 BALL VLV PVC SLVT 1-1/4"	9.99*			1000 430900	240	101000
	787447	05/25/26 MENDERHOSE 5/8X3/4 FM ACE	3.59			1000 430900	220	101000
	787447	05/25/26 HOSE MENDER CLAMP 1/2"	7.18			1000 430900	220	101000
	787447	05/25/26 MENDERHOSE 5/8X3X/4 FM ACE	7.18			1000 430900	220	101000
	787447	05/25/26 O-RING 1/2ODX3/8IDX1/16	0.99*			1000 430900	240	101000
	787447	05/25/26 O-RING 9/32X5/32X1/16	0.99*			1000 430900	240	101000
	787447	05/25/26 ADAPTR SCH40PVC1"SL1"MPT	1.79*			1000 430900	240	101000
	787447	05/25/26 COUPLE 1" SXS SCH40	3.18*			1000 430900	240	101000
	787447	05/25/26 BALL VALVE SCH40 1" SXS	6.99*			1000 430900	240	101000
	787447	05/25/26 ELBOW 90DEG 1" SXS SCH40	1.99*			1000 430900	240	101000
	786361	05/15/26 COUPLE 1" SXS SCH40	1.59*			1000 430900	240	101000
	787447	05/25/26 SHOPTOWEL 10X12 BX 200	17.99			1000 430900	220	101000
	786361	05/15/26 SFTY GLASSES AS CLR/BLK	8.97			1000 430900	208	101000
	786361	05/15/26 GLOVE LTHR PLM PIGSKIN L	13.99			1000 430900	208	101000
	786361	05/15/26 BATTERIES ALKLINE 9V 4PK	19.99			1000 430900	220	101000
	786361	05/15/26 FS 131 Z BRUSH CUTTER	629.99			1000 430900	212	101000
	786361	05/15/26 KEYKRAFTER #67 BRASS KEY	5.99			1000 430900	220	101000
	786361	05/15/26 MULCH CLR ENH BWN 1.5CF	29.94			1000 430900	221	101000
	786361	05/15/26 GROUND RECEPTACLE 15A IV	1.98			1000 430900	220	101000
	786361	05/15/26 GFCI ST OUTLET 20A IV	26.99			1000 430900	220	101000
	787317	05/23/26 (3) EX CORD 12/3SJTW YLW 50'	239.97		11664	1000 420100	212	101000
	787559	05/26/26 PROT WIPES COOL MIST	7.99		11664	1000 420100	220	101000
	787559	05/26/26 PROTECTANT ARMR ALL 16OZ	9.59		11664	1000 420100	220	101000
	786181	05/13/26 TREES/SHRUBS	32.99		29214	1000 460440	221	101000
	786181	05/13/26 SPAGNUM PEAT MOSS 3.0 CU FT	24.99		29214	1000 460440	221	101000
	786952	05/20/26 BAKING SODA CLNR 14OZ	7.16*		29214	1000 460440	220	101000
76772		4567 NORTHERN MONTANA TEXTILE	70.69					
	69919	05/19/26 MAT 4x8 SLATE	34.62		11660	1000 420100	350	101000
	70262	05/26/26 MATS & TOWELS	22.86			2525 430252	350	101000
	70262	05/26/26 MAT CITY OFFICE	13.21*			1000 411200	220	101000

05/27/26
13:01:12

CITY OF GLASGOW
Claim Approval List
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For doc #s from 76737 to 76781, OPPORTUNITY BANK
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
76773		5260 MIKE BROWN	1,221.28					
	05/20/26	LIBRARY ROOF REPAIR	1,221.28*			2220 460100	366	101000
76774		4516 INTERSTATE BATTERIES OF BILLINGS	306.90					
	75119605 05/26/26	31P-MHD	146.95			2525 430252	232	101000
	75119605 05/26/26	MTP-78DT	159.95			2525 430252	232	101000
76775		6624 DIS TECHNOLOGIES	673.20					
	18945 05/21/26	ONSITE SERVICE FOR SERVER ISSU	673.20			5310 430670	213	101000
76776		519 COTTONWOOD INN	1,465.20					
	6278 05/18/26	CPO CLASS - 3 ATTENDEES	1,465.20*		29210	1000 460440	350	101000
76777		4247 EXPRESSIONS IN THREAD	840.00					
	051426 05/14/26	YOUTH BASKETBALL SHIRTS	660.00*		29213	1000 460440	238	101000
	051426 05/14/26	STAFF SHIRTS	180.00*		29213	1000 460440	238	101000
76778		6511 GOPHER	33.81					
	IN517833 05/21/26	SMALL-ROLL STOPWATCH PRINTER	16.95*		29211	1000 460440	238	101000
	IN517833 05/21/26	FREIGHT	16.86		29211	1000 460440	310	101000
76779		000030 HI-LINE FORD INC	1,033.26					
	37730 04/30/26	WORK ON 2018 FORD EXPLORER	1,033.26*		11665	1000 420100	361	101000
76780		1806 RECREATION SUPPLY COMPANY	8,893.95					
	542938 05/23/26	(3) TAILWIND SIGN 18X12	158.76*		29212	1000 460445	241	101000
	542938 05/23/26	(5) WINDMASTER UMBRELLA 7.5 F	3,089.15*		29212	1000 460445	241	101000
	542938 05/23/26	(5) AQUASA TABLE 38IN ROUND	1,811.10*		29212	1000 460445	241	101000
	542938 05/23/26	(1) STACKABLE CHAIR	905.42*		29212	1000 460445	241	101000
	542938 05/23/26	(1) BAHIA CHAISE LOUNGE	2,878.64*		29212	1000 460445	241	101000
	542497 05/14/26	(2) SIGN CHEMICAL STORAGE AREA	42.84*		29212	1000 460445	241	101000
	542497 05/14/26	(1) SIGN EMERGENCY SHUT OFF	8.04*		29212	1000 460445	241	101000
76781		6790 STEVENSON COACHING & CONSULTING	400.00					
	MAY 2026 05/27/26	WEBSITE ADMINISTRATION - MAY	57.14*			1000 410100	220	101000
	MAY 2026 05/27/26	WEBSITE ADMINISTRATION - MAY	57.14			1000 411000	399	101000
	MAY 2026 05/27/26	WEBSITE ADMINISTRATION - MAY	57.14*			1000 411200	213	101000
	MAY 2026 05/27/26	WEBSITE ADMINISTRATION - MAY	57.14			1000 430900	350	101000
	MAY 2026 05/27/26	WEBSITE ADMINISTRATION - MAY	57.14			2525 430252	350	101000
	MAY 2026 05/27/26	WEBSITE ADMINISTRATION - MAY	57.15*			5210 430510	350	101000
	MAY 2026 05/27/26	WEBSITE ADMINISTRATION - MAY	57.15*			5310 430610	350	101000
# of Claims			45	Total:		80,724.05		
Total Electronic Claims			21,357.38	Total Non-Electronic Claims		59366.67		

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CITY OF GLASGOW
Claim Approval List
For the Accounting Period: 6/26

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For doc #s from 76782 to 76788, OPPORTUNITY BANK
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account	
76782		000060 T & R TRUCKING INC	32,196.70						
	06/01/26	GARBAGE PICKUP JUNE 2026	32,196.70			2500 430800	395	101000	
76783		4744 VALLEY VISIONS PAINTS	625.00						
	06/01/26	ANIMAL SHELTER JUNE 26	625.00			1000 420100	306	101000	
76784		000023 VALLEY COUNTY	746.64						
	06/01/26	CITY COURT RENT JUNE 26	746.64			1000 410360	531	101000	
76785		6356 PIONEER COMMUNITY DEVELOPMENT,	3,750.00						
	06/01/26	CITY GRANT WRITING CONTRACT	3,000.00			1000 411000	399	101000	
	06/01/26	CITY GRANT WRITING CONTRACT	750.00*			5310 430610	350	101000	
76786		6361 LEE PEKOVITCH	11,000.00						
	06/01/26	ATTORNEY MONTHLY SERVICE FEE	400.00			1000 411200	352	101000	
	06/01/26	ATTORNEY MONTHLY SERVICE FEE	3,900.00			1000 411400	352	101000	
	06/01/26	ATTORNEY MONTHLY SERVICE FEE	3,900.00			1000 420100	352	101000	
	06/01/26	ATTORNEY MONTHLY SERVICE FEE	1,300.00			5310 430610	352	101000	
	06/01/26	ATTORNEY MONTHLY SERVICE FEE	1,500.00			7015 411805	352	101000	
76787		6364 CIVICPLUS	275.63						
	367722 06/01/26	ONLINE CODE HOSTING	91.87			1000 410900	377	101000	
	367722 06/01/26	ONLINE CODE HOSTING	91.88			5210 430510	377	101000	
	367722 06/01/26	ONLINE CODE HOSTING	91.88			5310 430610	377	101000	
76788		1532 CHAMBER OF COMMERCE	1,500.00						
	18337 06/25/26	MONTHLY BOOKKEEPING & ADMIN	1,500.00			7015 411805	350	101000	
		# of Claims	7	Total:					50,093.97

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14:02:03

CITY OF GLASGOW
Fund Summary for Claims
For the Accounting Period: 6/26

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Fund/Account	Amount
1000 GENERAL	
101000 Cash - Operating	12,663.51
2500 SOLID WASTE	
101000 Cash - Operating	32,196.70
5210 WATER UTILITY	
101000 Cash - Operating	91.88
5310 SEWER UTILITY	
101000 Cash - Operating	2,141.88
7015 TOURISM BUSINESS IMPROVEMENT DISTRICT	
101000 Cash - Operating	3,000.00
Total:	50,093.97

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13:02:00

CITY OF GLASGOW
Claim Approval List
For the Accounting Period: 5/26

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Report ID: AP100

For doc #s from VC4344 to VC4345, OPPORTUNITY BANK - O&M - Valley Court
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
VC4344		1947 CITY OF GLASGOW SEWER & WATER	266.75					
	05/22/26	1120 2ND AVE SOUTH	126.14			5810 470001	342	101060
	05/22/26	1140 2ND AVE SOUTH	140.61			5810 470001	342	101060
VC4345		6810 ARNESON CONTRACTING & WORK AT 1120 2ND AVENUE SOUTH VC APTS	4,525.00					
	0437 05/24/26	DRYWALL	675.00*			5810 470001	350	101060
	0437 05/24/26	FRAMING	1,300.00*			5810 470001	350	101060
	0437 05/24/26	DOOR INSTALLATION	2,400.00*			5810 470001	350	101060
	0437 05/24/26	ACCESS HOLE	150.00*			5810 470001	350	101060
		# of Claims	2	Total:				4,791.75

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CITY OF GLASGOW
Fund Summary for Claims
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Fund/Account	Amount
5810 Valley Court Apartments	
101060 FCB - Operations and Maintenance Valley	4,791.75
Total:	4,791.75

REGULAR COUNCIL MEETING ----- MAY 18, 2026

The Regular Council Meeting was called to order at 5:00 p.m. by Mayor Karst. The following Council members were present: Schindler, Koski, and Austin. Council member Heitman attended via Mayor Karst's cell phone. Council member Ozark was absent. Captain Edwards, Deputy Clerk Daubner, and City Attorney Pekovitch were in attendance. Chuck Bilbruck, Sally Stein, Candy Lagerquist, Matt and Lisa Baxter, Greg Stordahl, Gregg Hunter, Chris Duros, Patrick Beer, and Kaden from Interstate Engineering were also in attendance. Council member Brabeck, City Clerk Amundson, Mike Kynett and Jeff Ashley from Morrison-Maierle, Inc. attended via Google Meets. The media was represented by Skylar Baker-Jordan from the Glasgow Courier.

Mayor Karst led the Pledge of Allegiance.

Public Comment on any Agenda Item: NONE

Council member Austin made a motion approving the consent agenda including the payment of claims for May 18, 2026 in the amount of \$71,284.17, the Valley Court Apartment claims in the amount of \$11,521.63, and the minutes of the May 4, 2026 Regular Council Meeting. The motion was seconded by Council member Koski, and carried unanimously.

Mike Kynett explained their proposed scope and fee covers the engineering cost for river crossing #1, that is adjacent to the water plant and phase 2 which is from the Marco vault over to river crossing #4, which is about 3.1 miles. The phase 2 portion of the transmission main is where there have been water breaks that have been repaired. The scope covers design, bidding, and construction administration. Jeff Ashley mentioned the Rural Development Funding in the amount of a \$5 million dollar loan has been earmarked for this project for a number of years. The interest rate for this loan amount is 2% and if the city decides to move forward with this project the funding would be available. Mayor Karst explained the crossing #1 project would be about \$1.2 million, phase 2 would be about \$3.2 million, and engineering fees and permitting another \$700,000.00. Mayor Karst said that City Clerk Amundson looked into what it would cost the city if the full amount of the 2% loan was used for both projects. She told the council along with what the city already pays for the two (2) bonds we currently have for our water treatment plant project, the monthly payment alone would be over \$45,000.00 and with the two (2) that we have now, we pay about \$22,000.00 per month. This amount doesn't include what the city would have to put into a short-lived asset account, the reserve account, and the replacement and depreciation account that Rural Development requires in the letter of conditions. Mayor Karst said the only way to cover those costs would be to raise water rates. Mayor Karst asked Jeff if the city could split the two (2) projects and complete one of them in the near future, and the other down the road. Jeff said that they were thinking this would be two separate designs, bid packages, and construction projects. Council member Austin asked City Clerk Amundson if she had figured what the payments would be if the city only took out the \$1.2 million. She has not at this time. Council member Koski asked City Clerk Amundson if she can figure out that cost for the next council meeting. She will put together information for the council to review for the next meeting. The engineering fees were broken out for both projects. Phase one (1) cost is \$212,600.00 and Phase two (2) was \$458,400.00, so the total for both phases is \$671,000.00. Council member Austin made a motion to table this until the June 1, 2026 Council meeting so additional information on funding payments can be presented to the council. The motion was seconded by Council member Brabeck, and carried unanimously.

City Clerk Amundson said that it's ultimately up to the council on which financial institution they would like to go with. The city has been with Opportunity Bank since the 90's and their interest rate was a little lower than Independence Banks, but Independence Banks will vary, since it's based off of the STIP rate, which varies on a monthly basis. If the council decides to switch banks, all new checks would have to be ordered. She wanted to present all of the information to the council, so they can have the final decision. Council member Brabeck said after reviewing all of the information, she would stay with Opportunity Bank. Council member Austin made a motion to award the repurchase agreement to Opportunity Bank for June 1, 2026 to May 31, 2027. The motion was seconded by Council member Schindler, and carried unanimously.

Council member Austin made a motion approving the call for bids for the city's gas and diesel for fiscal year 2026-2027. The motion was seconded by Council member Koski, and carried unanimously.

Council member Koski made a motion approving the call for bids for the city's solid waste contract for July 1, 2026 to June 30, 2029. The motion was seconded by Council member Austin, and carried unanimously.

Council member Koski made a motion to approve the March 2026 financials. The motion was seconded by Council member Schindler, and carried unanimously.

Council member Brabeck made a motion approving the updated grant manager job description. The motion was seconded by Council member Austin, and carried unanimously.

Council member Austin made a motion to approve the updated police department administrative assistant/evidence technician job description. The motion was seconded by Council member Brabeck, and carried unanimously.

Council member Austin made a motion to hire Matt Stevenson as the city's website administrator. The motion was seconded by Council member Schindler. This will be until the city office staff is trained on the new website. City Clerk Amundson said she had talked with Matt earlier today and he is going to put together instructions so we have those on hand. Motion carried.

Mayor Karst said from his understanding the Union Representative was ok with waiving the graduated pay scale for the mechanic and water operator position and then work that into negotiations to make it permanent. Council member Austin made a motion approving the recommendation from the council work session to have a starting wage from the mechanic position of \$27.37 and removing the graduated pay scale from the bargaining agreement. The motion was seconded by Council member Brabeck, and carried unanimously.

City Clerk Amundson explained that she will open the mechanics position internally for a week and if there is no interest, then she will advertise externally for two (2) weeks locally and at job service and if we don't receive any applications then they can discuss if they want to advertise other places. Council member Austin made a motion to approve the advertising for the open mechanic position. The motion was seconded by Council member Schindler, and carried unanimously.

Council member Schindler made a motion ratifying the hiring of Shane Sinclair for the open water operation position that was approved at the council work session. The motion was seconded by Council member Brabeck, and carried unanimously. Mayor Karst said that he will start on May 26th.

Council member Koski made a motion approving the recommendation from the cemetery interview committee to hire Devin Rasmusan for the cemetery position. The motion was seconded by Council member Schindler, and carried unanimously.

Mayor Karst told the council that Torey wants to move over to the parks and since it falls under the street/parks department, Street Foreman Runningen can do an internal transfer, which in turn opens up a street department position. Council member Austin made a motion to approve the advertisement for the open street maintenance laborer position. The motion was seconded by Council member Brabeck, and carried unanimously.

Mayor Karst said City Attorney Pekovitch provided an email with information on the switch back to Nemont from T-Mobile. Council member Schindler said her vote is to stay with Nemont, she doesn't know how everyone else feels, but they pay taxes here and their employees are here. Council member Austin said this issue was never brought to the council for a decision to switch companies and didn't know if the former Police Chief had the authority to sign a contract. City Attorney Pekovitch mentioned this was initially a service contract and not a procurement process since the phones were free with the service contract. Council member Austin made a motion to void the T-Mobile contract and switch back to Nemont. The motion was seconded by Council member Schindler. Council member Koski said the money that will be owed to T-Mobile should come out of the police department's budget. Council member Brabeck agrees with Council member Koski, since it was a contract the police department entered into without approval from the council. Mayor Karst asked Gregg Hunter how far Nemont was from being able to provide satellite service. Gregg said you can get satellite service on an iPhone with texting on any provider's service. They discussed the number of iPhone and android phones and possible issues with porting them over from T-Mobile to Nemont. Motion carried. City Attorney Pekovitch said that she will work with Captain Edwards, City Clerk Amundson, and Gregg Hunter.

Mayor Karst told the council that the current applicant has had some personal issues come up and is not longer able to continue forward in the process. He also said that City Attorney Pekovitch, City Clerk Amundson, and himself have been discussing the next steps. He wanted to know if the council want to review the next three applications or reopen the advertisement. Council member Schindler asked if the council has ever looked into combining the Sheriff and Police Departments. She said she has had community members talk to her about it, along with some council members, and thinks it's worth a discussion. Mayor Karst said if we go with the county, then a monthly check would be written to them for their services and the city wouldn't have any say on costs, similar to the current dispatch contract. Council member Austin said that it's difficult to bring people to North East Montana. There are also budgetary issues for both parties. They talked about sending out a survey about consolidating departments, interviewing the next candidates for Police Chief, and the possibility of opening it back up. City Attorney Pekovitch mentioned that she doesn't have a say in this, but suggested talking with another town who has combined departments to see how the city felt about it. Once consolidation happens, it's difficult to reinstate a city police department. Council member Brabeck said the City of Hardin was able to reinstate their police department, but now have a lot of issues. When she was at the conference last week, she had talked with smaller towns that have a contract with the Sheriff's department and they have problems with them enforcing city ordinances. Captain Edwards mentioned that there a few people that are looking at the Chief position, but if the council is looking into consolidation of departments, this would delay the process even longer. Council member Austin asked if a meeting could be set up later this week to review the next three applicants and decide the next steps. After discussing dates and times, the work session will be set for Thursday May 21st at 11:00 am.

Mayor Karst said that he has been contacted by the boy scouts and they still want to do their breakfast for the 4th of July, the people that do the barbeque want to do that again this year and asked Council member Koski if she is still pursuing grants for fireworks. She has written two (2) different grants and is waiting to hear back. Council member

Koski asked if the fire department was going to do the fireworks again this year. Council member Austin believes they have no interest in it this year. Mayor Karst explained last year they were set up the night before, then were secured, so it's not an all-day process like it used to be. Council member Austin mentioned the fire department has been trying to move away from doing fireworks for the past few years. Mayor Karst said if there are no volunteers to step up, there will not be fireworks this year. He also said that it doesn't have to be firefighters. Council member Austin said that there may be a couple that would show others how to set things up. Council member Koski mentioned it's the same dynamics and always the same ten (10) volunteers doing everything.

Unfinished Business – Levee Safety Committee Report – Mayor Karst told the council that the SWIF plan has been approved by the Corps for another two (2) years. The levee committee will be meeting the first week in June.

Committee Reports: There was no report for Personnel or Cemetery. The water committee meeting is tentatively set for June 1st to discuss the wage request from the water/wastewater supervisor. Captain Edwards said they are going to go with the VR the council recommended and that company will be bringing the equipment to town to show the police department. City Attorney Pekovitch said she will be meeting with Code Compliance Officer Dees on Thursday to go over nuisance yards.

Department Head Reports:

Captain Edwards told the council he is working on trying to get officers hired. He said it may get more difficult if the council is talking about consolidation and may lose officers because of it.

Council member Austin said the fire department will discuss funding in their budget for health and wellness next fiscal year. Council member Koski asked Council member Austin what the health and wellness is. He explained that in the previous years the firefighters have received a free membership to the civic center and recently the recreation board has decided that they can't receive the \$200.00 free 24-hour access membership. The other part is that workman's compensation does not cover mental health services.

City Attorney Pekovitch said she will be in town on Thursday for court and then will come to the office and meet with Code Compliance Officer Dees and will stop at the police department.

Mayor Karst mentioned the new downtown parking signs have been delivered. He had asked the street department to pick up an trees that came down following the wind storm that came through. There are some issues with the swim pool liner and is being fixed.

Public Comment: Candy Lagerquist asked if the new downtown parking signs that have 8:00 a.m. to 5:00 p.m. Monday through Friday will match the city ordinance that has 9:00 a.m. to 5:00 p.m. Monday through Saturday. City Attorney Pekovitch said the easiest way to have things consistent is to modify the ordinance.

Council member Koski made a motion to adjourn the meeting. The motion was seconded by Council member Schindler, the meeting adjourned at 6:07 p.m.

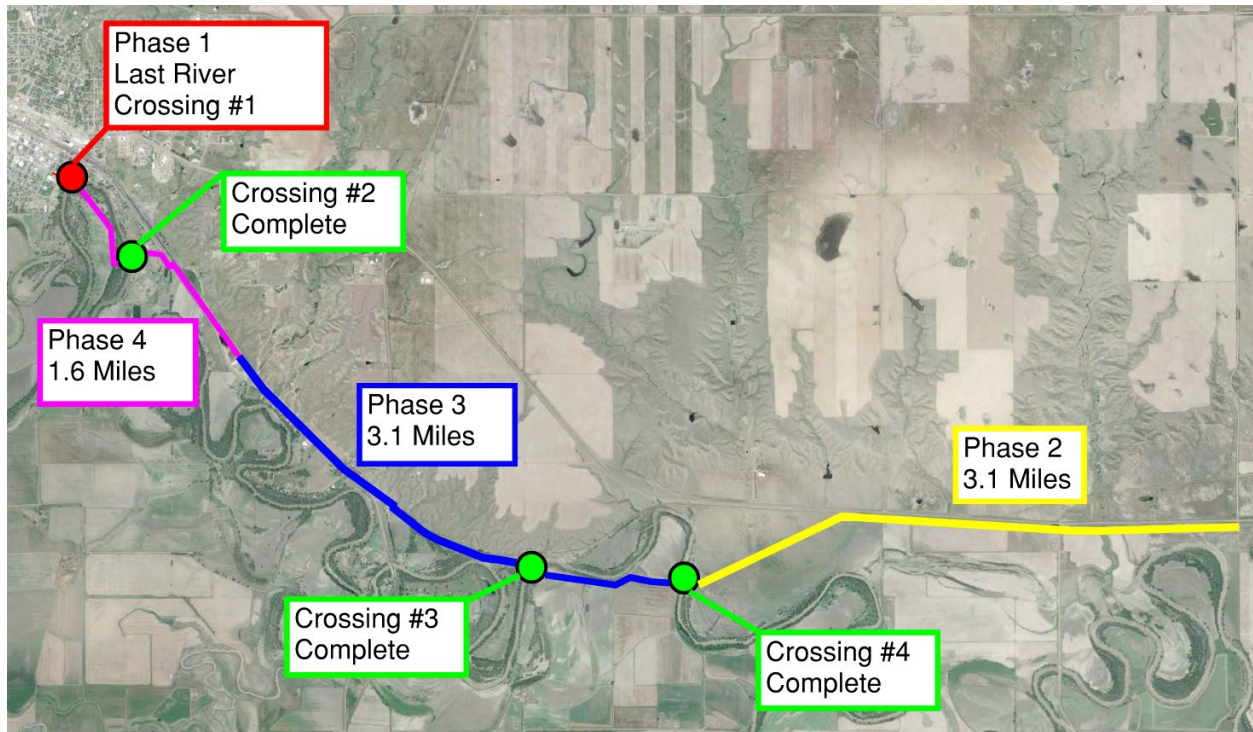
ATTEST:

Stacey Amundson
City Clerk-Treasurer

Rod Karst
Mayor

**ATTACHMENT A
SCOPE OF SERVICES****CITY OF GLASGOW
RAW WATER TRANSMISSION MAIN REPLACEMENT – CROSSING #1 AND
PHASE 2 REPLACEMENT SECTION
DESIGN, PERMITTING, AND CONSTRUCTION ADMINISTRATION****May 12, 2026**

Background. Morrison-Maierle has previously completed a preliminary engineering report (PER) for the City of Glasgow to determine the feasibility of replacing the existing raw water transmission main, which is the sole drinking water supply for the City of Glasgow. This PER recommended replacing the line in Phases, beginning with the river crossing sections and then replacing sections of the main between river crossings. Preceding projects have replaced three of the four river crossings in Phase 1. This project will replace the remaining Phase 1 river crossing, Crossing #1, and will replace the first section, Phase 2, of the transmission main between the MARCO vault and Crossing #4, approximately 3.1 miles of 20-inch pipeline. See the figure below.



Scope. The scope of work includes preparing two separate design and bidding packages: one for Crossing #1 and one for Phase 2. The scope of work is described in detail below and specifically includes the following:

Phase 1 – Crossing #1

- Task 100 – Project Management
- Task 101 – Permitting and Agency Coordination
- Task 102 – Survey

- Task 103 – Design Phase Services
- Task 104 – Bidding Phase Services
- Task 105 – Construction Phase Services
- Task 106 – Post Construction

It is noted that the Crossing #1 replacement is assumed to be a trenchless directional drill method similar to what was used on the previous three river crossing replacements. If an open-cut replacement is required per the Army Corps of Engineers permitting, additional project duration and engineering fees may be required to complete the design and construction of the replacement crossing.

Phase 2 – Replacement Section

- Task 200 – Project Management
- Task 201 – Permitting and Agency Coordination
- Task 202 – Survey
- Task 203 – Design Phase Services
- Task 204 – Bidding Phase Services
- Task 205 – Construction Phase Services
- Task 206 – Post Construction

The details of the project scope are broken down in the following Tasks. Where applicable, the phases listed above have been combined for both projects with similar tasks.

TASK 100 and 200 – PROJECT MANAGEMENT

Project Management. This task includes work related to executing any contract amendments or scope changes that may arise throughout the project. This task also includes project management, such as coordinating with the City on critical issues, review meetings, managing activities within task budgets, and monitoring project progress. Project activities will be monitored for potential changes, with an emphasis on anticipating changes whenever possible, and, with the City's approval, project tasks and approach will be modified to keep the overall project within budget and on schedule.

Funding Coordination / Support. This task includes providing project updates and documentation to the applicable funding agencies, anticipated to be USDA Rural Development (RD). Monthly funding agency coordination meeting attendance is also included (maximum of 12 meetings).

Invoicing. This task includes preparing monthly invoices for the work and submitting them to the City in a clear and concise format that illustrates progress to date and the budget status to date.

City Communication and Coordination. This task involves routinely updating and coordinating with City staff during the project. This communication will be through email and phone calls as needed.

City Council Updates. This task includes updating the City Council on project progress. Four updates are anticipated: during final design, after bids are received, and twice during construction. Updates will be virtual.

TASK 101 and 201 – PERMITTING AND AGENCY COORDINATION

This task includes work related to pursuing permits for the project. Several permits are assumed to be required for this project, based on previous Phase 1 work.

Phase 1 – Crossing #1

- 408 Permit (Army Corps of Engineers)
- Montana Department of Environmental Quality (MDEQ) Watermain Checklist

Phase 2 – 3.1 Miles of Pipeline

- BNSF Utility Permit
- Montana Department of Environmental Quality (MDEQ) Watermain Checklist

A consultant specializing in Army Corps of Engineers levee permitting will be subcontracted through Morrison-Maierle to assist with obtaining approval and permitting for the Phase 1, Crossing #1 replacement.

Effort for potential Valley County permitting is also included for both Phase 1, Crossing #1, and Phase 2. Some permits may require a fee that will be determined upon agency review. Payment of permit fees is not included in this statement of work.

Deliverables. All permit applications and final permit documentation.

TASK 102 and 202 – SURVEY

This task includes a topographical survey at the project sites that will be used for the preliminary design. The survey crew will establish horizontal and vertical control in the areas and gather topographic information as needed. A drone (where permitted) will be used to gather aerial information and tie ground points to the topographic survey. A bathymetric survey of Crossing #1 has already been completed and will be utilized for design and permitting.

TASK 103 and 203 – DESIGN PHASE SERVICES

Design work will include the following for both design packages:

- Kickoff meeting with City staff,
- Geotechnical survey and report (Phase 2 replacement)
- Preparing preliminary design specifications and drawings (30% and 60%)
- Design reviews with City at 60% complete (1),
- Design report,
- Construction cost estimate,
- DEQ and RD submittal, coordination, and follow-up,
- Submittal of 90% documents to City for final review,
- Preparing 100% final design specifications and drawings

Preliminary design documents will be submitted to City staff for review and comments. The drawings will be advanced to a 90 percent design, and then agency review drawings will be prepared and submitted to the applicable agencies.

A geotechnical investigation is included as part of the Phase 2 replacement design phase. The geotechnical consultant will be subcontracted through Morrison-Maierle. Five (5) geotechnical borings will be conducted along the pipeline alignment. The preliminary design will utilize information from the geotechnical investigation that will be detailed in a written report. Morrison Maierle will notify City Staff in advance of field boring work to allow the City to coordinate with the landowners.

An internal Morrison Maierle technical QA/QC review will be completed at various stages of the design phase. The applicable MDEQ permit application will also be completed and submitted with the design documents. Final drawings and specifications will be prepared, incorporating MDEQ and RD review comments, for project advertising and bidding.

Deliverables. Preliminary design review documents (60% and 90%), design report, MDEQ permit application and approval, RD approval, construction cost estimate, and final 100% drawings and specification documents.

TASK 104 and 204 – BIDDING PHASE SERVICES

Bidding of the project will be supported by Morrison-Maierle to meet City and State law for the procurement of services and equipment by municipalities. It is anticipated that a Design-Bid-Build project delivery approach will be utilized for both bid packages. Other project delivery options may require additional engineering fees.

Drawings and specifications, along with the contract documents, will be produced and advertised. Coordination with contractors and the City to address questions during the bidding period is anticipated. A pre-bid meeting, production of addenda, bid opening, and award recommendation will be provided. It is anticipated that separate bidding schedules will be conducted for the Crossing #1 replacement and for the Phase 2 Replacement Section, based on the timing of permit approvals.

Deliverables. Pre-bid meeting minutes, bid addenda (if any), bid tabulations, and bid recommendation.

TASK 105 and 205 – CONSTRUCTION PHASE SERVICES

This task includes work related to engineering services provided during the construction phase of both bid packages for the project.

- **Construction Phase Management.** Morrison-Maierle will provide contract administration for the construction project. The construction phase services include attendance at preconstruction meetings and construction progress meetings, preparation of change order documents, review and approval of contractor pay applications on a monthly basis, assistance with preparation of project closeout documents, and final completion forms. Weekly construction summary reports will be prepared and submitted to City staff.

- **Material Submittal and RFI Review and Responses.** Morrison-Maierle will review shop drawings and other submittals, provide responses, and review RFIs.
- **Construction Observation - Crossing #1.** For the purpose of this scope of service, it is assumed that the construction duration will be a maximum of **4 weeks**. **Construction observation by the Resident Project Representative will be on a full-time basis**, as required by the funding agencies, throughout the construction duration. Project engineer(s) will also provide one site visit per week. Construction observation will be provided to ensure the work is completed according to the plans and specifications. Daily logs will be prepared and submitted to the City. A total of 200 hours (4 weeks at 50 hours per week) has been budgeted for a Resident Project Representative (RPR) to be on-site during project construction.
- **Construction Observation – Phase 2.** For the purpose of this scope of service, it is assumed that the construction duration will be a maximum of **10 weeks**. **Construction observation by the Resident Project Representative will be on a full-time basis**, as required by the funding agencies, throughout the construction duration. Project engineer(s) will also provide one site visit per week. Construction observation will be provided to ensure the work is completed according to the plans and specifications. Daily logs will be prepared and submitted to the City. A total of 600 hours (10 weeks at 60 hours per week) has been budgeted for a Resident Project Representative (RPR) to be on-site during project construction.

TASK 106 and 206 – POST-CONSTRUCTION

This task includes work related to engineering services provided during the post-construction phase of the project for both Crossing #1 and Phase 2.

- **Operation and Maintenance Manual.** Morrison-Maierle will prepare an O&M manual for the applicable materials incorporated into the project.
- Record drawings will be prepared and delivered to the City based on field notes of changes to the drawings during construction. Record drawings will be 24-inch x 36-inch drawings, half-size drawings, and an electronic PDF version.
- Warranty and defective work will be monitored with the City and coordinated with the contractor as needed.
- Approximately one year following construction, Morrison-Maierle will conduct a one-year warranty inspection and provide a report to the City.

Deliverables. Record drawings, O&M manual, and warranty inspection report.

Schedule

The preliminary estimated project schedule is provided in the table below. The schedule is dependent on contract execution in May 2026 and timely review and approval by

regulatory and funding agencies. The schedule will be updated as needed during the project.

Estimated Project Schedule – Crossing #1	
<i>Project Task</i>	<i>Estimated Timeframe</i>
1. Contract Execution	May 2026
2. Preliminary Design	May-June 2026
3. City Review	June 2026
4. Army Corps of Engineers Permit Approval	June-July 2026 ¹
5. Final Design	July-August 2026
7. MDEQ and RD Submittal	August 2026
8. Advertising and Bidding	September-October 2026
9. Project Award	November 2026
10. Construction Contract Execution	December 2026
11. Construction	February-March 2027
12. Project Closeout	March 2027
13. One-Year Inspection and Certification	March 2028
¹ The remainder of this schedule is dependent on Army Corps of Engineers permit approval.	
Estimated Project Schedule – Phase 2 Replacement	
<i>Project Task</i>	<i>Estimated Timeframe</i>
1. Contract Execution	May 2026
2. Preliminary Design	June-July 2026 ²
3. City Review	August 2026
4. Final Design	September-October 2026
6. MDEQ and RD Submittal	November 2026
7. Advertising and Bidding	December 2026-January 2027
8. Project Award	February 2027
9. Construction Contract Execution	March 2027
10. Construction	May-July 2027
11. Project Closeout	August 2027
12. One-Year Inspection and Certification	August 2028

²Additional easement acquisition may delay remainder of the schedule

Efforts and Items Not Included in Scope:

The following efforts and items are not included in the scope of services presented above nor in the fee provided below.

- Agency permitting fees, including but not limited to Army Corps of Engineers, MDEQ, Valley County, and BNSF.
- BNSF flagging fees during construction
- Revision of Environmental Assessment (EA), completed and approved by USDA-RD in 2022
- Open-cut Crossing #1 design (if required by Army Corps of Engineers).

- Easement and/or right-of-way acquisition.
- Landowner notifications and coordination.
- Bathymetric survey of Crossing #1.
- Project advertisement costs.
- Value engineering effort.
- Re-bidding effort.

City Responsibilities:

- City staff to attend design review meetings and provide review comments on preliminary design documents.
- Permitting and review fees.
- Landowner notifications and coordination for geotechnical and environmental surveys, and construction access and operations.
- Additional easement or right-of-way acquisition.
- Bidding advertisement costs.
- Contracting with the selected recommended contractor.
- Paying contractor pay applications.
- Executing change orders with the contractor as required.

Estimated Budget.

Phase 1 - Crossing #1 – \$212,600.00

Phase 2 – Replacement Section - \$458,400.00

Total Fee - \$671,000.00

See Attachment B – Estimated Fee

ATTACHMENT B - FEE
CITY OF GLASGOW
RAW WATER TRANSMISSION MAIN REPLACEMENT
PHASE 1 - CROSSING #1

TASK DESCRIPTION	SUPRVSG ENGR IV	SUPRVSG ENGR II	ENVRNMNTL SCIENTIST III	ENVRNMNTL SCIENTIST II	DESIGN ENGINEER I	ENGINEER INTERN II	LAND SURVEYOR III	SENIOR SURVEY MANAGER	CAD DESIGNER III	RPR	GRANT MANAGER	PROJECT COORD III	TOTAL HOURS	TOTAL COST
100 Project Management														
• Project Management	2				20								22	
• Funding Coordination / Support	4				4						20	2	30	
• Grant Funding Applications	2				4						20	2	28	
• Invoicing					12								12	
Subtotal	8	0	0	0	40	0	0	0	0	0	40	4	92	\$15,219
101 Permitting and Agency Coordination														
• 408 Permit Assistance	8		16	16	8								48	
• Army Corp Permit Assistance	4		8	8	32				12				64	
• MDEQ Permit Assistance	2				16	4						2	24	
• Other Permit Assistance	2		8	8	4								22	
Subtotal	16	0	32	32	60	4	0	0	12	0	0	2	158	\$30,101
102 Survey														
• Additional Topographic Survey							24						24	
• Data Processing								12					12	
• As-Built Survey							20						20	
• Survey Coordination					2			2					4	
Subtotal	0	0	0	0	2	0	44	14	0	0	0	0	60	\$8,178
103 Design Phase Services														
• Prepare 30% Preliminary Drawings	4				8	2			16				30	
• Prepare 30% Preliminary Specifications	2				8	2							12	
• Prepare 60% Preliminary Drawings					20	4			20				44	
• Prepare 60% Preliminary Specifications					16	4							20	
• Design Review Meeting	2				16	2							20	
• Prepare 90% Preliminary Drawings	1				8	4			16				29	
• Prepare 90% Preliminary Specifications	1				10	4							15	
• Prepare & Submit MDEQ Submittal	2				12	4			4				22	
• Prepare Final Drawings	2				8	4			6				20	
• Prepare Final Specifications	1				6	4							11	
• Design QA Review		20											20	
Subtotal	15	20	0	0	112	34	0	0	62	0	0	0	243	\$46,590
104 Bidding Phase Services														
• Distribute Contract Documents					4							4	8	
• Pre-Bid Conference	2				16								18	
• Bid Questions and Addenda					8								8	
• Bid Tabs & Recommendation of Award	1				4								5	
Subtotal	3	0	0	0	32	0	0	0	0	0	0	4	39	\$7,106
105 Construction Phase Services														
• Construction Management	2				20							4	26	
• Contract Document Preparation					8							4	12	
• Pre-Construction Conference	2				16	2							20	
• Submittal Review					8	2							10	
• Payment Applications					4								4	
• Request for Information & Change Orders					4								4	
• Substantial & Final Completion Inspections					32								32	
• Construction Progress Meetings (2)					32								32	
• Construction Inspection										200			200	
Subtotal	4	0	0	0	124	4	0	0	0	200	0	8	340	\$54,409
106 Post-Construction														
• Prepare Record Drawings					6				10			2	22	
• Warranty and Defective Work Assistance					16								16	
• One-Year Performance Evaluation					16								16	
Subtotal	0	0	0	0	38	0	0	0	10	4	0	2	54	\$9,480
TOTAL HOURS REQUIRED	46	20	32	32	408	42	44	14	84	204	40	20	986	
HOURLY LABOR RATE	\$306	\$288	\$203	\$153	\$179	\$149	\$117	\$190	\$185	\$147	\$129	\$113		
TOTAL COST OF LABOR	\$14,072	\$5,356	\$6,493	\$4,911	\$73,122	\$6,273	\$5,166	\$2,653	\$15,574	\$30,047	\$5,150	\$2,266		\$171,083
EXPENSES (SEE DETAIL BELOW)														\$41,501
ESTIMATED TOTAL ENGINEERING FEE (ROUNDED)														\$212,600

EXPENSE DETAIL	UNITS	QTY	UNIT COST	TOTAL COST
Subconsultants				
HDD	LS	1	\$28,100	\$28,100
Engineering				
Automobile Travel	miles	3180	\$0.84	\$2,668
Hotel	nights	6	\$130	\$780
Meals	per diem	12	\$63	\$756
Copies	each	5000	\$0.10	\$500
Postage	LS	1	\$250	\$250
RPR				
Automobile Travel	miles	2520	\$0.99	\$2,482
Hotel	nights	20	\$130	\$2,600
Meals	per diem	20	\$63	\$1,260
Survey				
Automobile Travel	miles	730	\$0.99	\$719
Hotel	nights	2	\$130	\$260
Meals	per diem	2	\$63	\$126
Equipment	day	2	\$500	\$1,000
TOTAL EXPENSES				\$41,501

ATTACHMENT B - FEE
CITY OF GLASGOW
RAW WATER TRANSMISSION MAIN REPLACEMENT
PHASE 2 - REPLACEMENT SECTION

TASK DESCRIPTION	SUPRVSG ENGR IV	SUPRVSG ENGR II	ENVRNMNTL SCIENTIST III	ENVRNMNTL SCIENTIST II	DESIGN ENGINEER I	ENGINEER INTERN II	LAND SURVEYOR III	SENIOR SURVEY MANAGER	CAD DESIGNER III	RPR	GRANT MANAGER	PROJECT COORD III	TOTAL HOURS	TOTAL COST
200 Project Management														
• Project Management	4				40								44	
• Funding Coordination / Support	4				4						20	2	30	
• Grant Funding Applications	2				4						20	2	28	
• Invoicing					24								24	
Subtotal	10	0	0	0	72	0	0	0	0	0	40	4	126	\$21,566
201 Permitting and Agency Coordination														
• 404 Permit Assistance	8		8	24	4								44	
• BNSF Permit Assistance	2				40				12				54	
• MDEQ Permit Assistance	2				20	10						2	34	
• Other Permit Assistance	2		8	8	4								22	
Subtotal	14	0	16	32	68	10	0	0	12	0	0	2	154	\$28,572
202 Survey														
• Topographic Survey							50						50	
• Data Processing													32	
• As-Built Survey							24		8				24	
• Survey Coordination	2				8								18	
Subtotal	2	0	0	0	8	0	74	32	8	0	0	0	124	\$18,283
203 Design Phase Services														
• Geotechnical Coordination	2				24								26	
• Prepare 30% Preliminary Drawings	2				100	40			140				282	
• Prepare 30% Preliminary Specifications	2				80	32							114	
• Prepare 60% Preliminary Drawings	2				50	20			70				142	
• Prepare 60% Preliminary Specifications	2				40	20							82	
• Design Review Meeting	2				16	2							20	
• Prepare 90% Preliminary Drawings	1				24	12			36				73	
• Prepare 90% Preliminary Specifications	1				24	12							37	
• Prepare & Submit MDEQ Submittal					24	12							48	
• Prepare Final Drawings	1				16	4			16				37	
• Prepare Final Specifications	1				16	4							21	
• Design QA Review					40								40	
Subtotal	16	40	0	0	414	158	0	0	274	0	0	0	902	\$164,201
204 Bidding Phase Services														
• Distribute Contract Documents					4							4	8	
• Pre-Bid Conference	2				16	2							20	
• Bid Questions and Addenda					12	4							16	
• Bid Tabs and Recommendation of Award	1				4	2							6	
Subtotal	3	0	0	0	36	8	0	0	0	0	0	0	53	\$9,244
205 Construction Phase Services														
• Construction Management	2				150							4	156	
• Contract Document Preparation					8							4	12	
• Pre-Construction Conference	2				16	2							20	
• Submittal Review					16	4							20	
• Pavment Applications					24								24	
• Request for Information & Change Orders					12								12	
• Substantial & Final Completion Inspections					32								32	
• Construction Progress Meetings (10)					82								82	
• Construction Inspection										600			600	
Subtotal	4	0	0	0	340	6	0	0	0	600	0	8	958	\$152,335
206 Post-Construction														
• Prepare Record Drawings					10				16	8		2	36	
• Warranty and Defective Work Assistance					16								16	
• One-Year Performance Evaluation					16								16	
Subtotal	0	0	0	0	42	0	0	0	16	8	0	2	68	\$11,899
TOTAL HOURS REQUIRED	49	40	16	32	980	182	74	32	310	608	40	22	2385	
HOURLY LABOR RATE	\$306	\$268	\$203	\$153	\$179	\$149	\$117	\$190	\$185	\$147	\$129	\$113		
TOTAL COST OF LABOR	\$14,990	\$10,712	\$3,247	\$4,911	\$175,636	\$27,182	\$8,689	\$6,065	\$57,474	\$89,552	\$5,150	\$2,493		\$406,099
EXPENSES (SEE DETAIL BELOW)														\$52,350
ESTIMATED TOTAL ENGINEERING FEE (ROUNDED)														\$458,400

EXPENSE DETAIL	UNITS	QTY	UNIT COST	TOTAL COST
Subconsultants				
Geotech	LS	1	\$21,000	\$21,000
Engineering				
Automobile Travel	miles	6880	\$0.84	\$5,781
Hotel	nights	13	\$130	\$1,690
Meals	per diem	26	\$63	\$1,638
Copies	each	7500	\$0.10	\$750
Postage	LS	1	\$250	\$250
RPR				
Automobile Travel	miles	7000	\$0.99	\$6,895
Hotel	nights	50	\$130	\$6,500
Meals	per diem	50	\$63	\$3,150
Survey				
Automobile Travel	miles	730	\$0.99	\$719
Hotel	nights	7	\$130	\$910
Meals	per diem	9	\$63	\$567
Equipment	day	5	\$500	\$2,500
TOTAL EXPENSES				\$52,350



Stacey Amundson <samundson@cityofglasgowmt.com>

Raw water line

Mike Kynett <mkynett@m-m.net>
 To: Stacey Amundson <samundson@cityofglasgowmt.com>
 Cc: Jeff Ashley <jashley@m-m.net>

Wed, May 13, 2026 at 11:07 AM

Hi Stacey,


Just a follow from our discussions yesterday with RD and the additional information they requested. We are estimating the construction cost for River Crossing #1 to be \$1.2 million and for the Phase 2 replacement to be \$3.2 million. With engineering fees, the total project cost would be approximately \$5.1 million. I've also included the project schedule from our scope. Let me know if you need anything else.

Estimated Project Schedule – Crossing #1	
<i>Project Task</i>	<i>Estimated Timeframe</i>
1. Contract Execution	May 2026
2. Preliminary Design	May-June 2026
3. City Review	June 2026
4. Army Corps of Engineers Permit Approval	June-July 2026 ¹
5. Final Design 6. M	July-August 2026
7. MDEQ and RD Submittal	August 2026
8. Advertising and Bidding	September-October 2026
9. Project Award	November 2026
10. Construction Contract Execution	December 2026
11. Construction	February-March 2027

12. Project Closeout	March 2027
13. One-Year Inspection and Certification	March 2028
¹ The remainder of this schedule is dependent on Army Corps of Engineers permit approval.	
Estimated Project Schedule – Phase 2 Replacement	
<i>Project Task</i>	<i>Estimated Timeframe</i>
1. Contract Execution	May 2026
2. Preliminary Design	June-July 2026 ²
3. City Review	August 2026
4. Final Design 5. M	September-October 2026
6. MDEQ and RD Submittal	November 2026
7. Advertising and Bidding	December 2026-January 2027
8. Project Award	February 2027
9. Construction Contract Execution	March 2027
10. Construction	May-July 2027
11. Project Closeout	August 2027
12. One-Year Inspection and Certification	August 2028

²Additional easement acquisition may delay remainder of the schedule

Thanks

 **Mike Kynett, PE**
Water-Wastewater Engineer, Morrison-Maierle
 +14064545104 direct | +14067886738 mobile